



Eastwood Town Council

120 Nottingham Road
Eastwood
Notts
NG16 3NP

Email: townclerk@eastwoodtowncouncil.org.uk

3rd October 2022

Mayor Councillor K. Woodhead

Town Councillors T. Aram, D. Bagshaw (Leader), Mrs. S. Bagshaw, Mrs. E. Benton, Mrs. K. Boam (Deputy Mayor), M. Bullock, R. Bullock, Mrs. J. Foxhall, Mrs. M. Hannah, N. Levett, M. Radulovic M.B.E. (Deputy Leader), K. Woodhead & Mrs. R. Woods.

Dear Mayor & Town Councillors

Next Meeting of Eastwood Town Council

Monday 10th October 2022

at 6.45 p.m.

to take place in

**The Council Chamber, Nottingham Road,
Eastwood NG16 3NP.**

You are hereby summoned to attend a Meeting of Eastwood Town Council to be held on Monday 10th October 2022 commencing at 6.45 p.m. in the Council Chamber, 120 Nottingham Road, Eastwood, NG16 3NP.

Members of the Council are requested to complete the attendance sheet and Declarations of Interest book on entering the meeting room.

Members of the public and press are welcome to attend this meeting and address during public speaking unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of the meeting shall be by resolution, which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960, reference agenda item 5.

Yours sincerely

Sheena Trower

Sheena Trower CiLCA
Town Clerk
Eastwood Town Council

EASTWOOD TOWN COUNCIL
A G E N D A
Monday 10th October 2022 commencing at 6.45 p.m.
in the Town Council Chamber
120 Nottingham Road, Eastwood, Nottingham NG16 3NP

A period of silence will be held in respect of H. M. Queen Elizabeth II – 1926 - 2022
The loss of former Eastwood Town Councillor Mrs. M. Rowley and
The loss of Nottinghamshire County Councillor Eddie Cubley.

1) To Receive Apologies for Absence

2) Prayers

3) Variation of Order of Business - (if required)

4) Declaration of Members Interests

- a. Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
- b. Where a Member indicates that they have a Disclosable Pecuniary Interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (a) of Public Speaking.
- c. The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

5) To determine which additional items on any part of the agenda should be taken with the public excluded.

If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms:

“In view of the confidential nature of item (item 9) to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item 9”

6) To receive Minutes for approval: -

- (a) Eastwood Town Council Meeting 11th July 2022
- (b) Arts & Events Committee 27th June 2022 approved at Committee 19th July 2022
- (c) Personnel Committee Meeting 5th July 2022 approved at Committee 23rd August 2022
- (d) Arts & Events Committee Meeting 30th August 2022 approved at Committee 27th September 2022

A period of not more than 30 minutes will be made available for members of the public and Members of the Council to comment on any matter. Each Speaker may only speak for a maximum of 5 minutes.

7) Public Participation: -

(c) Address by Members of the Public

(d) Nottinghamshire Police Matters - Report from Sergeant Boyles including update on Speed watch initiative; Beat Team Surgery at Council Chamber 4th October 2022.

(e) Nottinghamshire County Council Reports

(f) Broxtowe Borough Council Reports Cllrs D. Bagshaw, Mrs. S. Bagshaw, Mrs. M. Hannah & M. Radulovic M.B.E.

(g) East Midlands Devolution update literature circulated to Council (Cllr M. Radulovic)

Re-instatement of Standing Orders

8) Exclusion of Public Order to allow the following

9) Application for consideration of co-option interview reference documentation 11th July 2022

Re-instatement of Standing Orders

10) Town Mayor's Announcements – Cllr Ken Woodhead

(a) Summary of attendance to events on behalf of Eastwood Town Council – Annual Town & Parish Council Meeting at Broxtowe Borough Council, Colliers Wood Dog Show, Dance launch Eastwood, Durban House open day, Eastwood Play Day & Cinema events, Fly the Red Ensign Flag for Merchant Navy, Broxtowe Borough Council, Beeston, D. H. Lawrence Festive Launch Eastwood, attendance to St. Mary's Church Commemoration Service following the loss of H.M. Queen Elizabeth II

(b) Date for Eastwood Town Council Annual Civic Service 2022/2023

(c) Eastwood Memory Café Theatre Event 22nd September 2022

(d) Mayor's reports on Eastwood Boxing Event 30th September 2022

(e) Letter of appreciation for hospitality received from the Worshipful the Mayor of the Borough of Broxtowe Cllr D. Grindell.

(f) Citizens Advice AGM 11th October 2022 Beeston

(g) 16th October 2022 (i) Stapleford Town Council Annual Civic Service (ii) Eastwood Baptist Church Induction Service

(h) Launch of Eastwood branch of Royal British Legion at Giltbrook Poppy Appeal 29th October 2022

(i) Broxtowe Borough Annual Civic Service 30th October 2022 at Stapleford

(j) Annual Remembrance Parade 13th November 2022 from 9.45 a.m. Church Service at St. Mary's Church. Organisation through Arts & Events Committee. Details to be publicised in the forthcoming Council Newsletter.

11) Eastwood Neighbourhood Plan and Eastwood Levelling Up Fund updates – Cllr M. Radulovic M.B.E.

12) To consider adoption of the revised Code of Conduct recommendation of Broxtowe Borough Council

13) Financial Matters

(a) Payments, receipts & reconciliation July 2022

(b) Payments, receipts & reconciliation August 2022

(c) Payments, receipts & reconciliation September 2022

(c) Quotation for newsletter £959.00 for 5,000 copies subject to 16 pages

(d) Eastwood Town Council 2021 – 2022 Conclusion of External Audit confirmed 22nd September 2022 no matters raised.

14) To receive reports of Committees: -

(a) Arts & Events Committee held 27th September 2022 draft minutes attached for reference only (Chairman Cllr Mrs. K. Boam report)

(b) Assets, Finance & Policy Committee date to be agreed.

15) Planning Matters (circulated)

16) Clerk Report as attached.

- 17) **Notice of Vacancy (Hilltop Ward)** publicised on the website, Facebook and noticeboards
- 18) **Council Surgery/Coffee Morning/Police Community Morning** Saturday 12th November 2022 and Saturday 3rd December 2022.
- 19) **Christmas arrangements Eastwood Town 2022** (i) To consider approval of costs for Christmas lighting decorations for Eastwood as circulated. (ii) To consider approval of structural works required Hilltop for tree as circulated.
- 20) **Exclusion of Public Order**
- 21) **To receive confidential Minutes of Personnel Committee meeting held 1st June 2022**
- 22) **Staff Matters** (Chairman of the Personnel Committee) to consider contract for appointment of Financial & General Assistant to the Town Council.
- 23) **Next meeting to take place on Monday 14th November 2022**
- 24) **Next meeting of the Arts & Events Committee** Tuesday 1st November 2022 at 5.00 p.m.

Recording of Council Meetings

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the public participation period as this does not form part of the formal agenda of the Council meeting. Recording activity should be respectful to the conduct of the meeting. Behaviour that disrupts the meeting will not be permitted.

Item 16 Clerk Report

- a) **H.M. Queen Elizabeth II** arrangements were made to open the Council Chamber to allow the public to pay respect to Her Majesty through books of condolence. A Proclamation was organised on Sunday 11th September 2022 followed by Civic Reception at the Council Chamber.
- b) **Grant Application** submitted to Broxtowe Borough Council to support Christmas lighting scheme. Response expected November 2022.
- c) **Allotment Gardens – Derby Road and Dovecote Road.** Request for skips. 8.5% increase applied by Enva. £242.00 per skip exclusive of VAT. Instruction required for booking of additional skips for allotments.
- d) **Allotment Gardens Dovecote Road maintenance works undertaken and required (Cllr R. Bullock)**
Allotment Gardens Derby Road Eastwood quotation to lift crown and tidy Oak tree adjacent to residential property Woodside following complaint received from resident. Quotation Forest Farm Tree Services £240.00 nett.
- e) **Eastwood Town Council Code of Conduct** training organised at Broxtowe Borough Council 28th September 2022 attended by Clerk. Some Councillors had completed the training remotely.
- f) **Festive Events request for silent fireworks** the Council is asked to consider requests from members of the public for future events in the town.
- g) **Nottinghamshire Association of Local Councils 77th AGM Thursday 17th November 2022 at Oxton Village Hall commencing at 6.30 p.m. with buffet. Ben Bradley M.P. Leader of Nottinghamshire County Council speaker.**
- h) **Resident complaint** regarding parking issues on Ratcliffe Street, Eastwood. Forwarded to County Council representative and copy to Council 6.9.2022.
- i) **Jubilee Park, Eastwood** resident request improvements and additional facilities for young people to enjoy the area i.e., new football pitch, signage to prevent ball games around cul-de-sac locations.
- j) **Option to opt out of the SAAA central external auditor appointment arrangements** letter attached. Recommendation to remain within the system for external audit process.
- k) **D. H. Lawrence Festival held September 2022**
- l) **Complaint received regarding condition of area off Keeling Close, Eastwood** referred to Broxtowe Borough Council with response the area will be cut back in the near future. Resident informed. Response from Borough forwarded to resident.
- m) **Potential Sink Hole off Plumptre Way, Eastwood** as per previous email sent 6th September 2022. Forwarded to County Council.
- n) **Complaint received regarding condition of road and pavements around New Eastwood area.**

- o) **Eastwood Town Council Garden Service** 92 visits carried out to gardens on a three-visit programme. Completed for 2022.
- p) **Tidying of retail areas in the town following complaints of litter, litter and fly tipping issues around Victoria Street areas (Town Mayor report)**