



Eastwood Town Council

120 Nottingham Road

Eastwood

Notts

NG16 3NP

Email townclerk@eastwood-tc.gov.uk

2nd September 2024

To the Mayor & Members of Eastwood Town Council

**Eastwood Town Council Meeting
Monday 9th September 2024 commencing at 7.00 p.m.
at the Town Council Chamber, Nottingham Road, Eastwood NG16 3NP
under the provisions of the Local Government Act 1972**

Dear Mayor & Town Councillors

You are hereby summoned to attend the Meeting of Eastwood Town Council to be held on Monday 9th September 2024 commencing at 7.00 pm in the Council Chamber, 120 Nottingham Road, Eastwood, NG16 3NP.

An agenda is set out overleaf.

Please submit apologies to the Town Clerk before 12.00 noon on the day of the meeting.

Yours sincerely

Sheena Trower

Sheena Trower CiLCA
Town Clerk
Eastwood Town Council

EASTWOOD TOWN COUNCIL
Meeting to be held on Monday 9th September 2024
at the Town Council Chamber, 120 Nottingham Road, Eastwood NG16 3NP
commencing
Non-confidential business at 7.00 p.m.

A G E N D A

Members are asked to sign the following documents: -

- Attendance record for the meeting
- Complete the Declarations of Interest sheet (if appropriate).
- These will be available in the Council Chamber on the reception desk.

Opening prayer

1. To receive apologies for absence

2. Variation of Order of Business – if required

3. Declaration of Members Interests

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

(d) Members are reminded that it is their own responsibility to update their Registrations of Interest as soon as anything changes. This is a legal requirement and if not completed, in certain circumstances, may be subject to prosecution.

4. Minutes

- a) To confirm the Non-Confidential Minutes of Meeting of Eastwood Town Council held 15th July 2024 as attached.**

b) Arts & Events Committee Meeting Minutes held 17th June 2024 approved at Committee 29th July 2024

Non-confidential business:-

5. Reports from Authorities:-

- (a) Representative(s)** from Nottinghamshire Police
- (b) Broxtowe Borough Council** representative reports (Cllrs D. Bagshaw, Mrs. S. Bagshaw, R. Bullock, M. Radulovic M.B.E. & K. Woodhead)
- (c) Nottinghamshire County Council** representative report (Cllr K. Oliver)

6. Suspension of Standing Orders to allow the following:-

- a) **Members of the public** address to Council
- b) **Town Councillors** with a pecuniary interest in agenda items an opportunity to address, answer questions or provide evidence relating to the matter under discussion for that interest.

7. Re-instatement of Standing Orders

8. To determine which additional items on any part of the agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item () to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

9. To receive Reports

- i. **Mayor's Report** Councillor M. Bullock
- ii. **Application for Dispensation** from 9th September to 7th April 2025 (as attached).
- iii. **Update on Eastwood Junior Council** – update in September 2024 new school term.
- iv. **Assets, Finance & Policy Committee (Chairman Cllr D. Bagshaw)** Recommendations from last meeting held 22nd July 2024. Next meeting 7th October 2024. Draft Minutes attached.
- v. **Arts & Events Committee (Chairman Cllr N. Levett)** Recommendations from last meeting held 29th July 2024. Next meeting 16th September 2024. Draft Minutes attached.
- vi. **Remembrance Sunday Service & Parade Sunday 10th November 2024 and service at Mansfield Road, Eastwood Monday 11th November 2024 update.**
- vii. **Community Governance Review consultation ending 6th October 2024.** (Cllr M. Bullock) and consideration of formal response as attached.
- viii. **Neighbourhood Planning Meeting update** (Cllr M. Bullock)
- ix. **Allotments Representative Report** Cllr R. Bullock & Assistant to the Clerk Mrs. E. Henshaw
- x. **Reports from Outside Bodies** (i) Eastwood Volunteer Bureau (Cllr K. Oliver)

10. Funding Opportunities for Eastwood – Broxtowe Borough Council Projects (Cllr M. Radulovic)

11. Financial Report

- a) To receive income, expenditure and reconciliations 31st July and 31st August 2024 as attached.
- b) Appointment of additional cheque signatories for Eastwood Town Council NatWest bank accounts (two). Two additional signatories required.
- c) Confirmation of Christmas Lighting costs 2024 as attached

12. Clerk Report as attached.

13. Planning Matters

- (i) Borough Council planning circulated to Council.

14. Exclusion of Public Order to allow the following:-

15. Minutes of Personnel Committee Meeting 1st July 2024, recommendations from 27th August 2024.

16. To consider staff appointment as report 2nd September 2024 (attached).

17. To consider premises report 120 Nottingham Road, Eastwood (attached)

(i) Leases to premises

(ii) Management of building – works required.

(iii) To consider licence for premises to allow Wedding Ceremonies by Registrars through Nottinghamshire County Council as recommendation through Committee.

18. Date of next meetings at the Council Chamber: -

(a) Arts & Events Committee Monday 16th September 2024

(b) Assets, Finance & Policy Committee Meeting Monday 7th October 2024 at 6.00 p.m.

(c) Eastwood Town Council Meeting Monday 21st October 2024 at 7.00 p.m.

Public Participation

- Notice is given that at a time agreed by the meeting, 30 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
- Any member of the public shall not speak for more than five minutes.
- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Town Mayor may direct that a written response will be provided subsequent to the meeting.

Public Bodies Act (Admission to Meetings Act) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Please switch off or to silence mobile phones during the Council meetings.

The meeting may be recorded only as an aide memoire for staff with deletion of the recording on approval of Town Council Minutes.

Clerk Report

- a) Community Coffee Morning & Police Surgery dates to be agreed
- b) Broxtowe Borough Council Green Festival Saturday 21st September 2024 at Coronation Park from 12 noon until 3.00 p.m. Stall to be organised by Eastwood Town Council.
- c) Eastwood Christmas Event and Lighting Switch-on Tuesday 26th November 2024
- d) Eastwood Garden Service update August 2024 attached.
- e) Bookings of the Town Council Chamber are gradually increasing for use of the Council Chamber by local groups and organisations.