



**Eastwood Town Council**  
**120 Nottingham Rd, Eastwood**  
**NG16 3NP**

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**MINUTES OF EASTWOOD TOWN COUNCIL MEETING held at the  
Eastwood Town Council Chamber NG16 3NP.  
on Monday 11<sup>th</sup> December 2023 at 6.30 p.m.**

Present: Councillor Mrs. K. Boam (Town Mayor)

Cllrs D. Bagshaw, Mrs. Z. Battison, Mrs. E. Benton, M. Bullock, R. Bullock, Mrs. J. Foxhall, K. Oliver, M. Radulovic MBE,  
Mrs. R. Woods, & K. Woodhead.

Also present: Staff Members Town Clerk Sheena Trower, Civic Officer Mrs. E. Henshaw. From 7.15 p.m. Reverend David Stevenson  
and 9 members of the public.

**ETC101/2024 Apologies for absence**

Apologies for absence were received and accepted from Councillors Mrs. S. Bagshaw & N. Levett. Apologies also received from  
Sergeant S. Boyles of Nottinghamshire Police.

**ETC102/2024 Exclusion of Public Order**

**Resolved:** - Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded  
from the Meeting due to the confidential nature of the business to be transacted.

**ETC103/2024 Community Governance Review** Presentation received through Teams from Broxtowe Borough Council as  
confidential report attached.

**ETC104/2024 Re-instatement of Standing Orders and opening of non-confidential business at 7.15 p.m.**

Prior to commencement of non-confidential business, Reverend David Stevenson opened the meeting with a prayer.

**ETC105/2024 Variation of Order of Business**

**Resolved:** - Mayor's Report to be received.

**ETC106/2024 Declarations of Members Interests**

- a) Councillor K. Woodhead declared a non-pecuniary interest in Allotment Gardens
- b) Councillor R. Bullock declared a non-pecuniary interest in Allotment Gardens
- c) Councillor D. Bagshaw declared a non-pecuniary interest in Allotment Gardens

The Members remained within the meeting room.

**ETC107/2024 To Confirm the Council Minutes**

- a) Minutes of Eastwood Town Council Meeting 13<sup>th</sup> November 2023 proposed Cllr K. Woodhead, seconded Cllr D. Bagshaw.
- b) Minutes of Arts & Events Committee Meeting held 19<sup>th</sup> October 2023 Proposed Cllr J. Foxhall, seconded Cllr M. Bullock.
- c) Minutes Assets, Finance & Policy Committee meeting held 28<sup>th</sup> September 2023 proposed Cllr K. Woodhead, seconded  
Cllr R. Bullock.

**Resolved:** - The above Minutes (a) (b) & (c) signed and approved as a true and accurate record of the meetings held.

**ETC108/2024 Town Mayor’s Report**

The Town Mayor, Cllr Mrs. K. Boam addressed the meeting: -

- (a) Floral presentations and gifts were awarded to the Town Clerk, Sheena Trower, Civic Officer Esther Henshaw and volunteer Mrs. L. Bullock in recognition of work and efforts on behalf of the Council, including civic events and Remembrance Sunday.
- (b) A report was received on the success of the recent Civic Service held at St. Mary’s Church, Eastwood on 3<sup>rd</sup> December 2023. The collection was donated by the Mayor to the Victims of Flooding in Eastwood totalling £338.05; a cheque was presented to the Leader of Broxtowe Borough Council, Cllr M. Radulovic MBE who further reported a total of £2,200 had been raised through the borough with fund raising ongoing.
- (c) Eastwood Christmas Event and Lights Switch 28<sup>th</sup> November 2023 noted.
- (d) Tree planting ceremony held at St. Mary’s Church, Eastwood attended by the Deputy Mayor, Cllr M. Bullock, with a tree planted in dedication to the late Queen Elizabeth II.
- (e) A unique carved Eastwood Town Council Crest crafted by a local person for the Town Council, had been installed in the Town Council Chamber.
- (f) The Mayor extended Christmas and New Year wishes to all.

**ETC109/2024 Hazel Braithwaite Award 2023 Resolved:** - deferred to April 2024 or Annual Town Council Meeting 2024.

**ETC110/2024 Suspension of Standing Orders**

**Resolved:** - That Standing Orders suspended to allow address as follows: -

**ETC111/2024 Open Forum**

**i. Nottinghamshire Police Reports**

Apologies for attendance received from Sergeant S. Boyles. A written report regarding Police matters for the town was circulated. Noted Police presence in Eastwood Friday 15<sup>th</sup> December 2023 at fixed points to deal with enquiries from the public, monitoring activity in the town around shops etc. Kimberley and Giltbrook would also be covered. The exercise to be repeated in the town.

**ii. Nottinghamshire County Council Report Councillor K. Oliver**

Councillor Oliver addressed the meeting with the following updates: -

- Report on attendance to County Council meeting reference flooding issues in Eastwood area. Action requested by Cllr Oliver on behalf of residents. Cllr Oliver extended appreciation to Town Councillors for their help and support to residents during the flooding and arrangements for aftercare.
- Update on measures requested to assist residents affected with the flooding on Garden Road/Greenhills Road/Coach Drive areas.
- Update on condition of highways and pavements requiring attention in Eastwood.
- Update on improvements requested for public transport serving the area.
- Questions received from members of the public included parking concerns around Wellington Street and Victoria Street; noted schoolchildren venturing into the highway as the pavements obstructed with parked vehicles. Cllr Oliver agreed to report the concern, and all noted the matter was County not a Police concern. A request for double yellow lines would be submitted. Cllr Foxhall reported on laws in Scotland to deal with parking on pavements and asked if a byelaw could be considered to improve the situation.
- Streetlights faulty around Princes Street area noted; a resident had reported to County Council; Cllr Oliver advised he would follow up with a report.
- Request for improvement of street lighting and Derby Road and Mansfield Road due to residents reporting poor illumination. Noted and a request would be submitted.

The Mayor, on behalf of the Town Council, extended appreciation to Cllr Oliver for his informative address.

**ii. Broxtowe Borough Council Reports**

Councillor M. Radulovic addressed the meeting with a Borough Council report: -

- Shared Prosperity Fund opened for the community with some £240,000 available for local projects.
- Update on devolution for the first East Midlands Mayor in May 2024; Police Authority Commission voting on same date.
- Potential rail freight site at Bennerley Sidings with creation of around 1000 jobs, including some new business developments.
- Housing shortage with statistics of homeless and residents in temporary accommodation received. Fuel poverty, cost of living crisis and high bills placing demands on voluntary sector to provide assistance. 5 properties to be purchased from developer for occupation by priority housing needs families.
- Housing improvements initiative on Princes Street noted.
- Questions on the number of persons affected with recent flooding. Questions regarding clearance of Beauvale Brook answered, the meeting noted Cllr Radulovic had met on site with Nottinghamshire County Council. Canal & Rivers Trust to set up a maintenance plan for the site. River Erewash had caused substantial flooding in the area. Some temporary accommodation had been provided for flood victims. Funding for some businesses and residents via Broxtowe Borough Council had been made available.
- Matkins Tip it was reported developers intended to appeal against the planning refusal. Cllr Radulovic had made representation that the appeal should be held in public which had been accepted.

Councillor R. Bullock addressed the meeting with a Borough Council report: -

- Some victims of the floods re-housed by their insurers. Continual rain had caused further stress to residents and Councillors. At a meeting held on 30<sup>th</sup> November with Cllr Oliver & an Officer representing Nottinghamshire County Council, areas suffering from flooding were inspected, residents were able to voice their concerns, Beauvale Brook was inspected with a report due in the near future.

Councillor D. Bagshaw addressed the meeting with a Borough Council report: -

- Beauvale Brook was blocked with a fallen tree exacerbating the waterflow situation; the area required regular inspections. Also fly tipping an additional concern around the watered area. A channel had been dug to drain water away from property which could increase the risk of flooding to other areas. Water flow under roadway with grille installed also becoming blocked with debris. High priority to secure a regular maintenance programme for the brook. Supported by the Council.

The Mayor, on behalf of the Town Council, extended appreciation to Borough Representatives for their informative addresses.

**iii. Public Participation**

- A member of the public extended appreciation to Cllr Radulovic for securing planning extension to receive planning responses on the proposals for Lynncroft, Eastwood former school site (phase 1). Cllr Radulovic advised residents of the current situation with regard to the site and actions underway.
- Representative from Eastwood & Greasley Bowls Club addressed the meeting with reference to request to include the Eastwood Town Council Crest into the new logo for the club, recently re-named. A letter from the club had previously been circulated to the Council detailing the formal request.
- Residents concerned with parking along pavements as reported within the Nottinghamshire County Council report above.
- Resident reported multiple waste bins stored on pavement on Nottingham Road towards Hilltop, together with a temporary bus stop sign which was no longer serving a purpose, causing obstruction for pushchairs and mobility scooters. Cllr Radulovic agreed to refer the matter to Borough Council.

**ETC112/2024 Standing Orders re-instated.**

**ETC113/2024 To receive Reports.**

- a) **Annual Christmas Civic Service Sunday 3<sup>rd</sup> December 2023** the Mayor reported on good turnout at the service despite snowfall. An extension of appreciation to all who attended, assisted with the organisation, to Cllrs Bagshaw & Radulovic for readings and to the Eastwood Collieries Male Voice Choir for their moving performance.
- b) **Eastwood Town Council Junior Council** Cllr Woodhead updated on meeting weigh further update to be provided in the New Year.
- c) **Arts & Events Committee** in the absence of the Chairman, Cllr M. Bullock updated the meeting, supported with a previously circulated copy of the latest committee minutes held 22<sup>nd</sup> November 2023. Programme of events for 2024 to include D Day commemorations for Eastwood under discussion; newsletter and distribution worked very well with next newsletter planned at the end of March 2024. Next meeting 24<sup>th</sup> January 2024.
- d) **Assets, Finance & Policy Committee** Chairman Cllr D. Bagshaw addressed the meeting with summary of meeting held 30<sup>th</sup> November 2023, supported with Minutes previously distributed. Recommendations for cleaning of War Memorials at Mansfield Road Cottages and Memorial Gardens; telephone and internet connections update; noted the landline would be dis-connected in June 2024 due to upgrading; control panel for alarm and CCTV upgrades required; annual rental increments for lease premises confirmed; continuation of garden service for 2024 supported; Mayors' Honours Board quotations to update Civic records; funding to support additional fundays in Eastwood; premises evacuation plan update for review; confirmation of allotment tenancy agreements review effective from January 2024 with no amendment regarding bonfires on site until further consideration by Council within lawful timeframe; update on Oak tree on Derby Road allotment site with recommendation for Borough Planning Department information for review; update on land at The Canyons, Walker Street, Eastwood for transfer. Recommendation for appointment of lawyers to deal with conveyance. Draft budget recommendations presented to full Council for consideration from committee. Date of next meeting to be agreed.
- e) **Eastwood Christmas Lights Switch-on Tuesday 28<sup>th</sup> November 2023** It was reported the automatic timing system had failed on some lights. A full investigation would take place. Disappointment and complaints noted from both Councillors and members of the public. Budget for lighting would be considered for 2024/2025.
- f) **Allotments Representative Report** Cllr R. Bullock presented a report to Council with written document also circulated. Consideration requested for controlled fires within incinerators to dispose of diseased crops within a three-month trial period for Derby Road site only. **Resolved** (i) agreed to defer to January 2024 meeting to confirm date of review. (ii) that tenancy agreements to be despatched to tenants with amendments and no adjustment to bonfires on site clause.
- g) **Representatives on Outside Bodies** (i) Eastwood Volunteer Bureau – no update.
- h) **Community Governance Review** Cllr M. Bullock proposed formation of a working party group, seconded by Cllr K. Oliver. **Resolved:-** approved Cllrs Mrs. K. Boam, M. Bullock, Mrs. J. Foxhall & K. Oliver to consider the facts and report back to Council.

**ETC114/2024 Eastwood Neighbourhood Plan**

**Resolved:** - deferred to next meeting Monday 15<sup>th</sup> January 2024 for presentation by Planning with People.

**ETC115/2024 Financial Report**

The following financial documents had been previously circulated to the Council: -

- a) To receive income, expenditure and reconciliation 30<sup>th</sup> November 2023 as attached. Proposed Cllr M. Bullock, seconded Cllr J. Foxhall. **Resolved:** - approved as attached.
- b) Budget recommendations 2024 – 2025. Proposed Cllr D. Bagshaw, seconded Cllr K. Woodhead. **Resolved:** - budget recommendations received endorsement by Council at the next meeting 15<sup>th</sup> January 2024.

**ETC116/2024 Appointment of Internal Auditor 2024 – 2025**

Proposed Cllr K. Woodhead, seconded Cllr M. Bullock.

**Resolved:** - That Messrs. Pells of Eastwood appointed to complete the Internal Audit for Eastwood Town Council for fiscal year ending 31<sup>st</sup> March 2024.

**ETC117/2024    Town Clerk Report**

- a) Eastwood & Greasley Bowls Club written application received from the club to adopt the Eastwood Town Council crest within the club logo. Proposed Cllr M. Bullock, seconded Cllr Mrs. J. Foxhall.
- b) Nottinghamshire Association of Local Councils December newsletter circulated by email 4<sup>th</sup> December 2023.
- c) Bennerley Viaduct organisation of free guided walks from 2024 from Eastwood to Bennerley noted.
- d) Heritage Highway Signs for Eastwood Initiative an update received from contractor with an expectation for completion date early February 2024. 115 Highway licence applications would be completed by Clerk.

**Resolved: -**

- i. That the report received.
- ii. With reference to (a) above approved the Eastwood Town Council Shield within the Crest may be used by the club to incorporate into their new logo design.

**ETC118/2024    Planning Matters** (Broxtowe Borough Council Planning information previously circulated to Councillors)

- a) 20/00844/OUT 29 properties at Lynncroft, Eastwood

**Resolved: -** With reference to (a) that an objection to be submitted to the Planning Authority citing flooding issues; an application incorporating the whole site to be recommended, rather than phased development.

**ETC119/2024    Exclusion of Press and Public**

**Resolved: -** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

**ETC120/2024    Eastwood Town Council Vacancy**

It was reported two applications received within the closing date 30<sup>th</sup> November 2023. One subsequently withdrawn.

**Resolved: -** applicant invited to attend interview on 15<sup>th</sup> January 2024.

**ETC121/2024    Date of next meeting**

The next meeting of Eastwood Town Council to take place on Monday 15<sup>th</sup> January 2024 commencing at 6.45 p.m.

The Mayor closed the meeting at 21.09 p.m.

<b>Bank Reconciliation at 30/11/2023</b>			
	Cash in Hand 01/04/2023		93,899.88
	<b>ADD</b> Receipts 01/04/2023 - 30/11/2023		156,016.56
			249,916.44
	<b>SUBTRACT</b> Payments 01/04/2023 - 30/11/2023		130,573.05
<b>A</b>	<b>Cash in Hand 30/11/2023</b> (per Cash Book)		<b>119,343.39</b>
<b>Cash in hand per Bank Statements</b>			
	Petty Cash	0.00	
	TSB	0.00	
	Allotment Cash 30/11/2023	0.00	
	Natwest Current Account 30/11/2023	15,444.02	
	Natwest Reserve Account 30/11/2023	1,964.05	
	TSB Reserves 30/11/2023	51,916.12	
	TSB Bank 30/11/2023	50,019.20	
			<b>119,343.39</b>
	Less unrepresented payments		
			119,343.39
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>119,343.39</b>
<b>A = B Checks out OK</b>			

Eastwood Town Council Payments 1st to 30th November 2023

Voucher No	Net	VAT	Total	Description	Supplier	Minute Ref
253	48.49	0.00	48.49	Water - Office	Waterplus	
252	180.00	36.00	216.00	Council Chamber repairs	Steve Walters	
251	135.00	27.00	162.00	Council Chamber repairs	Steve Walters	
250	49.61	9.92	59.53	Stationery	Nottinghamshire County Supplies	
249	160.00	0.00	160.00	ETC Crest	James Allot	
248	75.00	0.00	75.00	Remembrance Sunday	Beauvale Photography	
247	7178.00	1435.60	8613.60	Christmas Lights	Lites Limited	
246	1810.00	362.00	2172.00	Christmas Lights	Lites Limited	
245	1150.00	230.00	1380.00	Christmas Lights	Lites Limited	
244	60.00	0.00	60.00	Remembrance Sunday	Chestnut Garden Services	
243	522.00	0.00	522.00	First Aid Responders	S & L First Aiders	
242	11.49	2.30	13.79	Remembrance Sunday	Amazon	
241	5.00	1.00	6.00	Office equipment	Maxideals	
240	300.00	0.00	300.00	Donation Remembrance Sunda	42nd Boys E Band and bugler	
239	240.00	0.00	240.00	Donation Remembrance Sunda	42nd Boys E Band 2022	
238	23.57	4.71	28.28	Remembrance Sunday	Boyes	
237	23.21	4.64	27.85	Cleaning Materials	Homes Bargains	
236	7.32	1.46	8.78	Remembrance Sunday	Screwfix	
235	28.27	0.00	28.27	Refreshments	Heron	
234	71.14	14.23	85.37	Telephone/Broadband	Virgin Media	
233	198.92	0.00	198.92	Allotments water	Waterplus	
232	51.93	10.39	62.32	Microsoft Licences	Fuse	
231	0.00	0.00	0.00	Bank transfer	TSB Bank	
230	1115.90	0.00	1115.90	Staff Pension	Nottinghamshire County Council	
227229	3375.37	0.00	3375.37	Payroll	Staff	
226	30.00	0.00	30.00	Newsletter	MJB Promotions Limited	
225	1250.00	250.00	1500.00	Millennium clock repair	Time Assured Limited	
224	662.50	0.00	662.50	Newsletter delivery	MJB Promotions Limited	
223	48.00	9.60	57.60	Council Chamber repairs	Steve Walters	
222	207.58	41.52	249.10	ETC Flag	House of Flags	
221	3.69	0.00	3.69	Refreshments	Eastwood Town Council	
220	450.00	0.00	450.00	Civic Buffet	Charlies on the Hill	
219	2710.00	542.00	3252.00	War Memorial Cleaning and Re	Independent Memorial Inspection	
218	1820.00	364.00	2184.00	War Memorial Cleaning and Re	Independent Memorial Inspection	
217	3.72	0.74	4.46	Stationery	Nottinghamshire County Supplies	
216	90.00	0.00	90.00	Stationery	Nottinghamshire County Supplies	
215	10.10	0.00	10.10	Service Charges	TSB Bank	
214	6.94	0.35	7.29	Water - Office	Waterplus	0676006162
	<b>24112.75</b>	<b>3347.46</b>	<b>27460.21</b>			

Voucher No	Net	VAT	Total	Income description	Customer	Minute Ref
64	50.00	0.00	50.00	Allotment Rent and Bond	Tenant	
63	44.51	0.00	44.51	Interest Received	TSB	
62	51.72	0.00	51.72	Interest Received	TSB	
61	370.14	0.00	370.14	Retail Rent	Better Than Hypnosis	
60	1579.73	0.00	1579.73	VAT Refund	HMRC	
59	0.00	0.00	0.00	Bank transfer	ETC	
	<b>2096.10</b>	<b>0.00</b>	<b>2096.10</b>			

Bank transfer £2,500 from NatWest Account to TSB current account

MINUTES APPROVAL.....

DATED.....



MINUTES APPROVAL.....

DATED.....