



Eastwood Town Council
120 Nottingham Rd, Eastwood
NG16 3NP
Tel: 01773 719384
Email: townclerk@eastwood-tc.gov.uk

**MINUTES OF EASTWOOD TOWN COUNCIL MEETING held at the
Eastwood Town Council Chamber NG16 3NP.
on Monday 15th January 2024 at 6.30 p.m.**

Present: Councillor Mrs. K. Boam (Town Mayor)

Cllrs D. Bagshaw, Mrs. E. Benton, M. Bullock, R. Bullock, K. Oliver, M. Radulovic MBE, Mrs. R. Woods, & K. Woodhead.

Also present: Staff Members Town Clerk Sheena Trower, Civic Officer Mrs. E. Henshaw. From 7.00 p.m. PCSO A. Davies representing Nottinghamshire Police, Mrs. T. Burgoyne representing Durban House and Ms. H. Metcalfe representing Planning for People; one member of public.

ETC122/2024 Apologies for absence

Apologies for absence were received and accepted from Councillors Mrs. S. Bagshaw, Mrs. Z. Battison & N. Levett. Apologies also received from Reverend David Stevenson.

ETC123/2024 Exclusion of Public Order

Resolved: - Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted. Staff left the meeting.

ETC124/2024 Application for Co-option onto Eastwood Town Council

Staff members left the meeting room during the following matter: -

The Town Council conducted an interview following receipt of a formal application for co-option, copies of which had been circulated to Council at the 11th December 2023 meeting.

ETC125/2024 Re-instatement of Standing Orders and opening of non-confidential business at 6.45 p.m.

ETC127/2024 Declarations of Members Interests

- a) Councillor K. Woodhead declared a non-pecuniary interest in Allotment Gardens
- b) Councillor R. Bullock declared a non-pecuniary interest in Allotment Gardens
- c) Councillor D. Bagshaw declared a non-pecuniary interest in Allotment Gardens

The Members remained within the meeting room but did not participate in discussion or voting on matters.

ETC128/2024 To Confirm the Council Minutes

Minutes of Eastwood Town Council Meeting 11th December 2023 proposed Cllr K. Woodhead, seconded Cllr R. Bullock.

Resolved: - The above Minutes signed and approved as a true and accurate record.

ETC129/2024 Suspension of Standing Orders

Resolved: - That Standing Orders suspended to allow address as follows: -

i. Nottinghamshire Police Reports

P.C.S.O. Anthony Davies addressed the meeting on behalf of Nottinghamshire Police with information regarding incidents in the town and ongoing Police work. It was noted the Eastwood Police Officers duties reviewed to increased local community engagement work including patch walks. Councillors were invited to attend the walks and speeding initiatives. Increased attention in the town centre retail units was given over the Christmas period. Councillors' questions were answered regarding local matters including national press release of burglaries increase in England. P.C.S.O. Davies reported victims of burglary in the town receive visits from Police. Parking issues discussed and noted issue of tickets. Speeding issues a priority for the area. Report of speeding concerns on Derby Road noted, including a recent fatality following vehicle accident.

ii. Eastwood Neighbourhood Plan Draft Presentation Planning with People

Helen Metcalfe MRTPI was invited to address Council with information relating to further development and updating of the draft Eastwood Town Council Neighbourhood Plan. A presentation supported, with relevant documentation, was received.

Locality funding application would be submitted by the Town Council to support the financial costs to complete the plan. A timescale of 18 months to 2 years for the plan noted. It was reported the closing date for funding for the current financial year was 26th January 2024.

The Mayor thanked Mrs. Metcalfe for the presentation. A quotation to provide professional support to assist preparation of the plan to referendum was requested for consideration at the next meeting.

iii. Nottinghamshire County Council Report Councillor K. Oliver

Councillor Oliver addressed the meeting with the following updates: -

- Discussion of potential residential housing developments in Eastwood and lack of supporting infrastructure.
- Condition of the highways and pavements in the town and liaison with Highways Officers
- Public transport services update
- Request for subsidised parking areas in Eastwood

The Mayor, on behalf of the Town Council, extended appreciation to Cllr Oliver for his informative address.

iv. Broxtowe Borough Council Reports

Councillor M. Radulovic addressed the meeting with a Borough Council report: -

- Update on meeting held with Nottinghamshire County Council appointed Member regarding condition of the town's highways with recent inspection undertaken 12th January 2024. Joint venture Cllr Radulovic & Cllr Oliver to seek upgrade of roads requiring attention.
- Update on schedule for drain clearance by County Council
- Lottery Heritage Grant award to Broxtowe Borough Council
- Funding towards summer activities in Eastwood
- 5 new homes provided for awaiting local tenants; housing needs remaining at crisis point for the area.
- Discussion of health facility requirements for Eastwood including physiotherapy unit
- Update on removal of Brinsley Headstocks and discussion of re-instatement heritage structure.
- Update on actions being taken reference maintenance of Beauvale Brook.
- Free training session offered to Councillors by Cllr Radulovic on Council general and business rates calculations for the town.
- Free parking had been provided in the town over the Christmas period 2023.

Councillor R. Bullock addressed the meeting with a Borough Council report: -

- Report on the future maintenance of the Beauvale Brook to help prevent future flooding concerns.
- Investment in electric charging points for vehicles in town

Councillor D. Bagshaw addressed the meeting with a Borough Council report: -

Report received on the condition of the Beauvale Brook with fallen trees and timbers restricting water flow. An inspection of the area had been requested.

Cllr K. Woodhead reported on the impact of drugs issues within the town and the continuity of work undertaken by Police to curb the situation. Cllr Woodhead extended his appreciation to Eastwood Police Officers for their continued hard work for the community.

The Mayor, on behalf of the Town Council, extended appreciation to representatives for their informative addresses.

v. **Presentation by Mrs. Teresa Burgoyne (Durban House & Eastwood Integrated Neighbourhood)**

Mrs. Burgoyne addressed the Town Council on an opportunity for Eastwood, supported by Notts West Primary Care Network to help boost the long-term health and wellbeing of everyone in Eastwood, reduce health inequalities and make the people that live in Eastwood happier and healthier. The impact of the pandemic was referred to which had a profound impact on vulnerable people. Working together and supporting the ‘Love Eastwood’ initiative, many local groups with volunteers could hopefully be brought together, the forthcoming Durban House Community Hub, Broxtowe Borough Council and PCN will bring services to the community hub to develop the neighbourhood project. Printed information was circulated to Council. Mrs. Burgoyne hoped to visit the forthcoming coffee morning and launch of the ‘Love Eastwood’ exhibition on 27th January 2024.

A request for overhanging garden clearance at the Durban House area noted.

The Mayor, on behalf of the Town Council, extended appreciation to Mrs. Burgoyne for her informative address.

Invited representatives left the meeting.

ETC131/2024 Standing Orders re-instated.

ETC132/2024 To receive Reports.

- Eastwood Town Council Mayor’s Report** Cllr Mrs. K. Boam updated on recent engagements including Age Concern and Breathe Easy event.
- Eastwood Town Council Junior Council** Cllr Woodhead advised further information would be available at the next meeting.
- Arts & Events Committee** next meeting re-arranged for Wednesday 31st January 2024 at 6.30 p.m.
- Assets, Finance & Policy Committee** next meeting arranged for Thursday 8th February 2024 at 6.30 p.m.
- Allotments Representative Report** Cllr R. Bullock & E. Henshaw presented a written report to Council. Both sites close to full occupancy. Revised tenancy agreement circulated to all tenants. **Resolved** discussion of trial fires on Derby Road for inclusion on April 2024 meeting.
- Representatives on Outside Bodies** (i) Eastwood Volunteer Bureau – no meeting held. Reference to complaint received from Hopkins Court noted.
- Community Governance Review** Working Party meeting arranged for Monday 22nd January 2024 at 7.00 p.m. in the Council Chamber. Cllr M. Bullock circulated updated plans and statistics for the review received from Broxtowe Borough Council.
- Aims for People of Eastwood** Cllr D. Bagshaw addressed the meeting reference communicating with residents and bringing them together to reduce loneliness, isolation and to assist those suffering with mental health issues. Discussion of Let Us Talk benches for installation around the town, social activities using the Council Chamber and other venues. Noted some people are housebound and not able to access groups. The initiative was supported by Council. **Resolved** referred to Arts & Events Committee.

ETC133/2024 Financial Report

- a) To receive income, expenditure and reconciliation on 31st December 2023 circulated.
Proposed Cllr M. Bullock, seconded Cllr K. Woodhead.
- b) To receive election costs for Eastwood Town Council May 2023. Proposed Cllr K. Woodhead, seconded Cllr D. Bagshaw.
- c) Summary of income and expenditure from 1st April to 31st December 2023 as attached with variances.
Proposed Cllr K. Woodhead, seconded Cllr R. Bullock.
- d) To consider endorsement of budget and precept 2024 – 2025 as recommended from Council meeting 11th December 2023.
Proposed Cllr K. Woodhead, seconded Cllr M. Bullock
- e) To consider donation to St. Mary’s Church towards cost of Remembrance Service 12th November 2023.
Proposed Cllr M. Bullock, seconded Cllr D. Bagshaw.

Resolved: -

- i. That (a) income, expenditure and reconciliation on 31st December 2023 approved as attached.
- ii. That (b) Election costs approved for payment to Broxtowe Borough Council.
- iii. That (c) Financial update to 31st December 2023 and variances approved.
- iv. That (d) That the budget approved and precept set at £121,293.00 representing a 2% increase for the period 2024 – 2025.
- v. That (e) Approved donation of £100.00 expenses to St. Mary’s Church for Remembrance Service 2023.

ETC134/2024 Parish Council Vacancies

(a) To consider Co-option of Member following interview process 15th January 2024. Following the resignation of a former Councillor, a vacancy had occurred with no election called. Proposed Cllr M. Bullock, seconded Cllr Mrs. K. Boam
Resolved: - that Mrs. Anne Ryan co-opted onto Eastwood Town Council with immediate effect subject to signature of the Declaration of Acceptance of Office document.

(b) Casual Vacancy occurred due to non-attendance of former Councillor It was reported the vacancy was declared on 13th December 2023 to Broxtowe Borough Council. A public notice had been issued advising the electorate with no election called by the closing date 5th January 2024. The Borough Council confirmed the Town Council was in order to publicise the vacancy for co-option. Proposed Cllr M. Bullock, seconded Cllr Mrs. K. Boam

Resolved: - that the vacancy publicised with a closing date for written applications of 9th February 2024.

ETC135/2024 Town Clerk Report

- a) **Love Eastwood Photographic Exhibition in conjunction with Council & Police Coffee Morning Saturday 27th January 2024 from 10.00 a.m. until 12 noon**
- b) **Safer Roads in Eastwood** Report prepared in partnership with Eastwood Police Station for submission to Nottinghamshire County Council following two recent serious accidents.
- c) **NHS General Health Care & Cancer Screening** information circulated to Councillors.

Resolved: - that the report received and noted.

ETC136/2024 Planning Matters (Broxtowe Borough Council Planning information previously circulated to Councillors)

ETC137/2024 Exclusion of Press and Public

Resolved: - Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

ETC138/2024 Premises 120 Nottingham Road, Eastwood Maintenance

Resolved:- that the report and recommendations received.

ETC139/2024 Date of next meeting

The next meeting of Eastwood Town Council to take place on Monday 12th February 2024.

The Mayor closed the meeting at 21.05 p.m.

Minute reference 133/2024 (a)

Eastwood Town Council Income and Expenditure December 2023

Payments

Voucher

No	Net	VAT	Description	Supplier
279	53.53	0	Water – Office	Waterplus
278	50	0	Photography	Beauvale Photography
277	57.93	0	Water – Office	Waterplus
276	24.45	4.89	Water – Office	Waterplus
275	850	0	IT support	Cloudantic IT Ltd
274	124.73	24.95	Photocopier	Konica Minolta
			Donation Remembrance	
273	80	0	Sunday	Male Voice Choir
272	25	0	Refreshments	St. Mary's Church
271	120	0	Accounting fees	HJ Accounts
270	32.5	6.5	Keys for Office	Timpsons
269	10.6	0	Refreshments	Heron Foods
			Gifts for children at	
268	100.06	0	Christmas	Booker
267	2.5	0.5	Office equipment	Maxideals
266	28.1	0	Office equipment	The Warehouse
265	29.88	5.98	Office equipment	Screwfix
264	130	26	Council Chamber repairs	Steve Walters
263	69.01	13.8	Telephone/Broadband	Virgin Media
262	46.43	0	Allotments water	Waterplus
261	51.93	10.39	Website Hosting	Fuse
260	4492.44	0	Payroll	Staff
257	675	0	Civic Buffet	Charlies on the Hill
256	0	0	Water – Office	0
255	4410.55	0	Public Works Board Loan	Public Works Board
254	10.6	0	Service Charge	TSB
	11475.24	93.01		

Income

Voucher	Net	VAT	Total	Description
	845	0		Allotment rents
	370.14	0		Retail Rent BTH
	36	0		Room hire Hirer
	63.58	0		Interest Received
				Grant War
	2250	0		Memorials BBC
	3564.72	0		Registrar Rent NCC

*83 voucher transfer of £2,500 from NatWest current account to TSB current account

Bank reconciliation @ 31st December 2023

Cash in hand 01/04/2023	£93,899.88
Receipts 01/04/23 to 31/12/23	£160,308.78
	£254,208.66
Subtract payments 01/04/23 to 31/12/23	£142,141.30
Cash in hand 31/12/23	£112,067.36
Represented by:-	
NatWest current account	£10,444.02
NatWest reserve account	£1,964.05
TSB Reserve account	£51,979.70
TSB current account	£47,759.59
	£112,147.36
less unrepresented payments	£80.00
Adjusted bank balance 31.12.23	£112,067.36