



Eastwood Town Council
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MINUTES OF EASTWOOD TOWN COUNCIL MEETING
held at the Eastwood Town Council Chamber NG16 3NP
on Monday 12th June 2023 commencing at 7.00 p.m.

Present: Cllr Mrs. K. Boam (Mayor)

Cllrs D. Bagshaw, Mrs. Z. Battison, Mrs. E. Benton, M. Bullock, R. Bullock, Mrs. J. Foxhall, N. Levett, K. Oliver, M. Radulovic M.B.E., K. Woodhead & Mrs. R. Woods.

Also present: Staff Members Town Clerk Sheena Trower, Esther Henshaw Assistant to the Clerk, Reverend David Stevenson, P.C.S.O. A. Davies representing Nottinghamshire Police.

Prior to the commencement of the meeting, prayers were said by Reverend David Stevenson.

ETC25/2024 Apologies for absence

Apologies for absence were received and accepted from Councillors Mrs. S. Bagshaw, Mrs. J. Hagan & L. King.

ETC26/2024 Variation of Order of Business None.

ETC27/2024 Declarations of Members Interests

Councillor D. Bagshaw declared a non-pecuniary interest in Allotment Gardens

Councillor R. Bullock declared a non-pecuniary interest in Allotment Gardens

Councillor K. Woodhead declared a non-pecuniary interest in Allotment Gardens

Councillor Mrs. K. Boam declared a non-pecuniary interest in Planning Matters reference The Old Wine Vaults, Eastwood.

ETC28/2024 To Confirm the Council Minutes

- a) Non-confidential Minutes of Eastwood Town Council Annual Meeting 15th May 2023
- b) Confidential Minutes of Eastwood Town Council Annual Meeting 15th May 2023

RESOLVED to agree and sign the Minutes as a true and accurate record, subject to amendment reference 1/2024 Cllr Z. Battison voted against election of Town Mayor Cllr Mrs. K. Boam.

ETC29/2024 To determine which additional items on the agenda should be taken with the public excluded.

RESOLVED agenda item 13.

ETC30/2024 Open Forum

A	<p><u>Police Matters Report from Nottinghamshire Police</u> P.C.S.O. A. Davies addressed the meeting with referral to the Nottinghamshire Police website for updated statistics. The Officer had attended road accident immediately prior to the meeting. Questions answered: -</p> <ul style="list-style-type: none">• Theft in Eastwood at licensed premises. Particulars of the incident number requested for PCSO Davies to follow up on the reported crime, including details of cctv available.• Alleged theft from greenhouse at Town Council allotment site. Residents encouraged to report all crimes to 101.• Speed of traffic around Nether Green and Mansfield Road in both directions. Request for this area to be covered with mobile speed cameras. Residents were encouraged to join the Community Speed watch Campaign through the Police with relevant training available. Alleged drink driving and unreported hit and run in Eastwood. Request for more Police presence by Beat Team Officers on foot during the summer.	<p><u>In attendance P.C.S.O.</u> <u>Antony Davies</u></p> <p>The Mayor, on behalf of the Town Council, extended appreciation to the Officer for his attendance and report. The Officer left the meeting at 7.20 p.m.</p>
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	Reference to neighbouring towns Police presence noted. Cllr Foxhall referred to requirement for Officers to be deployed to other areas of the borough at immediate notice requiring Police vehicles.	
B	<u>Public Participation</u> No reports.	
C	<p><u>Nottinghamshire County Council – County Councillor Kane Oliver</u></p> <ul style="list-style-type: none"> • Report on bus review initiative for the town which would be considered by County Council 15th June 2023, detailing request for extended consultation to cover Engine Lane and to Giltbrook. Cllr R. Bullock requested information regarding availability of additional funding for extended consultation. This detail would be known after 15th June 2023. Support for the initiative received. • Questions answered included request for Walker Street highway improvement; noted resurfacing under consideration. • Highway Brookhill Leys Road to Church Street awaiting assessment noted. • Woodland Way earmarked for repairs. Cllr Battison reported previous highway patch work repairs undertaken had proven inadequate. • Queens Road North highway on list for consideration for repairs. • The Leader of Broxtowe Borough Council, Cllr Radulovic had written to County Member Cllr N. Clarke with request for full highways audit in Eastwood, in particular the highway at Nottingham Road and junction with Newthorpe Common. Noted on receipt of response, Members would be advised of the details to attend site meeting. • Cllr Radulovic reported on the condition of Cross Street where roads and pavements had been left in a dangerous condition following development work. • Request for comparison of costs invested in highway repairs other areas of the County. Cllr Oliver agreed to provide information on availability. • Request for authority responsible for repairs to seating in bus shelters. • Report of poor condition of zebra crossing at Newthorpe Common. • Report of poor drains maintenance in the town; Cllr Oliver requested list of areas requiring attention (noted lamp standard numbering could be used to identify areas of concern). 	<p>Report Cllr K. Oliver</p> <p>The Mayor extended appreciation to Cllr Oliver for his detailed address.</p>
D	<p><u>Broxtowe Borough Council</u></p> <p>Cllr Radulovic reported meetings and Cabinet now effectively working for the benefit of the borough.</p> <ul style="list-style-type: none"> • Slight improvement in homelessness for the borough, with additional properties purchased in Eastwood area to provide social housing; other potential housing sites under review. Statistics received including school grades, training and lack of qualifications reflected poverty statistics relevant to some areas. • Update on SPF funding and Executive arrangements in place. Funding of approximately £650,000 for borough towards businesses and training opportunities. • Shopfront improvement initiative update noted. • Job opportunities development proposals for potential new business park close to Eastwood. Could provide up to 3000 jobs for the area, boosting tourism and environmental project involving Bennerley Viaduct and Erewash Valley. Consideration to be given to opening up the area to improve access for persons with disabilities; proposals for development of medical facilities in Broxtowe discussed. • Devolution update received. 	<p>Councillor D. Bagshaw Councillor Mrs. S. Bagshaw Councillor R. Bullock Councillor M. Radulovic M.B.E. Councillor K. Woodhead</p> <p>The Mayor extended appreciation to Cllr Radulovic for his informative address.</p>

ETC31/2024 Standing Orders -reinstated.

ETC32/2024 To receive Reports

a) Report of the Town Mayor, Councillor Mrs. K. Boam

The Mayor reported on her attendance to several events, including at the D. H. Lawrence Museum reference exhibition of the Bennerley Viaduct & renovation of the D. H. Lawrence family plot at Eastwood Cemetery.

The loss of former Eastwood Town Mayor and Broxtowe Borough Member, the late Mr. Derek Warren noted. Cllr Radulovic had attended the funeral accompanied by Cllr K. Woodhead and addressed at the service; the meeting noted the worth charitable work which had been undertaken by Mr. Warren during his years serving the community. Due to personal commitments, the Mayor had attended later to the wake. A minute's silence was held as a mark of respect. The Mayor reported a card of appreciation had been received from the family of the late Mr. Warren, the contents were read out to the meeting.

The Mayor reported on her involvement with the Broxtowe Women's Project and encouraged Members to attend the open events to be held in Eastwood on 20th and 21st June 2023 at the Town Council Chamber.

b) Arts & Events Committee Report

The Chairman, Cllr N. Levett, reported on the last meeting held 25th May 2023: -

- Proposed Play Day Event organised through Broxtowe Borough Council, funded by Eastwood Town Council. To be held on Thursday 3rd August 2023 at Coronation Park. Activities and events organisation underway.
- Activities for young people in partnership with Nottinghamshire Police 10th & 24th August 2023.
- Christmas lights switch on event organised to take place on Tuesday 28th November 2023 organised through Broxtowe Borough Council, funded by Eastwood Town Council. Relocation of Santa's Grotto under discussion.
- Christmas Lights 2023 organised and funded by Eastwood Town Council. Some additional works to the Nottingham Road area subject to installation and licence approval for anchor points. Real Christmas tree for installation by Town Council subject to costs.
- Summer Newsletter 2023 was delayed due to election held 4th May 2023. Amendments submitted. Delivery of newsletter discussed with various options available. The Committee had agreed 3 editions per annum; articles for submission were encouraged.
- Hazel Braithwaite Award 2023 publicised. Consideration of an additional award for local group. Referred to next meeting.
- D. H. Lawrence statue and Shutter Projects. Two good presentations had been made to the committee by Cllr Benton & Cllr Foxhall on the subjects. Request for the presentations at future Council meetings. Noted D. H. Lawrence Society would add the statue initiative to its next agenda. Councillor Foxhall had agreed to seek funding opportunities. Cllr Radulovic referred to the SPF.
- The Council supported the initiatives.

RESOLVED:- That the recommendations received and approved.

c) Assets, Finance & Policy Committee Meeting

The Chairman, Cllr D. Bagshaw circulated draft Minutes of the meeting.

d) Eastwood Neighbourhood Plan

RESOLVED: -

That a Working Party Meeting formed with Members Cllrs D. Bagshaw, Mrs. K. Boam, M. Bullock, R. Bullock, K. Oliver, M. Radulovic & K. Woodhead.

e) Allotments Representative Report

A full report had been circulated with the draft Minutes of the Assets, Finance & Policy Committee Meeting held 8th June 2023. Reference to recommendations for review of the current tenancy agreement. Recommendation for increase in annual charge to £50.00 effective from January 2025, allowing over one year's notice reference (Small Holdings and Allotments Act 1908).

Recommendation to consider options available for composting toilet on the sites. Local allotment gardens with facility invited site visit to be provided with further information. Visit to be organised.

RESOLVED: - That the committee recommendations endorsed.

f) To consider Working Party Meeting for Remembrance Service & Parade Sunday 12th November 2023

It was reported the Royal British Legion unavailable to lead parade due to commitments to Kimberley for 2023.

RESOLVED: -

- (i) That Working Party Group formed appointments confirmed Cllrs M. Bullock, R. Bullock, N. Levett & K. Woodhead.
- (ii) That Army Cadets Group approached for inclusion in leading the Parade in 2023.

- (iii) Improved sound system for parade at Plumptre Way and Cadets Cross. Cllr K. Oliver offered a personal contribution of free equipment to provide enhanced sound system at both sites; noted further liaison for details in due course. The Mayor, on behalf of the Town Council, extended appreciation to Cllr Oliver.

ETC33/2024 Financial Report May 2023

To receive income, expenditure and reconciliation for May 2023 as circulated.

RESOLVED: -

That the report approved as attached appendices one, two & three.

ETC34/2024 Financial Report End of Year Accounts for the period to 31st March 2023

- a) To receive and consider Internal Audit for the financial period 1st April 2022 to 31st March 2023 completed by Messrs. Pells of Eastwood, Chartered Accountants on behalf of Eastwood Town Council.
- b) To receive the Annual Governance Statement 2022 – 2023 Section 1 of the Annual Return for external audit for the year ending 31st March 2023.
- c) To receive the Accounting Statement 2022 – 2023 – Section 2 of the Annual Return for the external audit for the year ending 31st March 2023.

RESOLVED: -

- (i) That items (a) (b) and (c) approved by Council for submission to the External Auditor before 30th June 2023.
- (ii) Notice of Public Rights and Publication of unaudited Annual Governance and Accountability Return for the period to 31st March 2023 to be publicised from 13th June 2023.

ETC35/2024 Clerk Report

- a) **Love Eastwood Initiative** it was reported members of the Beauvale Photography Group were creating an exhibition of photography to acknowledge the importance of the work carried out by volunteers and organisations for the benefit of the local community. Eastwood Library, D. H. Lawrence Museum & Eastwood Library were venues which would host the exhibition. Grant support application received referred from Finance Committee.
- b) **Nottinghamshire Association of Local Councils** training events (i) Cotgrave 22nd June 2023 Chair skills (ii) Administration course 31st July 2023 at Coddington 1.30 – 4.30 p.m. online or in person. (iii) AGM Monday 11th September 2023 at Oxtou Village Hall from 6.30 p.m. (please note the same date as Eastwood Town Council meeting).
- c) **Resident request for Eastwood Leisure Centre** noted the LUF application was unsuccessful. A bid may be submitted later in the year to support health facilities in the town including swimming pool.
- d) **2023 – 2024 Broxtowe Borough Council the Worshipful the Mayor of Broxtowe** noted as Councillor Teresa Cullen; Deputy Mayor Councillor Sue Paterson.
- e) **Nottinghamshire County Council Waste Plan** update provided.
- f) **Broxtowe Borough Council** event to be held at the Eastwood Town Council Offices for residents to share ideas for the Borough Thursday 29th June 2023 between 2.00 p.m. and 4.00 p.m.
- g) **Activities for Young People in Eastwood August 2023 (Arts & Events Committee)** an application for financial support towards the initiative had been submitted to Broxtowe Borough Council on behalf of Eastwood Town Council. The application would be considered by Cabinet late July 2023. Events proposed for Thursday 10th and Thursday 24th August 2023 to be held at Eastwood Community Football Club organised by Eastwood Town Council, Nottinghamshire Police with support from ECFC. Confirmation no fee for use of premises at ECFC. Cllr Battison recommendation liaison with local schools for hire of required sports equipment. Cllr Bagshaw reported on the excellent facilities available at the Eastwood Town Cricket Club, which included a new artificial wicket. Many young people also used this sports club.

RESOLVED: -

- (i) That the report received.
- (ii) That (a) above a grant in the sum of £200.00 awarded to the group; noted an underspend from grant awards year ending 31st March 2023.

ETC36/2024 Planning Matters (Broxtowe Borough Council Planning information had been circulated to Councillors)

23/00332/CAT The Old Wine Vaults, Church Street, Eastwood – remove Willow tree, hollow, dangerous and next to building.

ETC37/2024 Exclusion of Press and Public

RESOLVED: -

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

ETC38/2024 Eastwood Town Council Website and social media

A statement was presented by Cllr N. Levett.

RESOLVED: -

All contact details for Eastwood Town Council directed through the Town Council Offices in the first instance.

ETC39/2024 Date of next meetings

- (a) Arts & Events Committee Meeting Wednesday 21st June 2023 commencing at 6.30 p.m.
 - (b) Eastwood Town Council Meeting Monday 10th July 2023 commencing at 7.00 p.m.
- (Apologies for attendance submitted by the Mayor, Cllr K. Boam)

The Mayor closed the meeting at 20.37 p.m.

Appendix One Financial Report Payments May 2023 Minute reference ETC33/2024

Voucher

No	Net	VAT	Total	Description	Supplier
45	5.00	0.00	5.00	Various	Office
44	270.00	0.00	270.00	Garden Service	Chestnut Gdns Nottinghamshire County Council
43	1112.87	0.00	1112.87	Staff Pension	Nottinghamshire County Council
42	1096.00	0.00	1096.00	Staff Pension	Council
41	550.00	110.00	660.00	Building maintenance	Steve Walters
40	567.00	0.00	567.00	Summer Floral Display	Cubit Ultrasound
39	1000.00	0.00	1000.00	Mayors Allowance Community Easter	Mayor 20232024
38	81.78	16.36	98.14	Eggs	Council
37	286.65	57.33	343.98	Sanitary Disposal	City Hygiene
3E+05	3386.54	0.00	3386.54	Payroll	Staff
33	1133.61	0.00	1133.61	PAYE/NI	HMRC
32	94.77	4.74	99.51	Gas	Pozitive Energy
31	83.32	4.17	87.49	Gas	Pozitive Energy
30	62.10	12.42	74.52	Telephone/Broadband	Virgin Media
29	51.93	10.39	62.32	Microsoft Licences	Fuse
28	119.80	0.00	119.80	Flags	Amazon
27	400.00	80.00	480.00	Flags	Electric Avenue
26	100.00	20.00	120.00	Travel	Eastwood Cars
25	0.00	0.00	0.00	Water – Office	Waterplus
24	87.18	5.64	92.82	Water – Office	Waterplus
23	11.94	0.00	11.94	Service Charge	TSB Bank
	10500.49	321.05	10821.54		

Appendix Two Financial Report Receipts May 2023 Minute reference ETC33/2024

Eastwood Town Council Income May 2023				
Voucher No	Net	VAT	Description	Customer
21	38.03	0.00	Interest Received	TSB Bank
20	378.42	0.00	Water rates refund	Waterplus
19	126.00	0.00	Room hire	BWP
18	27.00	0.00	Room hire	BWP
17	1782.37	0.00	Police Chamber Rental	Notts Police
16	973.46	26.54	Retail Service Charge	Lessee
15	80.00	0.00	Allotment Rent and Bond	Tenant
14	80.00	0.00	Allotment Rent and Bond	Tenant
	3485.28	26.54		

Appendix three Bank Reconciliation 31st May 2023 Minute Reference ETC33/2024

Bank Reconciliation at 31/05/2023			
	Cash in Hand 01/04/2023		93,899.88
	ADD Receipts 01/04/2023 - 31/05/2023		126,879.65
			220,779.53
	SUBTRACT Payments 01/04/2023 - 31/05/2023		20,687.67
A	Cash in Hand 31/05/2023 (per Cash Book)		200,091.86
	Cash in hand per Bank Statements		
	Petty Cash 31/05/2023	0.00	
	TSB 11/05/2023	0.00	
	Allotment Cash 31/05/2023	0.00	
	Natwest Current Account 31/05/2023	22,944.02	
	Natwest Reserve Account 31/05/2023	1,953.51	
	TSB Reserves 31/05/2023	51,655.23	
	TSB Bank 31/05/2023	124,739.10	
			201,291.86
	Less unrepresented payments		1,200.00
			200,091.86
	Plus unrepresented receipts		
B	Adjusted Bank Balance		200,091.86