



# Eastwood Town Council

120 Nottingham Road

Eastwood

Notts

NG16 3NP

Email [townclerk@eastwood-tc.gov.uk](mailto:townclerk@eastwood-tc.gov.uk)

1<sup>st</sup> June 2024

**To the Mayor & Members of Eastwood Town Council**

**Eastwood Town Council Meeting  
Monday 10<sup>th</sup> June 2024 commencing at 7.00 p.m.  
at the Town Council Chamber, Nottingham Road, Eastwood NG16 3NP  
under the provisions of the Local Government Act 1972**

Dear Mayor & Town Councillors

You are hereby summoned to attend the Meeting of Eastwood Town Council to be held on Monday 10<sup>th</sup> June 2024 commencing at 7.00 pm in the Council Chamber, 120 Nottingham Road, Eastwood, NG16 3NP.

An agenda is set out overleaf.

Please submit apologies to the Town Clerk before 12.00 noon on the day of the meeting.

Yours sincerely

*Sheena Trower*

Sheena Trower CiLCA  
Town Clerk  
**Eastwood Town Council**

**EASTWOOD TOWN COUNCIL**  
**Meeting to be held on Monday 10<sup>th</sup> June 2024**  
**at the Town Council Chamber, 120 Nottingham Road, Eastwood NG16 3NP**  
**commencing**  
**Non-confidential business at 7.00 p.m.**

**A G E N D A**

Members are asked to sign the following documents: -

- Attendance record for the meeting
- Complete the Declarations of Interest sheet (if appropriate).
- These will be available in the Council Chamber on the reception desk.

**Opening prayer by Reverend David Stevenson**

**1. To receive apologies for absence**

**2. Variation of Order of Business – if required**

**3. Declaration of Members Interests**

**(a)** Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

**(b)** Where a Member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under Public Speaking.

**(c)** The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

**(d)** Members are reminded that it is their own responsibility to update their Registrations of Interest as soon as anything changes. This is a legal requirement and if not completed, in certain circumstances, may be subject to prosecution.

**4. Minutes**

- a) To confirm the Non-Confidential Minutes of the Annual Meeting of Eastwood Town Council held 13<sup>th</sup> May 2024.**

- b) **Arts & Events Committee Meeting Minutes held 29<sup>th</sup> April 2024 approved at Committee 22<sup>nd</sup> May 2024.**

**Non-confidential business:-**

**5. Reports from Authorities:-**

- (a) **Representative(s)** from Nottinghamshire Police
- (b) **Broxtowe Borough Council** representative reports (Cllrs D. Bagshaw, Mrs. S. Bagshaw, R. Bullock, M. Radulovic M.B.E. & K. Woodhead)
- (c) **Nottinghamshire County Council** representative report (Cllr K. Oliver)

**6. Suspension of Standing Orders to allow the following:-**

- a) **Members of the public** address to Council
- b) **Town Councillors** with a pecuniary interest in agenda items an opportunity to address, answer questions or provide evidence relating to the matter under discussion for that interest.

**7. Re-instatement of Standing Orders**

**8. To determine which additional items on any part of the agenda should be taken with the public excluded.** If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item (14) to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

**9. To receive Reports**

- i. **Mayor's Report** Councillor M. Bullock
- ii. **Update on Eastwood Junior Council** – update (Cllr Woodhead).
- iii. **Arts & Events Committee (Chairman Cllr N. Levett)** Report from meeting held 29<sup>th</sup> April 2024 attached.
- iv. **Assets, Finance & Policy Committee** next meeting date 22<sup>nd</sup> July 2024 commencing at 6.00 p.m.
- v. **Personnel Committee** next meeting date 22<sup>nd</sup> July 2024 commencing at 7.00 p.m.
- vi. **Appointment of Substitute Panel Personnel Committee (3)**
- vii. **Community Governance Review consultation postponed by Borough Council to commence after General Election consultation from 15<sup>th</sup> July 2024)** (Cllr M. Bullock).
- viii. **Allotments Representative Report** Cllr R. Bullock & Assistant to the Clerk Mrs. E. Henshaw
- ix. **Reports from Outside Bodies** (i) Eastwood Volunteer Bureau (Cllr K. Oliver)
- x. **To consider review of calendar dates for Eastwood Town Council Meetings 2024 – 2025** as attached.

**10. Financial Report**

- (a) To receive income, expenditure and reconciliation at 31<sup>st</sup> May 2024 as attached.
- (b) To receive Internal Annual Audit Report year ending 31<sup>st</sup> March 2024 received from Messrs. Pells.
- (c) To receive Annual Governance Statement 2023 – 2024 - Section 1 of the Annual Return for external audit for year ending 31<sup>st</sup> March 2024.

- (d) To receive Accounting Statement 2023 – 2024 – Section 2 of the Annual Return for external audit for year ending 31<sup>st</sup> March 2024.
- (e) Grant application Inspire reference Community Map for Eastwood Library request for £500.00.

**11. Clerk Report** as attached.

**12. Planning Matters**

- (i) Borough Council attached.

**13. Exclusion of Public Order to allow the following confidential report:-**

**14. To consider appointment of Interim staff (1)**

**Date of next meetings at the Council Chamber: -**

- (a) Arts & Events Committee Meeting Monday 17<sup>th</sup> June 2024 at 7.00 p.m.**
- (b) Eastwood Town Meeting Monday 15<sup>th</sup> July 2024 at 7.00 p.m.**
- (c) Assets, Finance & Policy Committee Meeting Monday 22<sup>nd</sup> July 2024 at 6.00 p.m.**
- (d) Personnel Committee Meeting Monday 22<sup>nd</sup> July 2024 at 7.00 p.m.**
- (e) Eastwood Town Council Meeting Monday 9<sup>th</sup> September 2024 at 7.00 p.m.**

**Public Participation**

- Notice is given that at a time agreed by the meeting, 30 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
- Any member of the public shall not speak for more than five minutes.
- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Town Mayor may direct that a written response will be provided subsequent to the meeting.

**Public Bodies Act (Admission to Meetings Act) 1960**

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Please switch off or to silence mobile phones during the Council meetings.

The meeting may be recorded only as an aide memoire for staff with deletion of the recording on approval of Town Council Minutes.