



**Eastwood Town Council**  
**120 Nottingham Rd, Eastwood NG16 3NP**  
Tel: 01773 719384  
Email: [townclerk@eastwood-tc.gov.uk](mailto:townclerk@eastwood-tc.gov.uk)

**MINUTES OF THE  
EASTWOOD TOWN COUNCIL MEETING  
Held at the Eastwood Town Council Chamber NG16 3NP on  
Monday 10<sup>th</sup> June 2024 commencing at 7.00 p.m.**

Present: Cllr M. Bullock (Town Mayor)

Cllrs D. Bagshaw, Mrs. Z. Battison, Mrs. E. Benton, R. Bullock, Ms. J. Foxhall, Mrs. L. Grand-Scrutton, N. Levett, M. Radulovic, Mrs. A. Ryan & K. Woodhead.

Also present: Staff Members Sheena Trower Town Clerk, Reverend David Stevenson, four members of public.

Prior to the commencement of the meeting, Reverend David Stevenson opened the meeting with a prayer.

**ETC26/2025 Apologies for absence**

Apologies received from Councillors Mrs. S. Bagshaw (dispensation), Cllr K. Boam & Cllr Mrs. R. Woods. Apologies also received from Nottinghamshire Police.

**ETC27/2025 Variation of Order of Business** Not required.

**ETC28/2025 Declarations of Members Interests**

Councillor D. Bagshaw declared a non-pecuniary interest in Allotment Gardens

Councillor R. Bullock declared a non-pecuniary interest in Allotment Gardens

Councillor K. Woodhead declared a non-pecuniary interest in Allotment Gardens

Councillor Mrs. L. Grand-Scrutton declared a non-pecuniary interest in Beauvale Photography Group, EVB Trustee, EPI Trustee.

**ETC29/2025 To Confirm the Council Minutes of the Town Council's Meeting**

- a) Annual Meeting of Eastwood Town Council 13<sup>th</sup> May 2024 proposed Cllr J. Foxhall, seconded Cllr N. Levett
- b) Arts & Events Committee meeting held 29<sup>th</sup> April 2024 proposed Cllr N. Levett, seconded Cllr Woodhead

**Resolved:-** that Minutes (a) and (b) above approved and signed by the Mayor as a true record of proceedings.

**ETC30/2025 Broxtowe Borough Council Matters**

The meeting noted reference to purdah during the pre-election period for Government to take place on 4<sup>th</sup> July 2024.

(a) Cllr Radulovic informed on the following matters:-

- i) New system for Home Choice housing for Broxtowe; surgeries organised.
- ii) Illegal encampment at Colliers Wood eviction notice served.
- iii) First meeting of EMCA at Broxtowe organised for 17<sup>th</sup> June 2024 new combined Mayor Authority. A new homeless action group to be set up.

- iv) Information on proposals for task group to be set up for Eastwood for potential funding bid. Volunteers encouraged to join the group. Cllr Grand-Scrutton volunteered to support the scheme.
- v) Reference to former Co-operative premises on Nottingham Road and potential.
- vi) Levelling up bid for Eastwood discussion.
- vii) Site to provide housing for ex-forces noted with 6 flats to be constructed.
- viii) Questions answered including future use of the Durban House premises. Noted.

(b) Cllr R. Bullock informed on the following matters:-

- (i) Fly tipping around the Moorgreen Industrial Estate area, the cost of collection and disposal falls on the Borough Council; potential closure of recycling centres could exacerbate the frequency of tipping incidents.
- (ii) Planning reference to potential closure of unofficial but well used footpath in the Bosworth Drive area.
- (iii) Car parking availability for General Election 4<sup>th</sup> July 2024 to be made at Durban House.
- (iv) Drain clearance underway at junction with Greenhills Road, Eastwood.
- (v) Flooding around Garden Road reference to legal claim underway through courts. Delay due to backlog at courts.

(c) Cllr D. Bagshaw informed on the following matters:-

- (i) CCTV cameras around the Moorgreen Industrial area may be useful for incidents of fly tipping for report.
- (ii) Reference to lack of maintenance to footpath at the Greasley area and children affected travelling to and from school.
- (iii) Poor condition of the playing fields at the Hall Park area noted.

**ETC 31/2025 Nottinghamshire County Council**

No report received from County Councillor K. Oliver.

**ETC32/2025 Financial Report**

- (a) To receive income, expenditure and reconciliation for the period 1<sup>st</sup> to 31<sup>st</sup> May 2024 circulated.
- (b) To receive Internal Audit Report for financial year ending 31<sup>st</sup> March 2024 prepared by Messrs. Pells Chartered Accountants. Circulated.
- (c) Bank reconciliation on 10<sup>th</sup> June 2024 stating balances at the date of the meeting received. Proposed Cllr M. Bullock, seconded Cllr R. Bullock.

**Resolved:** - That the reports received and approved.

**ETC33/2025 Annual Governance Statement year ending 31<sup>st</sup> March 2024**

A report was circulated to Council in preparation for submission for the External Audit 2023 – 2024. Proposed Cllr M. Bullock, seconded Cllr Mrs. A. Ryan

**Resolved:** - That the statement received and approved.

**ETC34/2025 Annual Accounting Statement year ending 31<sup>st</sup> March 2024** circulated to Council.

Proposed Cllr M. Bullock, seconded Cllr K. Woodhead.

**Resolved:** - that the statement approved for submission to External Auditor.

**ETC35/2025 Grant Application Inspire for Community Map for installation at Eastwood Library**

Following a presentation by Inspire at the last Council meeting held 13<sup>th</sup> May 2024, the Council considered a subsequent formal grant application received from Inspire towards the initiative. Proposed Cllr D. Bagshaw, seconded Cllr K. Woodhead.

**Resolved: -**

That a grant award in the sum of £500.00 approved to support the initiative for the benefit of the community and Eastwood and visitors to the town.

**ETC36/2025     Suspension of Standing Orders**

**Resolved: -** That Standing Orders suspended to allow the following matters:-

**ETC37/2025     Public Participation**

Residents raised the following issues: -

- Presence of portacabins at the Durban House car park restricting parking for residents and visitors. Noted as soon as contractor completed works required the site would be cleared.
- Concerns regarding increase in fly tipping if recycling sites affected by closures. Noted under the control of Viola. Some free collections have been organised by the Borough Council of household items. Noted the Council cannot control fly tipping occurring on private owned land.

**Standing Orders re-instated.**

**ETC38/2025     To receive Reports**

- Report of the Town Mayor Councillor Matthew Bullock** the Mayor reported on events attended including Eastwood Spiritualist Church, D Day Commemorations 6<sup>th</sup> June 2024 in the town followed by Civic Reception held at the Town Council Chamber; D Day Service held at St. Mary’s Church, Eastwood on 9<sup>th</sup> June 2024. Both events very well attended including Deputy Lord Lieutenant, Mayor of Broxtowe Borough Council, Armed Forces, Royal British Legion, Dignitaries and the community. Proposed Cllr M. Radulovic seconded Cllr K. Woodhead that a letter of appreciation submitted to St. Mary’s Church. **Resolved** approved.
- Report of the Deputy Town Mayor Councillor Ken Woodhead** the Deputy Mayor reported on his attendance to the D Day Commemorations, Nightingale School and Eastwood Volunteer Bureau awards event.
- Items for display Eastwood Town Council Chamber** the Mayor reported on purchase of glass display cabinet for the purpose of displaying items from storage, professionally cleaned and included onto the asset and insurance registers.
- Arts & Events Committee** meeting held 29<sup>th</sup> April 2024 draft Minutes and verbal report from the Chairman received. The Chairman updated the meeting advising the town’s D Day Commemoration events successful; letter of appreciation to be sent to Springbank School. Proposed Cllr N. Levett, seconded Cllr **Resolved** approved. Update on children’s activities subject to confirmation of venue. Environmental Festival run by Broxtowe Borough Council confirmed for Saturday 21<sup>st</sup> September 2024 at Coronation Park; mini newsletter planned for distribution at the event by Eastwood Town Council. Newsletter final submissions no later than 15<sup>th</sup> June 2024; distribution delayed until after General Election 4<sup>th</sup> July 2024. Discussion of best garden, allotment & Eastwood in Bloom 2025 initiative for consideration.
- Assets, Finance & Policy Committee** next meeting scheduled to take place Monday 22<sup>nd</sup> July 2024. Apologies submitted Cllr M. Bullock.
- Personnel Committee** next meeting scheduled to take place 22<sup>nd</sup> July 2024. Apologies submitted Cllr M. Bullock.
- Appointment of Substitute Panel for the Personnel Committee 2024 – 2025** – Proposed Cllr K. Woodhead, seconded Cllr Mrs. A. Ryan. **Resolved: -** confirmed Cllrs Mrs. E. Benton, Ms. Lesley Grand-Scrutton & N. Levett.
- Community Governance Review** noted consultation postponed by Broxtowe Borough Council due to the forthcoming General Election 4<sup>th</sup> July 2024, with re-commencement of consultation after 15<sup>th</sup> July 2024.
- Remembrance Day Working Party Meeting Resolved** confirmed as Councillors Mrs. K. Boam, M. Bullock, R. Bullock, N. Levett, M. Radulovic & Cllr K. Woodhead.

- (j) **V.E & V.J. Day 2025 Working Party Meeting Resolved** Cllrs Mrs. Z. Battison, Mrs. E. Benton, M. Bullock, R. Bullock, Mrs. L. Grand-Scrutton, N. Levett, Mrs. A. Ryan, M. Radulovic & Cllr K. Woodhead. The Council supported an event for the town; funding sources to be identified to support music and events for the area.
- (k) **Allotments Representative Report** Cllr R. Bullock report one vacant plot at Dovecote Road site; maintenance inspection to be undertaken on 12<sup>th</sup> June 2024. Letters will be submitted to tenants failing to maintain plots in good order.
- (l) **Youth Council** Cllr K. Woodhead updated the meeting. Due to examinations taking place through the education system, the matter to be organised in September 2024. Cllr Mrs. L. Grand-Scrutton volunteered to assist with the initiative.

**ETC39/2025     Eastwood Foodbank**

It was reported by Cllr Levett that support would be appreciated by the Eastwood Volunteer Bureau for generation of foodbank supplies; Cllr Levett proposed a drop-off point at the Town Council Offices during working hours to allow members of the public to donate items. Cllr Mrs. L. Grand-Scrutton reported on the regulations in place for applicants to apply for the service. Publication of the service and article in the newsletter suggested.

Proposed Cllr N. Levett, seconded Cllr Mrs. L. Grand-Scrutton

**Resolved-** the initiative supported by Eastwood Town Council.

**ETC40/2025     Review of Civic Calendar Dates for 2024 – 2025**

Following referral from the last Council meeting 13<sup>th</sup> May 2024, a draft calendar of meetings considered.

Proposed Cllr K. Woodhead, seconded Cllr Mrs. J. Foxhall

<b>Date and time</b>	<b>Council/Committee</b>	<b>Location</b>
Monday 15 <sup>th</sup> July 2024 at 7.00 p.m.	<b>Eastwood Town Council Meeting</b>	<b>Council Chamber</b>
Monday 9 <sup>th</sup> September 2024 at 7.00 p.m.	<b>Eastwood Town Council Meeting</b>	<b>Council Chamber</b>
Monday 21 <sup>st</sup> October 2024 at 7.00 p.m.	<b>Eastwood Town Council Meeting</b>	<b>Council Chamber</b>
Monday 2 <sup>nd</sup> December 2024	<b>Eastwood Town Council Meeting</b>	<b>Council Chamber</b>
<b>2025</b>		
Monday 13 <sup>th</sup> January 2025	<b>Eastwood Town Council Meeting</b>	<b>Council Chamber</b>
Monday 24 <sup>th</sup> February 2025 @ 7.00 p.m.	<b>Eastwood Town Council Meeting</b>	<b>Council Chamber</b>
Monday 7 <sup>th</sup> April 2025 @ 7.00 p.m.	<b>Eastwood Town Council Meeting</b>	<b>Council Chamber</b>
Monday 12 <sup>th</sup> May 2025 @ 6.30 p.m.	<b>Annual Town Meeting</b>	<b>Council Chamber</b>
Monday 12 <sup>th</sup> May 2025 @ 7.00 p.m.	<b>Annual Town Council Meeting</b>	<b>Council Chamber</b>

**Resolved:** - Revised Civic Calendar 2024 – 2025 approved as attached.

**ETC41/2025 Clerk Report**

- (a) **Eastwood Retail Premises** With reference to the last Council meeting 13<sup>th</sup> May 2024, discussion of vacant retail premises and the impact on the town was considered. Proposed Cllr M. Radulovic, seconded Cllr K. Woodhead  
**Resolved:** - that a letter to be sent to Co-operative regarding the vacant town premises for an update on plans for the sites.
- (b) **Grant Application Eastwood Volunteer Bureau** the meeting noted an application received from the organisation for referral to the Assets, Finance & Policy Committee meeting scheduled to take place 22<sup>nd</sup> July 2024.
- (c) **Nottinghamshire Association of Local Councils** circulars printed and distributed to Council.
- (d) **NHS Nottingham & Nottinghamshire** feedback from meetings with young people at Hall Park, Eastwood school circulated.
- (e) **Carers' Roadshow Event** to be held at Eastwood Town Council Chamber Wednesday 3<sup>rd</sup> July 2024 from 10.00 a.m. until 2.00 p.m. followed by INW meeting.
- (f) **Eastwood Police Station** the Council discussed the impact on the town due to lack of open Police Station. The meeting noted many enquiries are received at the Town Council offices. **Resolved** a letter to be sent to the Police & Crime Commissioner requesting a meeting regarding the matter.

**ETC42/2025 Planning Matters**

24/00241/FUL 4 Peacock Drive Eastwood retain fencing and increase garden level.

**Resolved:** - no comments.

**ETC43/2025 Exclusion of Press and Public**

**RESOLVED:** -

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted (agenda item 25).

Staff members left the meeting room during consideration of the matters.

**ETC44/2025 Appointment of Additional Staff**

Confidential report received and noted.

**Resolved:** -

The Council approved report for further action by the Personal Committee to consider appointment procedure.

**ETC45/2025 Date of next meetings**

**Eastwood Town Council Meeting Monday 15<sup>th</sup> July 2024 commencing at 7.00 p.m.**

**Assets, Finance & Policy Committee Monday 22<sup>nd</sup> July 2024 commencing at 6.00 p.m.**

**Personnel Committee Monday 22<sup>nd</sup> July 2024 commencing at 7.00 p.m.**

The Mayor closed the meeting at 20.33 p.m.

**Approved Minute 32/2025 (a) Eastwood Town Council  
Payments May 2024**

<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Description</b>	<b>Supplier</b>
500.00	0.00	500.00	Grant	Broxtowe Borough Council
7.80	0.00	7.80	Refreshments	Heron Foods
13.08	0.00	13.08	Refreshments	Woods
404.65	80.93	485.58	Galvanised barriers	Steve Walters
224.17	44.83	269.00	Office equipment	IKEA
10.00	0.00	10.00	Return of allotment bond	Tenant
375.00	0.00	375.00	Garden Service	Chestnut Garden Services
149.00	29.80	178.80	Service Charges	BW Fire Engineering
85.07	0.00	85.07	Water rates Office	Waterplus
635.02	127.00	762.02	Electricity	Pozitive Energy
305.00	0.00	305.00	Garden Service	Chestnut Garden Services
2.60	0.00	2.60	Refreshments	Heron Foods
106.20	21.24	127.44	Shredding	Shred-It
82.80	0.00	82.80	Metalwork for banners	J. V. Fabrications
3586.98	0.00	3586.98	Payroll	Staff
15.07	3.01	18.08	Stationery	NCC
108.00	0.00	108.00	Postage	NCC
30.47	6.09	36.56	Stationery	NCC
315.00	0.00	315.00	Garden Service	Chestnut Garden Services
239.33	47.87	287.20	Cleaning Contract	Jane Clean
295.25	59.05	354.30	Sanitary Disposal	City Hygiene
68.43	13.69	82.12	Telephone/Broadband	Virgin Media
270.00	0.00	270.00	Garden Service	Chestnut Garden Services
72.00	14.40	86.40	Telephone/Broadband	Inet Telecoms Ltd
115.42	23.08	138.50	Website Hosting	Fuse
19.79	3.96	23.75	Civic event equipment	Amazon
260.00	0.00	260.00	Garden Service	Chestnut Garden Services
10.74	0.00	10.74	Service Charges	TSB Bank
<b>8306.87</b>	<b>474.95</b>	<b>8781.82</b>		

**Income May  
2024**

<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Description</b>	<b>Customer</b>
70.00	0.00	70.00	Allotment Rent and Bond	Tenant
45.00	0.00	45.00	Allotment Rent and Bond	Tenant
70.00	0.00	70.00	Allotment Rent and Bond	Tenant
385.71	0.00	385.71	Retail Rent	Better Than Hypnosis
44.89	0.00	44.89	Interest Received	TSB
80.00	0.00	80.00	Allotment Rent and Bond	Tenant
<b>695.60</b>	<b>0.00</b>	<b>695.60</b>		

<b>Bank Reconciliation at 31/05/2024</b>			
	Cash in Hand 01/04/2024		59,049.40
	<b>ADD</b> Receipts 01/04/2024 - 31/05/2024		127,806.35
			186,855.75
	<b>SUBTRACT</b> Payments 01/04/2024 - 31/05/2024		30,275.09
<b>A</b>	<b>Cash in Hand 31/05/2024</b> (per Cash Book)		<b>156,580.66</b>
	Cash in hand per Bank Statements		
	Petty Cash 31/05/2024	0.00	
	TSB Bank 31/05/2024	111,923.67	
	TSB Reserves 31/05/2024	36,805.16	
	Natwest Reserve Account 30/04/2024	1,978.21	
	Natwest Current Account 30/04/2024	5,883.62	
	Allotment Cash 30/04/2024	0.00	
	TSB 30/04/2024	0.00	
			<b>156,590.66</b>
	Less unrepresented payments		10.00
			156,580.66
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>156,580.66</b>
<b>A = B Checks out OK</b>			