



**Eastwood Town Council**  
**120 Nottingham Rd, Eastwood**  
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**MINUTES OF EASTWOOD TOWN COUNCIL MEETING**  
**held at the Eastwood Town Council Chamber NG16 3NP.**  
**on Monday 9<sup>th</sup> October 2023 commencing at 6.45 p.m.**

Present: Councillor Mrs. K. Boam (Town Mayor)

Cllrs D. Bagshaw, Mrs. Z. Battison, Mrs. E. Benton, M. Bullock, R. Bullock, Mrs. J. Foxhall (left the meeting at 7.00 p.m.), K. Oliver, M. Radulovic M.B.E., Mrs. R. Woods, & K. Woodhead.

Also present: Staff Members Town Clerk Sheena Trower, Assistant to the Clerk Mrs. E. Henshaw, Nottinghamshire Police Sergeant S. Boyles, and 14 members of the public.

**Non- confidential business**

**ETC69/2024 Apologies for absence**

Apologies for absence were received and accepted from Councillors Mrs. S. Bagshaw & N. Levett. Apologies also received from Reverend David Stevenson.

**ETC70/2024 Variation of Order of Business**

Cllr K. Oliver requested deferment of agenda item 9(ix) to consider recreation grounds within Eastwood returning to the management of Eastwood Town Council. The request was received due to outstanding financial and management information. Proposed Cllr K. Oliver, seconded Cllr D. Bagshaw.

**Resolved:** defer item 9(ix) Eastwood Recreation Grounds (Cllr K. Oliver) to future meeting on receipt of report for Council.

**ETC71/2024 Declarations of Members Interests**

- a) Councillor K. Woodhead declared a non-pecuniary interest in Allotment Gardens
- b) Councillor R. Bullock declared a non-pecuniary interest in Allotment Gardens
- c) Councillor D. Bagshaw declared a non-pecuniary interest in Allotment Gardens

The Members remained within the meeting room but did not participate in discussion or voting on matters.

**ETC72/2024 To Confirm the Council Minutes**

- (a) Minutes of Eastwood Town Council Meeting 18<sup>th</sup> September 2023 proposed Cllr D. Bagshaw, seconded Cllr K. Woodhead.
- (b) Minutes of Assets, Finance & Policy Committee Meeting held 8<sup>th</sup> June 2023 with minutes approved at Committee meeting 28<sup>th</sup> September 2023. Proposed Cllr K. Woodhead, seconded Cllr R. Bullock.

**Resolved: -** The above Minutes signed and approved as a true and accurate record of the meetings held.

**ETC73/2024 Request for dispensation**

A written report had been circulated requesting consideration of dispensation for a period of 6 months from the date of this meeting, for Councillor Mrs. S. Bagshaw to allow a period of up to six months for her to recover from ill health.

**Resolved: -**

- (a) To approve a dispensation for Councillor Mrs. S. Bagshaw from the statutory requirement to attend a meeting of the Council within a six-month period from the date of Council meeting 9<sup>th</sup> October 2023.
- (b) To approve that the dispensation to last up to and including 9<sup>th</sup> April 2024.

**74/2024 Suspension of Standing Orders**

**Resolved:** - That Standing Orders suspended to allow address as follows: -

**Open Forum**

**i. Nottinghamshire Police Reports**

Sergeant S. Boyles representing Nottinghamshire Police addressed the meeting with statistics for the area including: -

- Update on anti-social behaviour, crime and drug issues around the town.
- Road crime including vehicle thefts, road traffic offences, community speed watch update. Volunteers encouraged to apply for training and support. Community speed camera event to be organised; Councillors received an invitation to attend.
- Retail crime statistics received; Shop watch system details noted.
- Licensing checks and sale of alcohol to underage persons under monitor.
- Knife amnesty – details of plan to be circulated on approval.
- Members’ questions answered including speed watch campaign; noted one carried out to date.
- Speed concerns for Mansfield Road, Eastwood area
- Reports of drug issues around the Mansfield Road Memorial gardens area. Noted. Patrols have been carried out in the area.
- Reports of anti-social behaviour around the Canyons area. Drugs paraphernalia evident at the site. Noted Officers have patrolled the area. Reports of fires being set on the site noted. Residents also concerned of the impact on the wildlife settled on the site including badgers.
- Parking issues around Princes Street, Eastwood area. Police will patrol area.
- Parking issues around Wellington Street causing obstructions on the pavement; it was reported school children were unable to use the pavements and had to use the highway. Noted Police to patrol site.
- Cllr K. Oliver reported of increased Police Officers on the beat which was of benefit to the town. Reaction time of the Police to incident at school where a child was injured was excellent and a credit to the Eastwood Police team.
- Double yellow lines request for increase to further protect school areas noted as County Council responsibility.
- Building site on Lynncroft. Issues raised including protection of badgers on the site. Sgt Boyles confirmed Officers would visit residents on Tuesday 10<sup>th</sup> October 2023 to take details of concerns and investigate.

The Mayor, on behalf of the Town Council, extended appreciation to the Police Officers for their attendance and informative addresses.

**ii. Public Participation**

Members of the public addressed the meeting with the following issues: -

- Written request received regarding recommendation for installation of zebra crossing opposite Edward Street to Tesco on Nottingham Road. Noted by Cllr K. Oliver. An invitation had been extended to County Council representative responsible for highways in the area to note requests.
- Request to County Councillor K. Oliver update on compensation claims following flooding issues Garden Road areas. Appreciation was extended to The Borough & Town Council for work carried out to assist residents during and after the incident. A full investigation was underway by County Council Floods Officer & Borough Council.
- Parking issues around Victoria Street noted by Police.
- Reports of anti-social behaviour around The Canyons noted by Police.
- Request for information on CCTV system on Princes Street/Mansfield Road.
- Update requested on Levelling up bid for the library area. Cllr Radulovic reported the bid had included health and sports facility for the site. Noted presence of badgers on Lynncroft site.

**iii. Nottinghamshire County Council Report Councillor K. Oliver**

Councillor Oliver addressed the meeting with the following updates: -

- Update on work carried out following flooding on Garden Road with authorities and landowner; Section 106 information noted.
- Report on child poverty issues and free school meals initiative

- Height restriction barrier on Engine Lane update on repair
- Request for more resources to support local Police Station
- Plans to improve electric car infrastructure (charging points)
- Highways and pavements requests for repairs and upgrading to County Council awaiting inspection.
- Update on Levelling up programme for Eastwood to be re-considered at the next stage of funding.

**iv. Broxtowe Borough Council Reports**

Councillor M. Radulovic addressed the meeting with a Borough Council report: -

- Report on areas benefitting from Government funding.
- HS2 update
- Housing for the Broxtowe area update
- Durban House update proposals for diagnostic health services provision at facility
- Homelessness and the impact on Broxtowe areas due to poverty.
- Update on provision of housing for veterans
- Highways in need of repair and update included Chewton Street, Queens Road South and Raglan Street
- Appointment as the Nottinghamshire representative on Nottinghamshire Mayor’s Advisory Body.

Councillor D. Bagshaw addressed the meeting with a Borough Council report: -

- Reference to Durban House providing a home help centre for staff.
- Update on Walker Street highway and parking issues impacting children and parents accessing school.
- HS2 reference to funds for the project.
- Lynncroft site plans including highways and drainage for site.

**ETC75/2024 Standing Orders -reinstated.**

**ETC76/2024 To receive Reports**

- Report of Eastwood Town Mayor Councillor Mrs. K. Boam** The Mayor reported on recent events attended including Broxtowe Borough Council Green Festival, Age Concern AGM, invitations to Eastwood Volunteer Bureau Awards event 25<sup>th</sup> October 2023, Eastwood & District Royal British Legion Poppy Appeal Launch 28<sup>th</sup> October 2023 at Giltbrook Retail Park, RBL charity match 5<sup>th</sup> November 2023 at Kimberley with the invite extended to all Councillors. Annual Civic Service arrangements in place for Sunday 3<sup>rd</sup> December 2023 to take place at St. Mary’s Church, Eastwood commencing at 3.00 p.m. An invitation was extended to all Members.
- To consider appointment of Junior Council** Cllr Woodhead had met with school representative. Further update at next meeting.
- Eastwood Street Art Project** deferred to next meeting due to apologies received from Cllr Mrs. J. Foxhall.
- Arts & Events Committee Report Resolved** Cllrs R. Bullock & K. Woodhead appointed to committee. Last meeting scheduled 13<sup>th</sup> September 2023 cancelled. Next meeting to take place 13<sup>th</sup> October 2023.
- Annual Remembrance Sunday Service & Parade Sunday 12<sup>th</sup> November 2023** the Deputy Mayor Cllr M. Bullock updated on the working party meeting held with further meetings to take place prior to commemorations. Purchase of Silent Soldier replacement for Plumtre Way Memorial approved at a cost of £350.00. The Clerk reported the restoration cleaning work of both Memorials would commence on 16<sup>th</sup> October 2023. Noted lamp post poppies to be installed by Councillors imminently; assistance appreciated.
- Assets, Finance & Policy Committee Meeting** An update was received from the last meeting held 28<sup>th</sup> September 2023 with draft minutes circulated.

**Resolved:** - to approve quotations as received at the meeting 28<sup>th</sup> September 2023 under Exclusion of Public Order reference Minute AFP24/32 for (i) repair to Millennium Clock (ii) Christmas lighting additions 2023 (iii) Cleaning and repairs to Eastwood Memorials (iv) Newsletter Autumn 2023.

- Allotments Representative Report** Cllr R. Bullock presented a report with the following points: -

- Grass cutting schedule to be confirmed with Broxtowe Borough Council; refer to Finance Committee for next year’s contract.
- Noted update on accident at allotment site.
- Skips requested for both sites at end of October 2023

**Resolved: -**

- i. That the reports received
- ii. With reference to (e) approved cost of Silent Soldiers in the sum of £350.00 from Royal British Legion
- iii. With reference to (g) approved cost of two skips for each allotment site

**ETC77/2024 To consider application for management of Coronation Park, Eastwood by Eastwood Town Council & provision of events proposed by Cllr K. Oliver**

**Resolved: -**

The agenda item removed from future agendas until further notice pending receipt of financial report from Cllr K. Oliver.

**ETC78/2024 To consider appointment of representatives to Outside Bodies 2023 - 2024**

It was reported that appointments had ceased following the period of national lockdown. An invitation had been received from Eastwood Volunteer Bureau for Town Council Member to represent on the board.

**Resolved: -**

- a) That Cllr K. Oliver represent Eastwood Town Council at the Eastwood Volunteer Bureau 2023 – 2024
- b) That local organisations contacted to seek their requirements for representative board Members from the Town Council

**ETC79/2024 Eastwood Town Council Vacancy for Co-option**

It was reported no call for an election had been received by the Broxtowe Borough Council Returning Officer following the resignation from seat by former Cllr L. King and formal publication of the vacancy. The Council was able to exercise the power of co-option through the Council Co-option Policy currently in force until the Annual Town Council Meeting 13<sup>th</sup> May 2024 (for review).

**Resolved: -**

That the vacancy publicised with a closing date of 30<sup>th</sup> November 2023 with applications received at the 11<sup>th</sup> December 2023 meeting.

**ETC80/2024 Financial Report**

The following financial documents had been previously circulated to the Council: -

- a) To receive income, expenditure and reconciliation at 31<sup>st</sup> July 2023 deferred from 18<sup>th</sup> September 2023 meeting.
- b) To receive income, expenditure and reconciliation at 31<sup>st</sup> August 2023 deferred from 18<sup>th</sup> September 2023 meeting.
- c) To receive income, expenditure and reconciliation at 30<sup>th</sup> September 2023
- d) To confirm completion of external audit for the period 2022 – 2023 as reported to the Finance Committee 18<sup>th</sup> September 2023.
- e) To receive written report of completion of annual garden service for the 2023 season.

**Resolved: -**

That the reports (a) to (e) received and approved.

**ETC81/2024 Clerk Report**

- a) **Eastwood Town Council Coffee Morning with Police** date required amendment to January 2024 subject to availability of Police to attend.
- b) **Love Eastwood Exhibition** date agreed for launch of exhibition with above event.
- c) **Greater Nottingham Strategic Plan consultation** as attached.

- d) **Nottinghamshire Association of Local Councils** (i) Jo Cox Civility Commission aiming to find practical recommendations to address the complex problem of violence, abuse and intimidation of elected representatives at all levels. Circulated by email 25.9.23. (ii) Details of AGM held at NALC 13<sup>th</sup> September 2023.
- e) **Fly tipping** reports of shopping trollies left around Eastwood. Resident had complained several times to Council and store. Police have advised the resident should refer to the Head Office of the store.

**Resolved: -**

- i. That the report received.
- ii. With reference to (a) and (b) Clerk to make arrangements for events to proceed.

**ETC82/2024** **Planning Matters** (Broxtowe Borough Council Planning information previously circulated to Councillors)

**23/00518/OUT 136 Church Street, Eastwood** Outline application with some matters reserved to construct up to 125 dwellings including the formation of vehicular access from Church Street.

**Resolved: -**

Support of the application submission to Broxtowe Borough Council as per attached.

**ETC83/2024** **Exclusion of Press and Public**

**RESOLVED: -**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

There being no further business, the Mayor closed the meeting at 9.05 p.m. with arrangements for the next Council meeting to take place on Monday 13<sup>th</sup> November 2023.

**Eastwood Town Council expenditure 1/7/23 to 30.9.23 approved 9.10.2023**

180	145.00	0.00	145.00	Poppy wreaths	Royal British Legion
179	94.09	18.82	112.91	Photocopier	Konica Minolta
178	215.00	0.00	215.00	Garden Service	Chestnut Garden Services
177	630.00	126.00	756.00	External Audit	PKF Littlejohn
176	71.85	8.37	80.22	Stationery	Nottinghamshire County Supplies
175	260.00	0.00	260.00	Garden Service	Chestnut Garden Services
174	46.64	0.00	46.64	Allotments water	Waterplus
173	468.00	93.60	561.60	Scribe Subscription	Starboard Systems Ltd
172	15.09	0.00	15.09	Refreshments	ETC
171	520.00	0.00	520.00	Catering children's events August 23	Potters Pantry
170	355.00	0.00	355.00	Garden Service	Chestnut Garden Services
169	19.90	0.00	19.90	Refreshments	Esther Henshaw (Eastwood Town Council)
168	45.00	9.00	54.00	Window Cleaning	Cleaning Services
167	270.00	0.00	270.00	Garden Service	Chestnut Garden Services
166	470.00	0.00	470.00	Accounting fees	HJ Services
165	270.00	0.00	270.00	Garden Service	Chestnut Garden Services
164	1124.71	0.00	1124.71	Staff Pension	Nottinghamshire County Council
163	69.69	13.94	83.63	Telephone/Broadband	Virgin Media

162	50.25	0.00	50.25	Allotments water	Waterplus
161	51.93	10.39	62.32	Microsoft Licences	Fuse
158160	640.05	0.00	3371.72	Payroll	Staff TSB
157	14.74	0.00	14.74	Service Charge	Bank
156	586.67	117.33	704.00	Electricity	Positive Energy
155	586.46	117.29	703.75	Electricity	Positive Energy
154	53.34	10.67	64.01	Electricity	Positive Energy
153	-50.17	0.00	-50.17	Allotments water	Waterplus
152	63.47	12.69	76.16	Stationery	Nottinghamshire County Supplies
151	97.28	5.30	102.58	Stationery	Nottinghamshire County Supplies
150	173.33	33.48	206.81	Children's Arts and Crafts	ETC
149	46.64	0.00	46.64	Allotments water	Waterplus
148	50.17	0.00	50.17	Allotments water	Waterplus
147	50.17	0.00	50.17	Allotments water	Waterplus
146	529.88	105.98	635.86	Allotment maintenance	Enva
145	12.76	2.55	15.31	Cleaning Materials	Eastwood Town Council
144	1096.60	0.00	1096.60	Staff Pension	Nottinghamshire County Council
143	90.00	0.00	90.00	Garden Service	Chestnut Garden Services
142	163.16	8.16	171.32	Gas	Positive Energy
141	1874.00	0.00	1874.00	Newsletter	Phase Print
140	72.12	14.43	86.55	Telephone/Broadband	Virgin Media
139	225.00	0.00	225.00	Garden Service	Chestnut Garden Services
138	24.98	5.00	29.98	Children's Arts and Crafts	Decathlon
137	71.79	14.36	86.15	Children's Arts and Crafts	Boyes
136	31.13	6.23	37.36	Children's Arts and Crafts	Boyes
135	13.20	2.64	15.84	Council Chamber repairs	Eastwood Town Council
134	333.59	78.00	411.59	Website Hosting	Netwise
133	51.93	10.39	62.32	Website Hosting	Fuse
132	50.00	0.00	50.00	Allotment Bond	Tenant
131	38.17	7.64	45.81	Children's Arts and Crafts	Amazon
128129130	2172.96	0.00	3475.42	Payroll	Staff TSB
127	11.30	0.00	11.30	Service Charges	Bank
126	89.85	5.95	95.80	Water - Office	Waterplus
125	52.28	0.00	52.28	PAYE/NI	HMRC
124	270.00	0.00	270.00	Garden Service	Chestnut Garden Services
123	36.04	0.00	36.04	Children's Arts and Crafts	Amazon
122	238.31	0.00	238.31	Children's Arts and Crafts	ETC
121	345.00	0.00	345.00	Garden Service	Chestnut Garden Services
120	-10.57	-0.53	-11.10	Gas	Positive Energy
119	-29.40	0.00	-29.40	Shredding	Shred-It
118	104.85	20.97	125.82	Shredding	Shred-It
117	4425.00	885.00	5310.00	Summer Floral Display	Premier1 UK Ltd
116	13.60	2.40	16.00	Training	ETC
115	120.00	24.00	144.00	Building maintenance	Steve Walters



114	98.88	19.78	118.66	Stationery	Nottinghamshire County Supplies
113	136.25	6.45	142.70	Stationery	Nottinghamshire County Supplies
112	130.71	4.54	135.25	Stationery	Nottinghamshire County Supplies
111	48.60	9.72	58.32	Stationery	Nottinghamshire County Supplies
110	35.00	0.00	35.00	NALC training	NALC
109	33.33	6.67	40.00	Flowers	Deans
108	450.00	0.00	450.00	Accounting fees	HJ Services
107	135.00	0.00	135.00	Garden Service	Chestnut Garden Services
106	842.01	0.00	842.01	Payroll	HMRC
105	95.00	19.00	114.00	Window Cleaning	RS Cleaning Services Ltd
104	164.74	0.00	164.74	Allotments water	Waterplus
103	22.50	0.00	22.50	Allotment Keys	A Plumb & Sons
102	41.42	8.29	49.71	Community Play Day	The Range
101	1109.47	0.00	1109.47	Staff Pension	Nottinghamshire County Council
100	4.99	0.00	4.99	Office equipment	Heron Foods
99	22.65	0.00	22.65	Refreshments	ETC
969798	662.41	0.00	3260.95	Payroll	Staff
95	225.00	0.00	225.00	Garden Service	Chestnut Garden Services
94	126.53	0.00	126.53	Allotments water	Waterplus
93	61.16	12.23	73.39	Telephone/Broadband	Virgin Media
92	21.88	1.09	22.97	Gas	Pozitive Energy
91	10.57	0.53	11.10	Gas	Pozitive Energy
90	10.57	0.53	11.10	Gas	Pozitive Energy
89	51.93	10.39	62.32	Microsoft Licences	Fuse
88	56.26	11.25	67.51	Electricity	Pozitive Energy
87	33.75	0.00	33.75	Refreshments	ETC
86	10.00	0.00	10.00	Refreshments	ETC
85	10.00	0.00	10.00	Cleaning Materials	ETC
84	180.00	0.00	180.00	Garden Service	Chestnut Garden Services
83	91.62	6.00	97.62	Water - Office	Waterplus
					TSB
82	12.45	0.00	12.45	Service Charge	Bank
	<b>24956.51</b>	<b>1886.52</b>	<b>33475.70</b>		

**Income approved 1.7.2023 to 30.9.2023 Reference Minute 80/2024 (a)(b)(c)**

**Eastwood Town Council Income 1.7.2023 to 30.9.2023**

					Grant - Christmas	
51	22/09/2023 00:00	10000.00	0.00	10000.00	Decorations	Broxtowe Borough Council
50	20/09/2023 00:00	1782.37	0.00	1782.37	Police Chamber Rental	Police
49	10/09/2023 00:00	45.96	0.00	45.96	Interest Received	TSB
48	19/09/2023 00:00	370.14	0.00	370.14	Retail Rent	Better Than Hypnosis
47	13/09/2023 00:00	75.00	0.00	75.00	Allotment Rent and Bond	Tenant
46	07/09/2023 00:00	562.50	0.00	562.50	Registrar Rent	Nottinghamshire County Council
						TSB
45	10/08/2023 00:00	41.28	0.00	41.28	Interest Received	Bank
44	31/07/2023 00:00	2.20	0.00	2.20	Interest Received	Natwest Bank
43	15/08/2023 00:00	370.14	0.00	370.14	Retail Rent	Better Than Hypnosis

42	23/08/2023 00:00	820.00	0.00	820.00	Grant	Broxtowe Borough Council
41	02/08/2023 00:00	1394.55	245.14	1639.69	Police Service Charge	Police
40	25/07/2023 00:00	4755.77	0.00	4755.77	VAT Refund	HMRC
39	28/07/2023 00:00	36.00	0.00	36.00	Room hire	Broxtowe Women's Project
38	28/07/2023 00:00	108.00	0.00	108.00	Room hire	Broxtowe Women's Project
37	10/07/2023 00:00	38.09	0.00	38.09	Interest Received	Bank TSB
36	10/06/2023 00:00	39.33	0.00	39.33	Interest Received	Bank
35	30/06/2023 00:00	1.85	0.00	1.85	Interest Received	Natwest Bank
34	31/05/2023 00:00	1.90	0.00	1.90	Interest Received	Natwest Bank
33	19/07/2023 00:00	70.00	0.00	70.00	Allotment Rent and Bond	Tenant
32	19/07/2023 00:00	70.00	0.00	70.00	Allotment Rent and Bond	Tenant
31	14/07/2023 00:00	387.08	61.65	448.73	Retail Service Charge	Better Than Hypnosis
30	14/07/2023 00:00	370.14	0.00	370.14	Retail Rent	Better Than Hypnosis
29	14/07/2023 00:00	60.00	0.00	60.00	Room hire	Broxtowe Borough Council
		<b>21402.30</b>	<b>306.79</b>	<b>21709.09</b>		

Approved Eastwood Town Council Meeting 9th October 2023 reference Minute 80/2024(a)(b)(c)