

MINUTES OF THE ORDINARY MEETING OF EASTWOOD TOWN COUNCIL

held on

MONDAY 14th FEBRUARY 2022 COMMENCING AT 7.00 P.M.

AT THE EASTWOOD TOWN COUNCIL CHAMBER, NOTTINGHAM ROAD, EASTWOOD

Present: - Town Mayor Councillor Mrs. S. Bagshaw

Councillors D. Bagshaw, Mrs. E. Benton, Mrs. K. Boam, R. Bullock, M. Bullock, Mrs. J. Foxhall & K. Woodhead.

Also present: - Reverend D. Stevenson, Sgt. Simon Boyles, Town Clerk S. Trower.

TC022022/1 <u>To receive apologies for absence</u>

Apologies for absence received and accepted from Councillors T. Aram, Mrs. M. Hannah, M. Radulovic M.B.E., Mrs. M. Seagrave & Mrs. R. Woods.

TC022022/2 Prayers were taken by Reverend D. Stevenson.

TC022022/3 Declaration of Members' Interests

- a) Councillor Mrs. S. Bagshaw declared a non-pecuniary interest in Eastwood Allotment Gardens.
- b) Councillor D. Bagshaw declared a non-pecuniary interest in Eastwood Allotment Gardens.
- c) Councillor R. Bullock declared a non-pecuniary interest in Eastwood Allotment Gardens.
- d) Councillor K. Woodhead declared a non-pecuniary interest in Eastwood Allotment Gardens.
- e) Cllr Mrs. K. Boam declared a non-pecuniary interest in item Air Conditioning quotations Town Council premises.
- f) Clerk Mrs. S. Trower declared a non-pecuniary interest in Eastwood Town Council Garden Service.
- g) Clerk Mrs. S. Trower declared a pecuniary interest in agenda item 18 staff matters. The staff member left the meeting room during discussion and voting.

The Members did not participate in discussion or voting on any of the above declared interests.

TC022022/4 Variation of Order of Business

RESOLVED: - that Police Matters brought forward on agenda item 5c Public Participation to allow presentation by Police representative.

TC022022/5 <u>Public Participation</u>

- a) Nottinghamshire Police Sgt. Simon Boyles addressed the meeting with the following:
 - i. Update on crime statistics (previously circulated to Council Members).
 - ii. New Inspector for area Inspector M. Ebbins with Force priorities confirmed for Eastwood & Beeston (i. burglaries ii Drugs iii Road safety).
 - iii. A number of effective speed camera checks carried out recently in conjunction with Nottinghamshire Fire Service.
 - iv. Speed Watch initiative presented for support. Volunteer residents using speed camera supported with issue of advisory letters. Interested parties to contact Police. Training would be made available with Police support. Further update would be provided.
 - v. Staffing of Eastwood station noted.
 - vi. Appreciation extended for information provided by Police on use of scooters; reference to concerns noted for the school term breaks. Road safety laws under review.
 - vii. Crime Prevention Team information provided.
 - viii. Members of the Council expressed appreciation for the positive actions taken following issues raised at last meeting.



- ix. Public wanting to contact Eastwood Police noted. Sgt Boyles would enquire regarding advisory signage for the exterior of Eastwood Station premises.
- x. Organisation of Police led community meetings for members of the public to attend; initial event at Giltbrook noted. Community venues in the Eastwood area would also be considered. Supported by Town Council.

The Mayor, on behalf of Eastwood Town Council, extended appreciation to Sgt. Boyles for his support and attendance.

- b) Public Address A member of the public addressed the meeting reference Hazel Braithwaite Awards. The Mayor advised the award had not ceased but was stalled due to pandemic. Discussion of wildlife book produced by local volunteers; volunteer support for elderly and foodbank during the pandemic noted. Re-instatement of award Referred to next Arts & Events Committee for consideration. The Mayor extended appreciation to the member of public for continuation of community support. Member of public left the meeting.
- c) Nottinghamshire County Council Matters (County Councillor E. Cubley) A written report received as follows: -
 - (i) Update on meeting with Nottinghamshire Police & Town Councillors concerning issues raised by Police reference safety concerns at bridge.
 - (ii) Repairs requested Nottingham Road Eastwood zebra crossing (NG16 3NP).
- d) Broxtowe Borough Council Borough Councillor Milan Radulovic apologies for absence. Borough Councillor Mrs. S. Bagshaw addressed with update on recent meeting held at Broxtowe Borough Council (Housing); Cllr D. Bagshaw updated on continuation of efforts reference structural condition of building on corner of Church Street and Nottingham Road. Concerns raised regarding condition of former Barclays premises on Nottingham Road (settling birds). Updates awaited.

TC022022/5 <u>To confirm Minutes</u>

- a) Minutes of Eastwood Town Council Meeting held 10th January 2022
- b) Minutes of Eastwood Town Council Policy & Finance Committee Meeting held 31st January 2022, approved by Committee 7th February 2022 presented for endorsement.

RESOLVED: -

That Minutes of Town Council meeting held 10th January 2022 approved and signed by the Mayor as a correct record of proceedings.

That Minutes of the Policy & Finance Committee Meeting held 31st January 2022 endorsed by Council.

TC022022/6 <u>Town Mayor's Announcements</u> Mayor Councillor Mrs. S. Bagshaw addressed the meeting with the following updates: -

- (i) Local Wildlife Book production.
- (ii) Attendance to Holocaust Commemorations Broxtowe Borough Council 27th January 2022 attended by Deputy Mayor Cllr K. Woodhead.
- (iii) Mayor of Broxtowe charity event organised at Eastwood Olivers 19th February 2022 noted.

TC022022/7 Levelling-up Agenda bid for Eastwood

It was reported Broxtowe Borough Council Levelling Up Fund Task & Finish Group remote meeting held 9th February 2022, attended by Cllr R. Bullock. Note charitable status awarded to Durban House. Discussion of requirements for Eastwood town noted. Further updates at the next Council meeting.

TC022022/8 Eastwood Neighbourhood Plan RESOLVED: - defer to next Council meeting.

TC022022/9 Community Governance Review Response



Cllr M. Bullock addressed the meeting with an updated report and plans of the proposals. Broxtowe Borough Council proposals for Coach Drive area boundary noted.

RESOLVED: -

Overall support for the plan with supported amendments: -

- a) Area bordering Brinsley to A610 (Pannatoni Park) no objections for boundary movement subject to no extension of development.
- b) Charles Avenue Eastwood recommendation for retention within Eastwood boundary.
- c) That following amendments the recommendations confirmed for submission to Broxtowe Borough Council.

TC022022/10 Budget & Precept Requirements 2022 – 2023

A report from the Chairman of the Policy & Finance Committee, Cllr Mrs. S. Bagshaw received following the last meeting held 7th February 2022. Budget and precept requirements considered and recommendations submitted to Council.

RESOLVED: -

Budget and Precept requirements 2022 - 2023 approved as attached to Minutes showing a precept requirement in the sum of £116,046.00.

TC022022/11 Financial Report February 2022

RESOLVED: -

- a) Reconciliation December 2021 cash balance £172,475.01 approved
- b) Income & Expenditure January 2022 showing expenditure in the sum of £11,072.60 (gross) approved attached to Minutes.
- c) Reconciliation January 2022 cash balance £161,402.43 approved as attached to Minutes.
- d) Eastwood Town Council leases for premises Reviews to be undertaken by Policy & Finance Committee at next meeting.
- e) Lease Nottinghamshire County Council refer to Solicitors for update prior to expiry of existing lease.

TC022022/12 To appoint cheque signatories for Eastwood Town Council Banks

Confirmation of existing signatories TSB Bank Cllrs S. Bagshaw, Cllr R. Bullock.

RESOLVED: -

Additional signatories approved Cllrs D. Bagshaw & Cllr Mrs. K. Boam; Clerk Mrs. S. Trower (internet banking).

TC22022/13 Festive Lighting 2022 update RESOLVED: - Defer to next meeting.

TC22022/14 <u>To receive reports of the Council Committees</u>

- a) Arts & Events Committee Acting Chairman Cllr Woodhead reported on progress including arrangements for Councillor surgeries, literary & wool bombing letters sent to local schools; The Town Council would consider provision of wool for the initiative, subject to quotation for costs (Cllr Benton). Arrangements in place to date for the next Remembrance Service 2022, plans for newsletters. Next meeting scheduled for 23rd February 2022.
- b) Policy & Finance Committee Chairman Cllr Mrs. S. Bagshaw reported on the last meetings held 31st January and 7th February 2022 which were productive. Next meeting scheduled 10th March 2022 to include Section 137 applications for recommendation to Council.
- c) **Personnel Committee** Chairman Cllr D. Bagshaw reported next meeting to take place 15th February 2022.



TC022022/15 Planning applications for consideration

Referred applications and decisions circulated from the Broxtowe Borough Council register.

RESOLVED: - No comments.

TC022022/16 Town Council Vacancies (Two)

- a) (i) Casual Vacancy following resignation Broxtowe Borough Council advised no call for an election had been received by closing date and the Council was therefore in order to invite applications for co-option.
- b) (ii) Notice inviting applications for Co-option A letter of application had been received.

RESOLVED: -

- (i) Vacancy I That the vacancy publicised inviting applications for co-option with a closing date of 7th March 2022.
- (ii) Vacancy II That the applicant invited to attend the next meeting.

TC022022/17 To consider replacement fresh air/heat retention air conditioning system for Council Chamber

To provide adequate fresh air ventilation & heat retention units to the Council Chamber, report with three written quotations considered by Council.

RESOLVED: -

- a) That Lake Limited appointed to install Daikin fresh air ventilation unit & Daikin heat retention unit to serve the Council Chamber at an agreed cost of £5,950 net with 7-year parts warranty, 1 year's labour & free first year's service.
- b) That a GSIEKA25030 Heater Battery approved for installation at an additional cost of £608.00 net.

TC022022/18 Clerk Report

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Ι	Website updating and compliance with Accessibility regulations.	RESOLVED further information to be
		made available at next meeting.
J	Nottinghamshire County Council Community Improvement Scheme	RESOLVED match funding to provide 3
	funding proposals for new town signage and noticeboards. Cllrs R. Bullock, M.	new Heritage Gateway signs and
	Bullock & K. Woodhead reported on the condition of the existing noticeboards.	noticeboards for the town; Clerk to
	Recommendation for replacement, lighting and new board for installation at	submit application and seek quotations.
	Hilltop.	
K	Allotment Site Skips	RESOLVED endorsement of skips
		ordered for sites 25 th February 2022.
L	Revised Code of Conduct copies distributed.	RESOLVED refer to next meeting.
Μ	Summer Planting Scheme 2022 through agreed contract.	RESOLVED further details to be
		provided for agreed contract 2022.
Ν	Garden Service 2022 quotations to be sought.	RESOLVED scheme to proceed for
		2022.
0	Section 137 Grants 2021 – 2022 publicity notices and letters inviting	Noted.
	application dispatched.	
P	Eastwood Play Day Wednesday 3rd August 2022 confirmed by Broxtowe	RESOLVED additional date for
	Borough Council	Queen's Platinum Jubilee to be sought
		from L Leisure.
Q	Nottingham City Council & Nottinghamshire County Council consultation	Noted.
	Draft Nottingham & Nottingham Waste Local Plan period 7th February to	
	4 th April 2022 circulated. Cllr Woodhead discussed the Giltbrook site.	
R	Broxtowe Borough Council Community Clean Team reminder.	Referred to Arts & Events Committee
		23 rd February 2022.

TC022022/19 Exclusion of Public Order

RESOLVED that Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting due to the confidential nature of the business to be transacted.

TC022022/20 Staff Matters

- a) Report by Chairman of the Personnel Committee Cllr D. Bagshaw.
- b) Confidential Report regarding town matter received from the Chairman Cllr Mrs. S. Bagshaw.

TC022022/21 Date of next Town Council Meeting

The date of the next Town Council Meeting to take place on Monday 14th March 2022 commencing at 7.00 p.m. in the Council Chamber.

The Mayor closed the meeting at 21.46 p.m.



Bank Reconcilia Eastwood Town				
Council	2021/2022	TSB		
Jan-22		Statements		
EASTWOOD TO	WN COUNCIL	2021/2022		
BANK AND CAS	H CONTROL ACCOUNT			
	Statement			
			Debit	Credit
Financial Year	2021/2022			
TSB Business	Current Account	107,286.07		
TSB Reserve	Reserve TSB	51,248.71		
	Nat West 2	1,943.37		
	Nat West 1	11,996.86		
		172,475.01		470 475 0
Less	uncleared cheques	0.00	0.00	172,475.0 1
	Cash Balance	172,475.01		
Income	Current Account	0.00		
	Reserve account	0.00		
2020-21	Nat West 2	0.02		
	Nat West 1	0.00		
		0.02		172,475.0 3
Payments			1	
	Current Account	11,072.60	gross	
	Uncleared income	0.00	0.00	
	General fund account	0.00	0.00	
			-	
			11,072.6 0	161,402.4 3
Closing balance				
TSB Business	Current Account	103,676.55		
TSB Reserve	Reserve TSB	51,248.71		
	Nat West 2	1,943.39		
	Nat West 1	11,996.86		
		168,865.51		
Less	uncleared cheques	7,463.08	1	0.00
	Cash Balance	161,402.43	J	



Eastwood Town Council January 2022 expenditure

Approved

	Royal British	Remembrance			
262	Legion	Service	68.00	0.00	68.00
263/26			2182.6		
4	Staff	Salaries January 22	4	0.00	2182.64
265	cancelled		0.00	0.00	0.00
266	Konica	Photocopier	91.20	18.24	109.44
267(a)	Royal Mail	Postage	99.70	19.94	119.64
267(b)	Royal Mail	Postage	1.87	0.37	2.24
268	County Supplies	Stationery	26.47	5.29	31.76
			6000.0	1200.0	
269	L Leisure	Festive lights	0	0	7200.00
DD	Scottish Power	Gas supplies	72.39	3.61	76.00
DD	Fuse	Office 365	26.40	5.28	31.68
DD	Waterplus	Water rates	62.35	0.00	62.35
DD	Virgin Media	Internet supplier	60.00	12.00	72.00
DD	Octopus	Electricity supplies	447.32	22.36	469.68
DD	HMRC	January payment	641.27	0.00	641.27
DD	TSB	Service charges	5.90	0.00	5.90
		-	9785.5	1287.0	11072.6
			1	9	0

uncleared cheques

	7463.08
269	7200
268	31.76
267	121.88
266	109.44



Eastwood Town Council Approved Budget 2022 - 2023

	APPROVE D 2021/202 2	VARIANC E CURREN T YR	ACTUAL	FORECAS T 2021- 2022	NET POSITION 2021 - 2022	VARIANCE 2021 - 2022	Approved 2022 - 2023
	£	ТО					£
ALLOTMENTS		ACTUAL					
ALLOTMENT MAINTENANCE	4400.00	-3171.00	2199.00	400.00	2599.00	1801.00	4400.00
WATER RATES	1000.00	0.00	356.46	340.00	696.46	303.54	1250.00
						0.00	
COMMUNITY						0.00	
COUNCIL INITIATIVES (INC PLAYDAY)	15130.00	14766.00	962.09	320.70	1282.79	13847.21	20000.00
CIVIC INITIATIVES	5615.00	570.00		1000.00	1000.00	4615.00	3700.00
SECTION 137 GRANTS	3000.00	-4000.00		3000.00	3000.00	0.00	3000.00
GARDEN SERVICES	4000.00	1500.00	3175.00	1058.33	4233.33	-233.33	4000.00
REMEMBRANCE SUNDAY	2500.00	2075.00	1534.62	0.00	1534.62	965.38	3000.00
CHRISTMAS LIGHTS SWITCH ON	7200.00	7200.00	0.00	7200.00	7200.00	0.00	20000.00
SUMMER FLORAL DISPLAY	5000.00	290.00	3925.00	0.00	3925.00	1075.00	5500.00
MILLENIUM CLOCK MAINTENANCE	150.00	0.00	0.00	0.00	0.00	150.00	150.00
						0.00	
ELECTION FUND	0.00	5000.00		0.00	0.00	0.00	0.00
						0.00	
ADMIN/STAFF RUNNING COSTS						0.00	
SALARIES (INC NI and PENSION)	59000.00	-4886.00	39149.34	11000.00	50149.34	8850.66	56000.00
INSURANCE	2800.00	472.00	0.00	2800.00	2800.00	0.00	3000.00
TELEPHONES	1200.00	-125.00	553.21	500.00	1053.21	146.79	1450.00
COMPUTER/WEB MAINTENANCE	3000.00	-702.00	2631.57	300.00	2931.57	68.43	3250.00
POSTAGE	300.00	0.00	209.16	80.00	289.16	10.84	300.00
STATIONERY	500.00	0.00	313.19	150.00	463.19	36.81	650.00
PRINTER	500.00	0.00	64.65	320.00	384.65	115.35	600.00
ADVERTISING	0.00	0.00	0.00	100.00	100.00	-100.00	1500.00
SUBS/PUBS	2250.00	-531.91	352.00	750.00	1102.00	1148.00	1750.00
TRAINING/TRAVEL EXPENSES	1600.00	200.00	400.00	0.00	400.00	1200.00	500.00
OFFICE EQUIPMENT	500.00	500.00	65.17	100.00	165.17	334.83	1000.00
AUDIT & ACCOUNTANCY	750.00	0.00	807.66	269.22	1076.88	-326.88	750.00
TOWN MAYORS ALLOWANCE	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00
120 NOTTM ROAD							
BUSINESS RATES	3500.00	500.00	713.22	237.74	950.96	2549.04	3750.00
GAS	500.00	0.00	545.23	340.00	885.23	-385.23	950.00
ELECTRICITY	5000.00	-1060.00	2863.12	954.37	3817.49	1182.51	6000.00
		0					

EASTWOOD TOWN COUNCIL MEETING 14TH FEBRUARY 2022



WATER	650.00	-150.00	794.54	290.00	1084.54	-434.54	800.00
BUILDING MTCE RESERVES (RINGFENCED)	0.00	6200.00	0.00	7000.00	7000.00	-7000.00	7000.00
BUILDING INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS BOARD LOAN	8850.00	0.00	8821.10	0.00	8821.10	28.90	8850.00
						0.00	
TOTAL EXPENDITURE	139895.0 0	24647.09	71435.33	38510.36	109945.6 9	29949.31	164100.0 0
INCOME							
RETAIL RENT	4230.00	0.00	3697.61	532.39	4230.00		4230.00
POLICE RENT	7000.00	210.00	3850.00	3150.00	7000.00		7000.00
NCC - REGISTRY OFFICE	2800.00	550.00	1687.50	1112.50	2800.00		2800.00
INTEREST	250.00	250.00	103.38	50.00	153.38		249.00
COUNCIL TAX SUPPORT GRANT	0.00	-3500.00	0.00	0.00	0.00		0.00
ALLOTMENT RENTS	3300.00	300.00	1975.00	0.00	1975.00		3300.00
CHAMBER RENTS	1500.00	-2299.00	0.00	0.00	0.00		1500.00
RETAIL - SVCE CHARGE RECHARGE	1750.00	0.00	292.13	330.00	622.13		1750.00
POLICE - SVCE CHARGE RECHARGE	5500.00	0.00	2264.04	1500.00	3764.04		4000.00
PRECEPT	110565.0 0	0.00	110565.00	0.00	110565.00		116046.00
VAT RECLAIMED	3000.00		2669.40	889.80	3559.20		3000.00
TOTAL INCOME	139895.0 0	-4489.00	127104.06	7564.69	134668.7 5		143875.00
	U	4405.00	127104.00	, 334.05	5		143073.00

	2022 -		
2022 - 2023	2023	Exp	164100
	2022 -		
Allotment Sites	2023	Income	143875
Playday, Platinum Event, Gateway Signs	Reserves ti	ansfer 22/23	20225
Christmas lighting			

Council tax precept increase 2% recommended 2022 - 2023

Ringfenced funds:-



Within existing balances	
reserve account:-	
DURBAN HOUSE (SUBJECT TO	
CONDITIONS)	£25,000.00
BUILDING MAINTENANCE	£10,000.00
ELECTION FUND	£10,000.00
NEW COMPUTER	
SYSTEM/WEBSITE	
ACCESSIBILITY	£2,500.00
2 x NEW NOTICEBOARDS	
(HILLTOP & OFFICE)	£3,650.00
	£51,150.00