



Eastwood Town Council  
120 Nottingham Rd, Eastwood, Notts, NG16 3NP  
Telephone: 01773 719384  
Email: [townclerk@eastwood-tc.gov.uk](mailto:townclerk@eastwood-tc.gov.uk)  
[www.eastwoodtowncouncil.org.uk](http://www.eastwoodtowncouncil.org.uk)

19<sup>th</sup> September 2023

**To the Chairman & Members of the Assets, Finance & Policy Committee of Eastwood Town Council**

Councillors Z. Battison, D. Bagshaw (Chairman), Mrs. S. Bagshaw, R. Bullock (Vice-Chairman), K. Oliver, M. Radulovic M.B.E. & K. Woodhead. Mayor & Deputy Mayor ex-officio.

Dear Town Councillor

**Meeting of Eastwood Town Council Assets, Finance & Policy Committee  
To take place on Thursday 28<sup>th</sup> September 2023 commencing at 6.00 p.m.  
at the Eastwood Town Council Chamber**

You are hereby summoned to attend a Meeting of Eastwood Town Council's **Assets, Finance & Policy Committee Meeting**, which will be held on Thursday 28<sup>th</sup> September 2023 at 6.00 p.m. in the Eastwood Town Council Chamber.

Please submit apologies for absence to the Council office.

Yours sincerely

*Sheena Trower*

Sheena Trower CiLCA  
Town Clerk

**AGENDA**

**Eastwood Town Council Assets, Finance & Policy Committee Meeting**  
**Thursday 28<sup>th</sup> September 2023 commencing at 6.00 p.m.**  
**In the Council Chamber, Nottingham Road, Eastwood NG16 3NP**

Members are asked to record all declarations of interest in the book provided before taking seat at the meeting or during the meeting if it becomes apparent an interest is valid.

The Chairman will announce the interests at the meeting.

- 1. To Receive Apologies for Absence**
- 2. Variation of Order of Business**

### **3. Declarations of Members Interests**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have a Disclosable Pecuniary Interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking (if relevant).

(c) Members will be asked to confirm that the record is correct for Declarations of Interests for matters other than Disclosable Pecuniary Interests.

4. To consider approval of Minutes of last meeting Policy & Finance Committee meeting held 8<sup>th</sup> June 2023 as attached.

5. Allotments Report – Cllr R. Bullock

6. To review budget 2023 – 2024 to date.

7. Exclusion of Public Order

8. Eastwood Town Council premises:-

(a) Leases for premises at 120 Nottingham Road and annual rentals review 2023/2024.

(b) Premises management update.

(c) To review Town Council Asset Register as attached.

(d) Christmas lighting 2023 and beyond - options for installation of automatic switch on points to each column (35) and two sets of tree lights as report as quotation.

(e) Cleaning of War Memorials report and quotations as circulated.

9. Communications:-

(a) CCTV system Eastwood Town Council (report)

(b) Telephone

(c) Report on Eastwood Town Council Millennium Clock requirements for repair as attached.

(d) To consider quotations for Autumn Winter Newsletter 2023 as attached.

(e) Re-instatement of Standing Orders

10. Conclusion of External Audit 2022 – 2023 received 19<sup>th</sup> September 2023

11. Date of next meeting Thursday 16<sup>th</sup> November 2023 at 6.00 p.m.