



Eastwood Town Council
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MINUTES OF EASTWOOD TOWN COUNCIL MEETING
held at the Eastwood Town Council Chamber NG16 3NP
on Monday 14th November 2022 commencing at 7.00 p.m.

Present: Town Mayor Councillor K. Woodhead

Cllrs T. Aram, D. Bagshaw, Mrs. E. Benton, M. Bullock, R. Bullock, Mrs. N. Cooper, Ms. J. Foxhall, Mrs. M. Hannah, N. Levett, M. Radulovic M.B.E. Also present: Nottinghamshire County Councillor K. Oliver, Nottinghamshire Police Sergeant S. Boyles, Reverend D. Stevenson, Town Clerk Sheena Trower, one member of the public.

Reverend D. Stevenson opened the meeting with a prayer.

ETC102/2023 To Receive Apologies for Absence

Apologies for absence were received from Councillors Mrs. S. Bagshaw & Mrs. R. Woods.

ETC103/2023 Variation of Order of Business None.

ETC104/2023 Declarations of Members Interests

Councillors D. Bagshaw, R. Bullock & K. Woodhead declared a non-pecuniary interest in allotment matters.

ETC105/2023 Minutes

To Confirm the Non-Confidential Minutes: -

- a) Eastwood Town Meeting of Eastwood Town Council 10th October 2022
- b) Arts & Events Committee Meeting 27th September 2022

RESOLVED Minutes approved as a true and accurate record of the above meetings.

ETC106/2023 Open Forum

Address by Members of the Public

A member of the public addressed Council concerning the following matters: -

- Street cleaning around Princes Street, Eastwood – reported as Borough Council matter. The Mayor addressed the meeting and advised a clean up around the area had taken place very recently, including visit from road sweeper. Debris and fly tipping had reappeared. Discussion regarding measures to deal with the issues including fines and improved cctv. The Mayor agreed to liaise with supermarket regarding trollies removed from its site; visit to school regarding reports of youth issues. Cllr Radulovic as Borough representative addressed the meeting; vacancies for estate caretaker remained available; encouragement for residents to log incidents of anti-social activities with Nottinghamshire Police. Improved signage discussed.
- Reports of driving concerns around Mansfield Road, Eastwood during school opening and closing times. Drivers performing U turns on the main road. Police informed and agreed to assess the situation. Police would liaise with Hall Park School regarding issues. County Councillor Oliver agreed to seek information on appropriate signage for area.
- Warm Spaces – Reverend Stevenson addressed the meeting with information on Churches opening to provide warm spaces including Baptist Church & St. Mary's Church. Cllr Radulovic advised of funding mechanisms to support the initiative, subject to application and approval. Publicity of the initiative encouraged through websites, noticeboards, the Nugget, social media etc. Cllr Hannah agreed to link up the venues and identify gaps. Cllr Bagshaw reported on involvement of local press and Police to advise residents through community contacts.
- The meeting noted delivery of the newsletters was ongoing. Alternative options put forward for future editions.

ETC107/2023

Nottinghamshire Police Sgt. Boyles addressed the meeting with an update of the work carried out to date by the force in and around the town of Eastwood: -

- i) Appreciation extended to Eastwood Town Council for organisation of the Remembrance Sunday commemorations held 13th November 2022.
- ii) Crime statistics received; confirmation all data available on the Police website; included ASB issues in town; good working system with Trading Standards and Licensing.
- iii) Details received of Operation Spectre relating to knife crime. Monitored knife amnesty.
- iv) Forthcoming football events would require additional resources from the authority throughout Nottingham area.
- v) Tinsley Bridge initiative information from County Council advised the project would be addressed by end of the current financial year. Appreciation extended to Town Council for support of project.
- vi) Report of staff availability and workload reported including Reach Team.
- vii) Members and members of the public queries dealt with.
- viii) Update on the success of the partnership with Town Council to provide Community Coffee mornings.

The Mayor, on behalf of the Town Council, extended appreciation to Sgt. Boyles for his attendance, delivery of an informative address and the valued work of Officers for Eastwood.

ETC108/2023 BROXTOWE BOROUGH COUNCIL MATTERS

Councillor M. Radulovic updated on the Devolution Bill. Request from Borough Councillor Mrs. M. Hannah for training session on Devolution Bill. Cllr Radulovic agreed to organise.

Councillor Mrs. M. Hannah updated on the Warm Spaces Initiative and the benefits to residents in Eastwood.

Councillor Radulovic announced a grant in the sum of £10,000 to Eastwood Town Council to include the cost of the Christmas tree to be placed outside the Eastwood Library. The award was granted following application for support towards the Christmas lighting initiative. The Mayor, on behalf of the Town Council, extended appreciation.

ETC109/2023 NOTTINGHAMSHIRE COUNTY COUNCIL MATTERS

Nottinghamshire County Councillor K. Oliver addressed the meeting with his report: -

- a) Street furniture in Eastwood - funding allocation noted. Cllr Oliver was requested to seek information regarding street furniture cordoned off on Kelham Way in order the installations could be given a useful purpose in other areas of the town, subject to confirmation of ownership of the furniture. Discussion of partnership with Councils to improve area. Walkabout discussed.
- b) Identification of lamp standards which required upgrading; this would also assist in improvement of the Christmas lighting displays from 2023 onwards. The meeting noted the condition of some lamp standards, which were unsuitable to host decorations.
- c) Tinsley Bridge further details on the initiative outcome would be provided.
- d) Damage by vehicle to property on Nottingham Road, area had been made safe prior to the Remembrance Parade. Request for additional signage for Plumtree Way to clarify road priority system noted.
- e) Neighbourhood Watch concerns received including parking issues around Nottingham Road/Edward Road area. Consideration of restricted road lineage noted.
- f) Highways maintenance issues raised including potholes (Hilltop); site had been inspected by authority. Noted Raglan Street and Queens Road South in poor condition. Concern expressed regarding emergency vehicles exiting the Nottingham Road fire station due to speed of some vehicles on main road.
- g) Coronation Park issues with condition and cyclists/motorcyclists restriction of access under consideration. Parking around school times discussed and options which could potentially ease problems.
- h) Confirmation youth centre on Derby Road re-opened.
- i) Condition of former bank premises on corner of Mansfield Road and Nottingham Road noted with reference to pigeons. Preventative measures discussed.
- j) Setting up of local surgeries to meet with residents noted.
- k) Information provided on The Canyons which had been publicised for sale by the County Council. The Town Council had submitted an offer to adopt the site for public open space. Further information and update required.
- l) Report of gullies on highways and pavements required clearance and unblocking. Greenhills Road and Mansfield Road included in the report.

- m) Report of very poor condition of pavement on Victoria Street outside residential complex. Previously reported to County Council. Cllr Oliver agreed to update.
- n) Parking of caravan to rear of Princes Street, Eastwood causing access issues. The Mayor agreed to seek further information.

ETC110/2023 TOWN MAYOR'S ANNOUNCEMENTS

Eastwood Town Mayor, Councillor Ken Woodhead, addressed the meeting with the following information: -

- a) The Mayor reported on recent attendances to local events on behalf of the Council.
- b) The Mayor extended an invitation to Town Councillors to the Eastwood Annual Civic Service 4th December 2022 to be held at St. Mary's Church, Eastwood.

ETC111/2023 ANNUAL REMEMBRANCE SERVICE AND PARADE SUNDAY 13TH NOVEMBER 2022

The Mayor reported on the success of the Remembrance Service and Parade; appreciation was extended to all involved. Arrangements for 2023 discussed.

ETC112/2023 EASTWOOD NEIGHBOURHOOD PLAN AND LUF UPDATES

Councillor Radulovic reported a statement from Government was awaited regarding Levelling up bid for the town.

ETC113/2023 FINANCIAL REPORT NOVEMBER 2022

- a) **Payments, receipts & reconciliation October 2022 as attached.**
- b) **Payments for approval November 2022 as attached.**
- c) **Quotation to provide switch-on event at 7.00 p.m. and re-arrange light timings 29th November 2022** in the sum of £975.00.
- d) **Consideration of festive gifts for Eastwood Lights Switch-on event 29th November 2022**

RESOLVED: -

That (a) approved as per attached schedule.

That (b) approved for Eastwood Lights Switch-on event at 7.00 p.m. and amendment to timings from 5.00 p.m. until 10.00 p.m. each evening after switch on event.

That (c) 150 small sweet gifts for children to be purchased on behalf of the Town Council for distribution through charitable organisations in the town at the lights switch-on event, delegated to Mayor, Deputy Mayor & Clerk to approve costs.

ETC114/2023 REPORTS OF COMMITTEES

Arts & Events Committee Meeting held 1st November 2022 Chairman to the Committee, Cllr Mrs. K. Boam, reported:-

- (i) Review of organisation details for the Remembrance Service 2022, including performances by the Eastwood Male Voice Choir. It was hoped the organisation would be able to attend next year. It was reported a lack of hymn sheets for distribution at the parade. The Clerk reported 300 hymn sheets had been delivered to the memorial and recommended distributors for future events during the commemorations; in addition verses had been printed in the latest newsletter for convenience.
- (ii) **Christmas Lights Switch on Event Tuesday 29th November 2022** Details of the forthcoming event included Santa's Grotto near D. H. Lawrence Centre, Sparks Drummers, street entertainers, food stalls, shops open, lights switch on at 7.00 p.m. with fireworks at 8.00 p.m. Details of the enquiries made to provide low noise fireworks noted. The Chairman reported the firing site was unsuitable due to its low height which would not sustain lower powered low noise fireworks to be effective. Alternative options from 2023 to be considered including laser lights display.
- (iii) **The Alderman Hazel Braithwaite Awards** the meeting noted recommendations to award three nominated persons with awards to cover 2020, 2021 and 2022. Recommendation for suitable awards symbol.
- (iv) **Eastwood Literary Award 2022** recommendation to Council.

RESOLVED: -

- (a) That a formal appreciation of attendance and enhancement of the commemorations to be sent to Eastwood Male Voice Choir, together with request for attendance to the next Remembrance Parade Sunday 12th November 2023.
- (b) That public statement released advising of the fireworks for the event in order residents can be made aware of the details.
- (c) Hazel Braithwaite Awards recommendations approved for presentation at next meeting.
- (d) Eastwood Literary Award approved with £25.00 book voucher to winner to be presented at next meeting.
- (e) Next meeting to take place on Tuesday 17th January 2023 at 6.00 p.m. at the Council Chamber.

Assets, Finance & Policy Committee Meeting 10th November 2022 next meeting scheduled to take place Thursday 19th January 2023 at 5.00 p.m. at the Council Chamber.

ETC115/2023 PLANNING MATTERS

Planning applications and decisions had been circulated to Council as received from Broxtowe Borough Council.

No matters raised.

ETC116/2023 CLERK REPORT

- (a) **Defibrillator at Eastwood Town Council Offices** It was reported the facility was in the ownership of the Town Council, was inspected on the first Tuesday of each month, had been fitted with a new (2 year) battery and pads, mask and disposable gloves. Registered with The Circuit and EMAS in order notification would be received on use.
- (b) **Christmas Lighting Installation at Hilltop** confirmation the tree pit required for installation of the artificial tree to be sited at Hilltop was now installed by contractors following approval by Viaem; the facility was included into the Council insurance policy, together with Christmas lighting equipment.

That the report received and with attached resolutions.

ETC117/2023 VACANCY FOR COUNCILLOR EASTWOOD HALL WARD

RESOLVED: - That the vacancy publicised with a closing date of 30th November 2022.

ETC118/2023 TOWN COUNCIL AND EASTWOOD POLICE SURGERY/COFFEE MORNIN

The Mayor reported the event was well received on Saturday 12th November 2022 with plans for additional event to be held on Saturday 3rd December 2022 from 10.00 a.m. until 12 noon at the Eastwood Town Council Chamber supported by Nottinghamshire Police Officers.

ETC119/2023 DATE OF NEXT MEETING

The next meeting of the Town Council to take place on Monday 12th December 2022 commencing at 7.00 p.m.

The Town Mayor closed the meeting at 21.07 p.m.

		Nett	VAT	Gross		
1	Defib Warehouse	Battery and pads defibrillator	148.00	29.60	177.60	BACS
2	Tecservuk	Fire alarm annual maintenance fee	209.39	41.88	251.27	BACS
3	HPJ Bookkeeping	Accounting fees	220.00	0.00	220.00	BACS
4	Eastwood Cars	Mayors travel fees	87.20	17.44	104.64	BACS
5	CMS	First aid support Remembrance Service	396.00	79.20	475.20	BACS
6	Notts County	County supplies stationery	117.05	23.41	140.46	BACS
7	Dean & Co	Floral delivery	36.67	7.33	44.00	BACS
8	Royal Mail	Post Office delivery	7.50	1.50	9.00	360
9	Phase Print	Autumn Newsletter	1184.00	0.00	1184.00	541
10	National World	Public Notice local press	507.00	101.40	608.40	542
11	R S Cleaning	Windows	180.00	36.00	216.00	543
12	HMRC	November payment	855.69	0.00	855.69	BACS
13	S. Walters	Installation of tree pit	1450.00	290.00	1740.00	544
14	42 Brigade	Remembrance Parade bugler	60.00	0.00	60.00	BACS
15	Jacksdale Gdn	Christmas tree rooted at office	45.83	9.16	54.99	BACS
16	Timpsons	Keys for office	10.00	2.00	12.00	
17	Heron	Refreshments coffee morning/Rememb	43.47	0.00	43.47	
			5557.80	638.92	6196.72	

Prepared by:

Date:

Name and Role (Clerk/RFO etc)

Approved by:

Date:

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/10/2022		
	Cash in Hand 01/04/2022		139,681.32
	ADD Receipts 01/04/2022 - 31/10/2022		137,457.08
	SUBTRACT Payments 01/04/2022 - 31/10/2022		277,138.40
			118,360.59
	cash in Hand 31/10/2022 (per Cash Book)		158,777.81
		31/10/2022	0.00
	Cash in hand per Bank Statements 31/10/2022	31/10/2022	0.00
	petty Cash	31/10/2022	1,944.05
	Allotment Cash	31/10/2022	15,705.39
	Natwest Current Account	31/10/2022	51,389.35
	Natwest Reserve Account	31/10/2022	95,527.02
	TSB Reserves		
	TSB Bank		
			164,565.81
	Less unrepresented payments		5,788.00
	<u>Plus</u> unrepresented receipts		158,777.81
B	Adjusted Bank Balance		

Eastwood Town Council

OCTOBER 2022

PAYMENTS LIST

Voucher	Code	Cheque No	Description	Supplier	Net	VAT	Total
201	Printer	347	Photocopier	Konica Minolta	-142.91	28.58	-171.49
202	Water Rates	DD	Water - Office	Waterplus	91.48	6.28	97.76
203	Training/Travel Expenses	BACS	Travel	Mayor	54.90		54.90
204	Audit and Accountancy Fees	BACS	Accounting fees	HPJ Bookkeeping	240.00		240.00
205	Web/Comp Maintenance	DD	Website Hosting	Fuse	48.85	9.77	58.62
206	Telephones/Internet	DD	Telephone/Broadband	Virgin Media Broxtowe Borough Council	61.08	12.22	73.30
207	Remembrance Sunday	BACS	Public Toilet Opening	Council	48.39	9.68	58.07
208 -210	Wages & Salaries	BACS	Salaries and Wages	Employees	3593.06		3593.06
211	PAYE/NI	BACS	PAYE/NI	HMRC	825.71		825.71
212	Building Maintenance - 120 Nottingham Road	BACS	Office equipment	ETC	6.67	1.33	8.00
213	Miscellaneous Purchases	BACS	Refreshments	ETC	9.92		9.92
214	Gas - 120 Nottingham Road	DD	Electricity	Pozitive Energy	5.42	0.27	5.69
215	Electricity - 120 Nottingham Road	DD	Electricity	Pozitive Energy	51.55	2.58	54.13
216	Bank Charges	DD	Service Charge	TSB Bank	10.66		10.66
217	Audit and Accountancy Fees	BACS	Accounting fees	HPJ Bookkeeping	240.00		240.00
218	Allotment Water Rates	DD	Allotments water	Waterplus	31.18		31.18
219	Pension	BACS	Staff Pension	Notts County Council	877.58		877.58
220	Building Maintenance - 120 Nottingham Road	BACS	Window Cleaning	RS Cleaning Services Ltd	45.00	9.00	54.00
221	Building Maintenance - 120 Nottingham Road	BACS	Cleaning Materials	Home Bargains	8.32	1.66	9.98
222	Remembrance Sunday	BACS	Lamp Post Poppies	Screwfix	12.87	2.57	15.44
223	Remembrance Sunday	BACS	Poppy wreaths	Royal British Legion	36.64	7.33	43.97
224	Remembrance Sunday	358	Poppy wreaths	Royal British Legion	80.00		80.00
225	Remembrance Sunday	359	Poppy wreaths	Royal British Legion	20.00		20.00
				Total	6256.37	34.11	6290.48

RECEIPTS LIST

Voucher	Code	Receipt No	Description	Supplier	Net	VAT	Total
78	Retail Services Charge	BACS	Service Charge	Better Than Hypnosis	249.70	24.35	274.05
79	Retail Rental Income	BACS	Retail Rent	Better Than Hypnosis	353.50		353.50
80	Retail Rental Income	BACS	Retail Rent	Better Than Hypnosis	353.50		353.50
81	Retail Rental Income	BACS	Retail Rent	Better Than Hypnosis	48.89	51.11	100.00
82	Police Rental Income	BACS	Police Chamber Rental	Notts Police	1697.50		1697.50
				Total	2703.09	75.46	2778.55