



**EASTWOOD TOWN COUNCIL**  
120 Nottingham Road, Eastwood  
NG16 3NP

**MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD  
TUESDAY 22<sup>ND</sup> MARCH 2022 COMMENCING AT 1.30 P.M.  
IN THE COUNCIL CHAMBER, NOTTINGHAM ROAD, EASTWOOD**

Present: Chairman Councillor D. Bagshaw  
Councillors Mrs. K. Boam, Mrs. M. Seagrave & Cllr Woodhead  
S. Trower (Town Clerk)

**PC2022/15 Apologies** received from Cllr Mrs. S. Bagshaw, Cllr R. Bullock & Cllr M. Radulovic.  
**PC2022/16 Declaration of Members Interests** – None.

**PC2022/17 Exclusion of the Press and Public**

**Resolved** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

**PC2022/18 Minutes of Committee Meeting held 15<sup>th</sup> February 2022**

**Resolved** that the Minutes approved and signed by the Chairman.

**PC2022/19 Staff vacancy Financial & General Assistant to Town Clerk**

Noted the aim of Eastwood Town Council to provide opening of the Offices five days per week for the benefit of the community.

**RESOLVED:** - Arrangements for interviews approved.

**PC2022/20 Staff Handbook 2022**

**Resolved** the document approved with inclusion reference regular review of IT equipment at Council discretion.

**PC2022/21 National Association of Local Councils 2021 – 2022 National Salary Award**

**RESOLVED:** -

Agreement to increment in accordance with SCP for qualifying staff, including backpay award to former qualifying employees from 1<sup>st</sup> April 2021 to last day of employment, including LGPS & HMRC contributions.

**PC2022/22 Date of next meeting**

**RESOLVED:** -

Interview dates approved.

The Chairman closed the meeting at 3.00 p.m.