



**MINUTES OF EASTWOOD TOWN COUNCIL MEETING**  
**held at the Eastwood Town Council Chamber NG16 3NP**  
**on Monday 13<sup>th</sup> March 2023 commencing at 7.00 p.m.**

Present: Town Mayor Councillor K. Woodhead

Cllrs T. Aram, D. Bagshaw, Mrs. E. Benton, Mrs. K. Boam, M. Bullock, R. Bullock, Mrs. N. Cooper, Ms. J. Foxhall, N. Levett, M. Radulovic M.B.E.

Also present: - Nottinghamshire Police Officer PCSO7424 A. Davies, Town Clerk Sheena Trower, Town Council Financial Assistant Mrs. E. Henshaw, three members of the public,

**ETC167/2023 To Receive Apologies for Absence**

Apologies for absence were received from Councillors Mrs. S. Bagshaw, Mrs. M. Hannah & Mrs. R. Woods.  
Apologies also received from Reverend David Stevenson.

**ETC168/2023 Variation of Order of Business None.**

**ETC169/2023 Declarations of Members Interests**

Councillors D. Bagshaw, R. Bullock & K. Woodhead declared a non-pecuniary interest in allotment matters.  
Councillors D. Bagshaw, Mrs. K. Boam, R. Bullock declared a non-pecuniary interest in grant applications.

**ETC170/2023 Minutes**

**To Confirm Minutes: -**

- (a) Eastwood Town Council Meeting 13<sup>th</sup> February 2023 (section one non-confidential)
- (b) Eastwood Town Council Meeting 13<sup>th</sup> February 2023 (section two confidential paper)  
Proposed Cllr M. Radulovic, seconded Cllr R. Bullock
- (c) Eastwood Town Council Assets, Finance & Policy Committee Meeting 19<sup>th</sup> January 2023 approved by Committee 2<sup>nd</sup> March 2023.  
Proposed Cllr M. Bullock, seconded Cllr Mrs. K. Boam

**Resolved: -** Minutes approved as a true and accurate record of the above meeting

**ETC171/2023 Suspension of Standing Orders to allow the following business to take place: -**

**ETC172/2023 Public Participation**

a) **Police Matters**

P.C.S.O. Davies addressed the meeting with information relating to local issues including: -

- 491 incidents recorded for the area since the last meeting reflecting all crimes.
- Members' concerns were noted including arrest of person with taser reported, incidence of person approaching elderly persons; the meeting noted incidents of tampering with cash machine facilities.
- The role of the PCSO received, including crime prevention information available to the public.
- Attendance requested around Hall Park area.
- Plans for speed reduction measures including details of community speed watch; volunteers invited to join the scheme. Members reported hot spot areas for speeding issues including Nottingham Road.
- Update on Tinsley Bridge safety improvement project due to commence 20<sup>th</sup> March 2023. The Mayor, on behalf of the Town Council, extended appreciation to Officers at the Eastwood Police Station and the Town Clerk for pursuance of the initiative.

b) **Address by members of the public**

- Resident updated on fly tipping issues around the Princes Street area; clearance has been made but noted some issues still remain with fly tipping. Cllr D. Bagshaw reported on issues around Mansfield Road area with fly tipping.
- Representatives from Beauvale Photography introduced Love Eastwood project which will identify volunteers within the community and highlight the vast amount of work carried out through voluntary contributions. The meeting noted

King Charles III will also recognise the value of voluntary work within the arrangements for the Coronation 6<sup>th</sup> May 2023.

The organisers intend to produce exhibitions to be held at Eastwood Library (November and December 2023), Beauvale Horticultural Society Show and the D. H. Lawrence Museum (27<sup>th</sup> July until 26<sup>th</sup> August 2023) to display photographs recording the local voluntary groups in their roles.

Adoption of the banner was supported, with suggestions of a banner for the Mansfield Road flagpoles and for shop frontages.

Cllr Radulovic recommended an exhibition could also be held at the Eastwood Town Council Chamber.

Recommendation for the artwork to be used on the next Council newsletter and a dedicated page on the new website. The Council received a request for financial support towards the project, which would be considered through the grant application procedure.

The Mayor, on behalf of the Town Council, expressed appreciation to the organisers of the initiative and thanked the representatives for their address.

c) **Nottinghamshire County Council Matters** No report.

d) **Broxtowe Borough Council Matters**

Borough Councillor Milan Radulovic addressed the meeting with the following information: -

- Update on critical housing needs around the Broxtowe area, including Eastwood and Stapleford with priority requirements.
- Sites under consideration for veterans' accommodation with reference to success of initiative at Stapleford with 100% occupancy rate.
- Temporary accommodation to come forward to alleviate Eastwood housing problems. Funding of £2 million awarded towards scheme.
- Freedom Parade will not be carried out in 2023 due to process of change for regiment.
- European Social Fund update with 3 Eastwood schemes identified for funding.
- CCTV update for Eastwood received, including improvement of illumination at Coronation Park for safety reasons.
- Street furniture in the ownership of the Borough Council to be upgraded in Eastwood.
- Fly tipping concerns noted. Clearance around the A610 to be organised by the authorities.
- Areas noted in need of attention included areas at junction opposite Newthorpe Common/Nottingham Road – highway repairs required, pedestrian crossing at Nottingham Road, Eastwood in need of attention.
- Shop front grants for Eastwood businesses information noted.
- Details of decline for LUF details to be provided to Council. Third round submissions would be opened in near future.
- Consultation document released reference Chetwynd site for potential new hospital location.
- Street art initiative discussed for shutter project to enhance Eastwood high street. Further details would be made available.
- Seat to be dedicated at the corner of Church Street and Nottingham Road to local representative.

Cllr D. Bagshaw addressed the meeting reference planning site on Kelham Way noted. Gifting of benches on site in abeyance. Discussion of veterans requiring accommodation within the Eastwood and district areas.

Update on land development adjacent to The Canyons. Cllr Bagshaw agreed to monitor the situation.

#### **Re-instatement of Standing Orders**

#### **ETC173/2023 Town Mayor's Announcements**

The Town Mayor, Councillor K. Woodhead, reported on his attendance to recent events on behalf of the Town Council, including attendance to Queen's Awards to Scouts Association Members at Kimberley, Fly the Flag for the Commonwealth commemorations. The meeting noted flagpole at top of Mansfield Road required attention; quotation to remove existing flags to be sought.

**Resolved: -**

Approved.

#### **ETC174/2023 Eastwood Neighbourhood Plan and Levelling Up Fund**

**Resolved: -** That the plan for discussion after May 2023 elections.

#### **ETC175/2023 Town & Parish Council Elections May 4<sup>th</sup>, 2023**

The meeting noted information had been made available for interested persons, both on the website and printed literature.

#### **ETC176/2023 Financial Report**

- a) Payments, receipts & reconciliation February 2023 as attached. Proposed Cllr D. Bagshaw, seconded Cllr R, Bullock.
- b) NatWest current accounts new mandate submitted to the bank.

- c) Grant applications considered as per recommendation of the Assets, Finance & Policy Committee meeting held 2<sup>nd</sup> March 2023. £200.00 remained within the allocated budget for 2022 – 2023 grants. Proposed Cllr R. Bullock, seconded Cllr M. Bullock.

|    | Organisation                             |  |  |  | Recommendation<br>2022 - 2023 |
|----|--|--|--|--|-------------------------------|
| 1  | Eastwood Neighbourhood Watch             |  |  |  | 100.00                        |
| 2  | Eastwood Parkinson's Exercise Group      |  |  |  | 150.00                        |
| 3  | Victory Vintage Caravans                 |  |  |  | 100.00                        |
| 4  | Eastwood & District Royal British Legion |  |  |  | 200.00                        |
| 5  | 3rd Eastwood Scouts                      |  |  |  | 100.00                        |
| 6  | Age Concern                              |  |  |  | 500.00                        |
| 7  | Eastwood Men in Sheds                    |  |  |  | 150.00                        |
| 8  | Mine2Minds                               |  |  |  | 0.00                          |
| 9  | Eastwood Volunteer Bureau                |  |  |  | 750.00                        |
| 10 | Nottm West Music & Drama Society         |  |  |  | 0.00                          |
| 11 | Anchor Housing                           |  |  |  | 100.00                        |
| 12 | Elderberries                             |  |  |  | 100.00                        |
| 13 | Eastwood Town Cricket Club               |  |  |  | 300.00                        |
| 14 | 1st Eastwood Brownies                    |  |  |  | 150.00                        |
| 15 | Plumptre Hall                            |  |  |  | 0.00                          |
| 16 | Movement for All                         |  |  |  | 100.00                        |
|    |  |  |  |  | <b>2800.00</b>                |

**Resolved: -**

- i. Financial report for February 2023 approved.
- ii. NatWest Bank Mandate approved as per Annual Town Council Meeting May 2022 signatories.
- iii. Grant awards approved as per attached schedule approved in the sum of £2,800.00.
- iv. That grant application towards Love Eastwood initiative referred to next Finance meeting.

**ETC177/2023 To consider Scribe Financial Allotments Programme for Council**

Written report prepared by the Financial Assistant to the Council with reference to the financial management and record keeping for the two allotment sites managed by the Town Council.

**Resolved: -**

That one-off set up cost of £249.00 plus VAT and £420.00 excluding VAT per annum including staff training approved.

**ETC178/2023 Reports of Committees**

- a. **Arts & Events Committee Meeting** scheduled to take place 16<sup>th</sup> March 2023.
- b. **Assets, Finance & Policy Committee** Cllr D. Bagshaw updated on the last meeting held 2<sup>nd</sup> March 2023 including recommendations for grant applications 2022 – 2023. A balance of £200.00 remained within the budget account for the same period. Schedule of works required for priority upgrade to Council building noted.
- c. **Personnel Committee** no report.

**ETC179/2023 Planning Matters**

Planning applications and decisions had been circulated to Council as received from Broxtowe Borough Council: - 22/00647/TPOW tree works at Eastwood Hall, Mansfield Road, Eastwood conditional permission.

23/00055/TPOW 24 Coppice Drive Eastwood T1 Beech remove (fell) to near ground level.

23/00143/FUL 27 Park Crescent Eastwood construct single storey side and rear extension and dormer to rear. Creation of detached outbuilding to rear.

**Resolved: -** noted.

#### **ETC180/2023 Eastwood Town Council Vacancy**

It was reported the vacancy had been publicised in the noticeboards, website, and Facebook. Noted the period for co-option was within the six-month period prior to the forthcoming election process 4<sup>th</sup> May 2023.

#### **ETC181/2023 Town & Parish Council Elections 4th May 2023**

Information provided through Broxtowe Borough Council, publicised on the Town Council website and noticeboards. Details of requirements for ID at Polling Stations noted.

#### **ETC182/2023 Clerk Report**

1. Reception window Council offices in consideration of lone working procedures. Quotation received. Proposed Cllr D. Bagshaw, seconded Cllr M. Bullock.
2. Gateway Signs second proof considered with options of planters at the signage.
3. Landmark Heritage Map noted lottery bid submitted by Town Clerk. Noted of land availability subject to agreement for siting of map.
4. D. H. Lawrence statue enquiry. Cllr Benton raised a query regarding a previous initiative with funding support from business within the Eastwood area.
5. King's Coronation 6<sup>th</sup> May 2023 requirements.

**Resolved: -**

- a) That the report received.
- b) Reception window installation approved in the sum of £550.00 plus V.A.T.
- c) Gateway signs amendments through Cllr R. Bullock for presentation at next meeting.
- d) Landmark Heritage map information noted.
- e) Statue initiative for discussion at Arts & Events meeting after Annual Town Council meeting in May 2023.
- f) Confirmation delegation to Mayor, Deputy Mayor & Town Clerk for purchase of bunting and flags for town's decoration.
- g) Grant application for submission to Borough Council towards decoration of town for the Coronation 6<sup>th</sup> May 2023.

#### **ETC183/2023 To consider meeting dates 2023.**

**Resolved: -**

- a) Eastwood Town Council meeting Monday 17<sup>th</sup> April 2023 cancelled.
- b) Annual Town Meeting to take place on Monday 15<sup>th</sup> May 2023 at 6.30 p.m.
- c) Annual Town Council Meeting to take place on Monday 15<sup>th</sup> May 2023 at 7.00 p.m.

The Mayor extended appreciation to everyone who had worked very hard together on behalf of the community under pressure. The Mayor also extended appreciation to the Town Clerk, Financial Assistant to the Clerk and Caretaker for their help and support during his year in Office. Lastly, the Mayor extended sincere appreciation to Nottinghamshire Police for their commitment to Eastwood and its community.

The Mayor closed the meeting at 20.51 p.m.

Minute reference 176/2023 (a) Financial Report February 2023 appendice one: -

|          |   |           |                   |
|----------|---|-----------|-------------------|
|          | <b>Bank Reconciliation at 28/02/2023</b>            |           |                   |
|          | Cash in Hand 01/04/2022                             |           | 139,681.32        |
|          | <b>ADD</b><br>Receipts 01/04/2022 - 28/02/2023      |           | 166,763.34        |
|          |   |           | 306,444.66        |
|          | <b>SUBTRACT</b><br>Payments 01/04/2022 - 28/02/2023 |           | 192,216.19        |
| <b>A</b> | <b>Cash in Hand 28/02/2023</b><br>(per Cash Book)   |           | <b>114,228.47</b> |
|          | Cash in hand per Bank Statements                    |           |                   |
|          | Petty Cash 30/11/2022                               | 0.00      |                   |
|          | Allotment Cash 30/11/2022                           | 0.00      |                   |
|          | Natwest Current Account 31/01/2023                  | 27,944.02 |                   |
|          | Natwest Reserve Account 28/02/2023                  | 1,950.33  |                   |
|          | TSB Reserves 28/02/2023                             | 51,542.49 |                   |
|          | TSB Bank 28/02/2023                                 | 37,911.51 |                   |
|          |   |           | <b>119,348.35</b> |
|          | Less unrepresented payments                         |           | 5,119.88          |
|          |   |           | 114,228.47        |
|          | Plus unrepresented receipts                         |           |                   |
| <b>B</b> | <b>Adjusted Bank Balance</b>                        |           | <b>114,228.47</b> |
|          | <b>A = B Checks out OK</b>                          |           |                   |

**Income**

| Voucher No | Date       | Net               | VAT            | Total             | Description                 |
|------------|------------|-------------------|----------------|-------------------|-----------------------------|
| 144        | 28/02/2023 | £1.35             | £0.00          | £1.35             | Interest Received           |
| 143        | 31/01/2023 | £1.37             | £0.00          | £1.37             | Interest Received           |
| 142        | 31/12/2022 | £1.28             | £0.00          | £1.28             | Interest Received           |
| 141        | 11/01/2023 | £4,614.58         | £0.00          | £4,614.58         | VAT Refund                  |
| 140        | 10/02/2023 | £39.21            | £0.00          | £39.21            | Interest Received           |
| 139        | 22/02/2023 | £40.00            | £0.00          | £40.00            | Donation Remembrance Sunday |
| 138        | 15/02/2023 | £993.63           | £153.30        | £1,146.93         | Police Service Charge       |
| 137        | 10/02/2023 | £250.12           | £29.69         | £279.81           | Retail Service Charge       |
| 136        | 03/02/2023 | £7,800.00         | £0.00          | £7,800.00         | Christmas Lights            |
| 135        | 28/02/2023 | £30.00            | £0.00          | £30.00            | Allotment Rent              |
| 134        | 27/02/2023 | £60.00            | £0.00          | £60.00            | Allotment Rent              |
| 133        | 22/02/2023 | £15.00            | £0.00          | £15.00            | Allotment Rent              |
| 132        | 21/02/2023 | £30.00            | £0.00          | £30.00            | Allotment Rent              |
| 131        | 18/02/2023 | £30.00            | £0.00          | £30.00            | Allotment Rent              |
| 130        | 17/02/2023 | £30.00            | £0.00          | £30.00            | Allotment Rent              |
| 129        | 15/02/2023 | £30.00            | £0.00          | £30.00            | Allotment Rent              |
| 128        | 14/02/2023 | £80.00            | £0.00          | £80.00            | Allotment Rent              |
| 127        | 14/02/2023 | £30.00            | £0.00          | £30.00            | Allotment Rent              |
| 126        | 13/02/2023 | £30.00            | £0.00          | £30.00            | Allotment Rent              |
| 125        | 09/02/2023 | £30.00            | £0.00          | £30.00            | Allotment Rent              |
| 124        | 09/02/2023 | £30.00            | £0.00          | £30.00            | Allotment Rent              |
| 123        | 08/02/2023 | £490.00           | £0.00          | £490.00           | Allotment Rent              |
| 122        | 07/02/2023 | £30.00            | £0.00          | £30.00            | Allotment Rent              |
| 121        | 07/02/2023 | £30.00            | £0.00          | £30.00            | Allotment Rent              |
| 120        | 06/02/2023 | £15.00            | £0.00          | £15.00            | Allotment Rent              |
| 119        | 06/02/2023 | £40.00            | £0.00          | £40.00            | Allotment Rent              |
| 118        | 05/02/2023 | £30.00            | £0.00          | £30.00            | Allotment Rent              |
| 117        | 01/02/2023 | £33.45            | £0.00          | £33.45            | Allotment Rent              |
| 116        | 01/02/2023 | £80.00            | £0.00          | £80.00            | Allotment Rent              |
| 115        | 01/02/2023 | £30.00            | £0.00          | £30.00            | Allotment Rent              |
| 114        | 01/02/2023 | £1,132.84         | £164.75        | £1,297.59         | Police Service Charge       |
|            |            | <u>£16,077.83</u> | <u>£347.74</u> | <u>£16,425.57</u> |                             |

Reference Minute 176/2023 (a) Income February 2023

## Reference Minute 176/2023 (a) Payments February 2023

**Eastwood Town Council payments February 2023**

| <b>Voucher No</b> | <b>Net</b>     | <b>VAT</b>    | <b>Total</b>   | <b>Description</b>      | <b>Supplier</b>     | <b>Minute Ref</b> |
|-------------------|----------------|---------------|----------------|-------------------------|---------------------|-------------------|
| 357               | 29.24          | 0             | 29.24          | Coffee Morning Expenses | Heron               |                   |
| 356               | 35             | 0             | 35             | ICO Subscription        | ICO                 |                   |
| 355               | 62             | 12.4          | 74.4           | Travel                  | Eastwood Cars       |                   |
| 354               | 130.84         | 6.54          | 137.38         | Gas                     | Pozitive Energy     |                   |
| 353               | 36.98          | 7.4           | 44.38          | Gas                     | Pozitive Energy     |                   |
| 352               | 47.83          | 0             | 47.83          | Allotments water        | Waterplus           |                   |
| 351               | 1011.54        | 0             | 1011.54        | Staff Pension           | County Council      |                   |
| 348349350         | 2673.31        | 0             | 4121.66        | Payroll                 | Staff               |                   |
| 347               | 330.7          | 66.14         | 396.84         | Electricity             | Octopus<br>St Johns |                   |
| 346               | 351.69         | 70            | 421.69         | Training                | Ambulance           |                   |
| 345               | 695.95         | 0             | 695.95         | Payroll                 | HMRC                |                   |
| 344               | 63.18          | 12.64         | 75.82          | Telephone/Broadband     | Virgin Media        |                   |
| 343               | 99.9           | 19.98         | 119.88         | Postage                 | Royal Mail          |                   |
| 342               | 75.75          | 0             | 75.75          | Allotments water        | Waterplus           |                   |
| 341               | 47.41          | 9.48          | 56.89          | Microsoft Licences      | Fuse                |                   |
| 340               | 26.88          | 3.71          | 30.59          | Allotment maintenance   | Amazon              |                   |
| 339               | 50             | 10            | 60             | Travel                  | Eastwood Cars       |                   |
| 338               | 420            | 0             | 420            | Accounting fees         | HJS<br>TSB          |                   |
| 337               | 13.15          | 0             | 13.15          | Service Charge          | Bank                |                   |
| 336               | 91.48          | 6.28          | 97.76          | Water - Office          | Waterplus           |                   |
|                   | <b>6292.83</b> | <b>224.57</b> | <b>7965.75</b> |                         |                     |                   |