



Eastwood Town Council
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**MINUTES OF EASTWOOD TOWN COUNCIL MEETING held at the
Eastwood Town Council Chamber NG16 3NP.
on Monday 11th March 2024 at 7.00 p.m.**

Present: Councillor Mrs. K. Boam (Town Mayor)

Cllrs D. Bagshaw, Mrs. Z. Battison, M. Bullock, R. Bullock, Mrs. J. Foxhall, N. Levett, K. Oliver, M. Radulovic MBE (left the meeting at 20.07 p.m.), Mrs. A. Ryan & K. Woodhead.

Also present: Staff Member Town Clerk Sheena Trower, Civic Officer Esther Henshaw, Reverend David Stevenson (left the meeting at 7.10 p.m.), Nottinghamshire Police Sergeant S. Boyles (left the meeting at 7.30 p.m.) & 6 members of the public.

Reverend David Stevenson opened the meeting with a prayer.

ETC157/2024 Apologies for absence

Apologies for absence received and accepted from Councillors Mrs. S. Bagshaw, Mrs. E. Benton, Mrs. L. Grand-Scrutton & Mrs. R. Woods.

ETC158/2024 Declarations of Members Interests

- a) Councillor K. Woodhead declared a non-pecuniary interest in Allotment Gardens.
- b) Councillor Mrs. K. Boam declared a non-pecuniary interest in item 13 Personnel Matters.
- c) Councillor D. Bagshaw declared a non-pecuniary interest in Allotment Gardens.

The Members remained within the meeting room.

ETC159/2024 To Confirm the Council Minutes

- a) Non-confidential Minutes of Extraordinary Town Eastwood Council Meeting held 4th March 2024. Proposed Cllr M. Bullock, seconded Cllr Mrs. A. Ryan. **Resolved** that the Minutes approved as a true record of proceedings and signed by the Town Mayor.
- b) Arts & Events Committee Meeting held 24th January 2024 approved by Committee 28th February 2024. Proposed Cllr N. Levett, seconded Cllr R. Bullock. **Resolved** that the Minutes endorsed by Council and countersigned by the Town Mayor.

ETC160/2024 Suspension of Standing Orders

Resolved: - That Standing Orders suspended to allow address as follows: -

ETC161/2024 Open Forum

i. Nottinghamshire Police Reports

Sergeant S. Boyles representing Nottinghamshire Police addressed the meeting with the following information: -

- Up-to-date crime figures for the area received confirming a reduction of reported crime except shop thefts.
- Priorities set at drugs, thefts, traffic crime and ASB. Significant amounts of work had already been undertaken by Officers in the area, including Kimberley and Nuthall.
- Work with the Eastwood Youth Centre underway to engage further with young people.

- Questions answered included report of special measures imposed by the Government on the authority. Sgt Boyles reported an official document was available online.
- Request for information on speed controls with request for further work around Derby Road, Eastwood. Referral to the Speed Watch initiative. Clerk to invite responsible Officer to next meeting.

ii. Broxtowe Borough Council Borough Representatives

Cllr M. Radulovic addressed the meeting with the following information: -

- Report of Broxtowe Borough Council budget set for 2024 – 2025.
- Update for securing employment in the area.
- Social housing shortages update for the area.
- Funding towards Florence Nightingale School initiative with grant of £2,500 to assist development of class area to assist young people with autism and learning difficulties.
- Eastwood Town Council precept set at the lowest level in the borough.
- Planning appeal with closing date of 8th April 2024 for APP/J3015/W/23/3331913 construct 104 dwellings (reserved matters) former site of Lynncroft Primary School, Eastwood.
- Update on flooding issues in Eastwood noted.
- Report on the Mayoral Authority due May 2024 with recommendation for funding support towards highway surfacing.
- Report on proposed temporary use of Durban House for employment security.

Cllr D. Bagshaw addressed the meeting with the following information: -

- Report received on visit to premises at The Hollies with concerns raised regarding blocked drains, oil on steps, debris and dirt around the area, potentially unstable walling. The matter had been referred to the Health & Safety Department at the Borough Council and request for support from County Councillor Oliver.

iii. Nottinghamshire County Council Report Councillor K. Oliver

Councillor Oliver addressed the meeting with the following updates: -

- Nottinghamshire County Council highway budget confirmed set at £20 million for the County.
- Nottinghamshire County Council elections to take place in 2025.
- Update on petitions submitted to the authority.
- Reference to Nottingham Forest and consideration of alternative site for club.

iv. Members of the Public Address

- Request to Police to monitor Lynncroft, Eastwood highway with report of speeding traffic, issues around school times, drivers mounting the pavement causing danger to pedestrians. Recommendation for speed watch subject to criteria.
- Concerns raised regarding anti-social activities alleged to be taking place around The Canyons area off Walker Street. Watered area also of concern with young people and children gaining access to the site. Noted the site was ultimately the responsibility of the landowner to secure, excluding public right of way. Police would visit site.
- Concerns regarding traffic issues around the Walker Street area during school times – erratic parking causing danger to other road users and pedestrians, school aware of issues supported with letters and emails sent to parents and carers alerting of concerns.
- Sgt Boyles noted concerns and confirmed increased Police presence.
- An article in the newsletter to raise awareness of the speed watch initiative recommended by Cllr R. Bullock.
- Cllr Ryan raised concerns regarding parking issues and obstructions on Raglan Street during school times. Noted obstruction was a local authority issue but increased patrols around school times would be carried out when Officers available.
- Query regarding planning appeal Lynncroft, Eastwood and notification to residents affected by the proposals. Cllr Radulovic confirmed the process of notification. An enquiry would be made on notifications.
- Report from resident on the funding reductions for residents and young people requiring social health care support and the impact on local families.
- Query raised regarding housing allocations for the area. Cllr Radulovic referred to the Borough Council Policy.

- Concerns regarding highways submitted to Cllr Oliver, including poor condition of Newthorpe Common and Greenhills Road.

The public left the meeting room at this point.

No matters raised by Town Councillors with a pecuniary interest in any agenda item to address Council during public participation.

ETC162/2024 Standing Orders re-instated.

ETC163/2024 To receive Reports.

- a) **Eastwood Town Council Mayor’s Report** The Town Mayor Cllr Mrs. K. Boam addressed the meeting with updates on recent civic attendances including Broxtowe Women’s Day at Beeston, tree planting event at Willey Woods, Dementia organisation event at St. Mary’s Church, Age Concern Easter Bonnet, Town Council Coffee Morning planned at the Council Chamber Saturday 30th March 2024 including judging of colouring competition.
- b) **Eastwood Town Council Junior Council** Cllr Woodhead awaiting update from School.
- c) **Arts & Events Committee** Written report circulated by Chairman of the Committee Cllr N. Levett. Noted. Meeting agreed between Cllr N. Levett & Cllr K. Oliver 12th March 2024 to look at options for events to be held in Eastwood.
- d) **Assets, Finance & Policy Committee** Cllr D. Bagshaw as Chairman of the Committee addressed the meeting with update on condition of Council premises roof, which requires substantial repairs, allotments report and grants to local organisations recommendations. Information awaited on The Canyons from landowner.
- e) **Allotments Representative Report** Cllr R. Bullock & E. Henshaw report. Update on termination notices to be served.
- f) **Representatives on Outside Bodies** (i) Eastwood Volunteer Bureau – no report. The organisation was seeking a treasurer.

ETC164/2024 Community Governance Review – Broxtowe Borough Council

A report prepared by Cllr M. Bullock circulated to Council with options for consideration on the above matter. Broxtowe Borough Council closing date for consultation 31st March 2024. Options for 19 or 21 seat Council considered by vote.

Resolved: -

- a) That Option 1 approved with a Council seat of 19 (six in favour, four against).
- b) That the report approved for submission to Broxtowe Borough Council.

ETC165/2024 Financial Report

- a) To receive income, expenditure and reconciliation on 29th February 2024 circulated.
- b) Confirmation annual subscription for ICO paid 8th February 2024.
- c) Annual insurance premium due for 2024 – 2025 on receipt of quotation, to be circulated to Council.
- d) Scribe Bookings System for room hire and invoicing quotation £348.00 per annum.

Proposed Cllr M. Bullock, seconded Cllr K. Woodhead

Resolved: -

That financial report and recommendations as above a) to d) approved.

ETC166/2024 Town Clerk Report

- a) Eastwood Town Council Coffee Morning Event in the Council Chamber Easter Saturday 30th March 2024 to include children’s colouring competition with Easter Theme
- b) Date for next Council & Police Coffee Morning Saturday 20th April 2024 from 10.00 a.m. – 12 noon.
- c) King Charles III Portrait for the Eastwood Town Council Chamber ordered through Cubiquity 15th February 2024 confirmed.
- d) Safer Roads in Eastwood response received from ViaEm as attached.
- e) Broxtowe Borough Council Report on Martyn’s Law. The Clerk had forwarded relevant information relating to the Town Council appropriate procedures already in place. Consultation process underway by Government. Emailed to Council 28th February 2024. Copy can be made available in print on request.
- f) Staff Training Town Clerk Sheena Trower & Financial Assistant/Civic Officer Esther Henshaw successfully completed Level II Food Safety for Catering at Derby College to provide qualified cover for events held at the Council Chamber e.g. Remembrance Reception.
- g) Broxtowe Borough Council Events 2024 (i) Hemlock Event to be held at Bramcote Hills Park, Stapleford on Saturday 8th June 2024. (ii) Play Day Eastwood Thursday 1st August 2024 Coronation Park, Eastwood between 12 noon and 4.00 p.m. (iii) Eastwood Christmas Lights Switch-on Event Tuesday 26th November 2024 from 4.30 p.m. until 8.00 p.m.
- h) NHS Eastwood Integrated Neighbourhood Working LDT Meeting Minutes 15.2.24.
- i) Friends of Colliers Wood meeting held 10th January 2024 minutes circulated.
- j) Charles Arnold Baker Local Council Administration updated 13th edition at a cost of £137.00 available for purchase through NALC.
- k) Nottinghamshire Association of Local Councils circular distributed in print to Council Members.

Proposed Cllr R. Bullock, seconded Cllr K. Woodhead

Resolved: -

- (a) That the report received.
- (b) That (j) approved for purchase of Charles Arnold Baker 13th Edition at a cost of £137.00 for Eastwood Town Council.

Resolved: - that the report received and noted.

ETC167/2024 Planning Matters

- (a) Current planning applications circulated to Council from Broxtowe Borough Council planning register.
- (b) Planning appeal Lynncroft, Eastwood APP/J3015/W/23/3331913 received.

Proposed Cllr R. Bullock, seconded Cllr M. Bullock

Resolved: -

That Eastwood Town Council to be represented at the Appeal to confirm the Town Council’s objections as previously formally submitted to Planning Authority.

ETC168/2024 Exclusion of Press and Public

Resolved: - Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted in agenda items 13 and 14. Staff left the meeting room.

ETC169/2024 To receive Minutes of Personnel Committee held 26th February 2024

Staff returned to the meeting room to receive decisions of the Council: -

Resolved: - that the document with amendment approved.

ETC170/2024 Premises 120 Nottingham Road, Eastwood Maintenance

Proposed Cllr M. Bullock, seconded Cllr R. Bullock

Resolved-

- a) Roof quotations underway
- b) Report on the principle of installing solar panels report received from Cllr Mrs. A. Ryan
- c) CCTV amendments costs approved in the sum of £80.00.
- d) Video conference options referred to the next Assets, Finance & Policy Committee
- e) Temporary cleaning contract approved £278.00 p.c.m.as per circulated information. Agreed rolling contract until further notice.
- f) That review of the job description for caretaking and cleaning a consideration at future date.
- g) Baby changing table for Council Offices in the sum of £49.99 nett. Proposed Cllr M. Bullock, seconded Cllr J. Foxhall. Approved.
- h) That updates to Council with information relating to delegated powers when appropriate.

Resolved: - Confirmation quotations for premises roof underway.

ETC171/2024 Date of next meeting

- a) The next full meeting of Eastwood Town Council to take place on Monday 8th April 2024 commencing at 7.00 p.m.
- b) Annual Town Meeting Monday 13th May 2024 commencing at 6.30 p.m.
- c) Annual Town Council Meeting Monday 13th May 2024 commencing at 7.00 p.m.

The Mayor closed the meeting at 21.10 p.m.

Bank Reconciliation at 29/02/2024			
	Cash in Hand 01/04/2023		93,899.88
	ADD Receipts 01/04/2023 - 29/02/2024		172,286.03
			266,185.91
	SUBTRACT Payments 01/04/2023 - 29/02/2024		202,081.80
A	Cash in Hand 29/02/2024 (per Cash Book)		64,104.11
	Cash in hand per Bank Statements		
	Petty Cash	29/02/2024	2.66
	TSB Bank	29/02/2024	47,445.49
	TSB Reserves	29/02/2024	36,661.10
	Natwest Reserve Account	29/02/2024	1,971.16
	Natwest Current Account	29/02/2024	7,944.02
	Allotment Cash	30/11/2023	0.00
	TSB		0.00
			94,024.43
	Less unrepresented payments		29,920.32
			64,104.11
	Plus unrepresented receipts		
B	Adjusted Bank Balance		64,104.11
	A = B Checks out OK		

Minute 165/2024 reconciliation (a) February 2024 approved.
Eastwood Town Council Income February 2024 approved

214	18/02/2024 00:00	65.72	Interest Received	TSB
215	18/02/2024 00:00	65.68	Interest Received	TSB
				Better than
213	15/02/2024 00:00	370.5	Retail Rent	Hypnosis
202	09/02/2024 00:00	3496	Grant	Groundwork
200	08/02/2024 00:00	27.5	Remembrance Sunday	Reimbursement
220	01/02/2024 00:00	550	Allotment rents	Tenants

Payments February 2024 Minute 165/2024 approved: -

Net	VAT	Total	Description	Supplier
2.60	0.00	2.60	Refreshments	Heron Foods
4.96	0.99	5.95	Stationery	Techno Tronics Limited
57.93	0.00	57.93	Water – Office	Waterplus
24.45	4.89	29.34	Water – Office	Waterplus
35.00	0.00	35.00	GDPR Annual Subscription	ICO
100.00	0.00	100.00	Remembrance Sunday	St. Mary's Church
9000.00	1800.00	10800.00	Christmas Event 2023 Fun Day at Coronation Park August	Broxtowe Borough Council
3875.00	775.00	4650.00	2023	Broxtowe Borough Council
55.89	0.00	55.89	Allotments water	Waterplus
46.43	0.00	46.43	Allotments water	Waterplus
266.68	13.33	280.01	Gas	Pozitive Energy

49.84	9.97	59.81	Stationery	Nottinghamshire County Supplies
112.00	0.00	112.00	Stamps	Nottinghamshire County Supplies
8.25	0.00	8.25	Postage	Royal Mail
149.28	29.86	179.14	Avast Anti-virus computers	Digital River Ireland Ltd
12409.92	0.00	12409.92	Election costs May 2023	Broxtowe Borough Council
1717.00	343.40	2060.40	Christmas Lights	Lites Limited
350.00	70.00	420.00	Gas central heating repair	Steve Walters
35.00	7.00	42.00	Building maintenance	Steve Walters
32.76	6.55	39.31	Office equipment	Nottinghamshire County Supplies
83.07	16.61	99.68	Office equipment	Nottinghamshire County Supplies
0.00	0.00	0.00	Bank transfer	TSB Bank
3616.45	0.00	3616.45	Payroll	Staff
50.00	10.00	60.00	Travel	Eastwood Cars
51.93	10.39	62.32	Website Hosting	Fuse TSB
13.93	0.00	13.93	Service Charges	Bank
110.00	0.00	110.00	Skips for Allotments	Heanor Mini Skips
73.85	14.77	88.62	Telephone/Broadband	Virgin Media
16.80	0.00	16.80	Cleaning Materials	Boyes
27.50	0.00	27.50	Remembrance Sunday	Royal British Legion
32376.52	3112.76	35489.28		