



Eastwood Town Council

120 Nottingham Road

Eastwood

Notts

NG16 3NP

Email townclerk@eastwood-tc.gov.uk

1st December 2023

To the Mayor & Members of Eastwood Town Council

Eastwood Town Council Meeting

Monday 11th December 2023 commencing at 6.30 p.m. (in exclusion) and 7.15 p.m. non-confidential matters

**at the Town Council Chamber, Nottingham Road, Eastwood NG16 3NP
under the provisions of the Local Government Act 1972**

Dear Mayor & Town Councillors

You are hereby summoned to attend the Meeting of Eastwood Town Council to be held on Monday 11th December 2023 commencing at 6.30 pm in the Council Chamber, 120 Nottingham Road, Eastwood, NG16 3NP.

An agenda is set out overleaf.

At 6.30 p.m. a Teams presentation has been organised to take place at 6.30 p.m. under Exclusion of Public Order before the meeting opens to the public at 7.15 p.m.

Please submit apologies to the Town Clerk before 12.00 noon on the day of the meeting.

Yours sincerely

Sheena Trower

Sheena Trower CiLCA
Town Clerk
Eastwood Town Council

EASTWOOD TOWN COUNCIL
Meeting to be held on Monday 11th December 2023
at the Town Council Chamber, 120 Nottingham Road, Eastwood NG16 3NP
Commencing at 6.30 p.m. in exclusion and from 7.15 p.m. non-confidential matters

A G E N D A

Members are asked to sign the following documents: -

- Attendance record for the meeting
- Complete the Declarations of Interest sheet (if appropriate).
- These will be available in the Council Chamber on the reception desk.

1. To receive apologies for absence

2. Variation of Order of Business – if required

3. Declaration of Members Interests

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

(d) Members are reminded that it is their own responsibility to update their Registrations of Interest **as soon** as anything changes. This is a legal requirement and if not completed, in certain circumstances, may be subject to prosecution.

4. Exclusion of Public Order to receive Teams Presentation from Broxtowe Borough Council regarding Community Governance Review 6.30 p.m. – 7.15 p.m.

7.15 p.m. Re-instatement of Standing Orders for non-confidential business

Opening prayer Reverend David Stevenson

5. Minutes

(a) To confirm the Non-Confidential Minutes of Eastwood Town Council Meeting held 13th November 2023 as attached.

(b) To confirm Minutes of the Arts & Events Committee meeting held 19th October 2023 approved at Committee 22nd November 2023 as attached.

(c) To confirm Minutes of the Assets, Finance & Events Committee meeting held 28th September 2023 approved at Committee 30th November 2023.

6. Suspension of Standing Orders to allow Public Speaking (30 minutes)

- a) Presentation of the Alderman Hazel Braithwaite Award 2023
- b) Presentation by Broxtowe Borough Council in the Community Governance Review (by Teams)
- c) Representative(s) from Nottinghamshire Police
- d) Broxtowe Borough Council representative reports (Cllrs D. Bagshaw, Mrs. S. Bagshaw, R. Bullock, M. Radulovic M.B.E. & K. Woodhead)
- e) Nottinghamshire County Council representative report (Cllr K. Oliver)
- f) Members of the public address to Council
- g) Town Councillors with a pecuniary interest in agenda items an opportunity to address, answer questions or provide evidence relating to the matter under discussion for that interest.

7. Re-instatement of Standing Orders

8. To determine which additional items on any part of the agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item () to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

9. To receive Reports

- i. **Mayor's Report** Councillor Mrs. K. Boam
- ii. **Annual Civic Service Summary** held on Sunday 3rd December 2023 at St. Mary's Church at 3.00 p.m. and other Civic Events.
- iii. **Update on Eastwood Junior Council** – update (Cllr Woodhead).
- iv. **Arts & Events Committee (Chairman Cllr N. Levett)** summary of meeting held 22nd November 2023
- v. **Assets, Finance & Policy Committee (Chairman Cllr D. Bagshaw)** summary of meeting held 30th November 2023.
- vi. **Community Governance Review Report and recommendations (Cllr M. Bullock)**
- vii. **Christmas Lights Switch-on and Event Tuesday 28th November 2023** summary
- viii. **Allotments Representative Report** Cllr R. Bullock & Assistant to the Clerk Mrs. E. Henshaw
- ix. **Reports from Outside Bodies** (i) Eastwood Volunteer Bureau (Cllr K. Oliver)
- x. **Eastwood Neighbourhood Plan** deferred to January 15th 2024 meeting for presentation.

10. Financial Report

- a) To receive income, expenditure and reconciliation at 30th November 2023 as attached.
- b) Budget 2024 – 2025 precept information from Broxtowe Borough Council attached.
- c) To receive draft budget 2024 – 2025 for information per recommendations of the Assets, Finance & Policy Committee meeting held 30th November 2023.
- d) Appointment of Internal Auditor 2023 – 2024

11. Clerk Report as attached.

12. Planning Matters as circulated by email received from Borough Council.

13. Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

14. To receive applications for consideration of co-option and arrangement for interview process.

15. Date of next meetings at the Council Chamber: -

(a) Eastwood Town Council Meeting Monday 15th January 2024 at 6.45 p.m. with presentation of proposals for Eastwood Neighbourhood Plan.

(b) Eastwood Town Council Meeting Monday 12th February 2024 at 7.00 p.m.

- The meeting will be recorded as an aide memoire for staff with recordings deleted on approval of Minutes.
- Please switch off/silence mobile phones during the meeting.

Clerk Report

- a) Eastwood & Greasley Bowls Club** letter of application for consideration to incorporate the Eastwood Town Council insignia onto the club's badge as per attached letter.
- b) Nottinghamshire Association of Local Councils** December newsletter circulated by email 4th December 2023.
- c) Eastwood Christmas Lights Switch-on** several complaints received from members of the public regarding the failure of the automatic lighting system.
- d) Bennerley Viaduct** organisation of free guided walks from 2024 from Eastwood to Bennerley.
- e) Planning with People** Neighbourhood Plan presentation due to attend January 15th 2024 meeting to discuss Eastwood Neighbourhood Plan.
- f) Heritage Highway Signs Eastwood** an update received from contractor with an expected completion date late January, early February 2024. The Town Clerk will apply for a 115 highways licence permission for installation at the three sites chosen.