



Eastwood Town Council
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**MINUTES OF THE
EASTWOOD TOWN COUNCIL MEETING**
**Held at the Eastwood Town Council Chamber NG16 3NP on
Monday 15th July 2024 commencing at 7.00 p.m.**

Present: Cllr M. Bullock (Town Mayor)

Cllrs D. Bagshaw, Mrs. Z. Battison, R. Bullock, Mrs. L. Grand-Scrutton, N. Levett, M. Radulovic MBE, Mrs. A. Ryan, K. Woodhead & Cllr Mrs. R. Woods.

Also present: Staff Members Sheena Trower Town Clerk, Esther Henshaw Civic Officer, nine members of the public.

Apologies for absence received from Reverend David Stevenson.

ETC46/2025 Apologies for absence

Apologies received from Councillors Mrs. S. Bagshaw (dispensation), Mrs. E. Benton, Mrs. K. Boam, Mrs. J. Foxhall, K. Oliver. Apologies also received from Nottinghamshire Police.

ETC47/2025 Variation of Order of Business Not required.

ETC48/2025 Declarations of Members Interests

Check

Councillor D. Bagshaw declared a non-pecuniary interest in Allotment Gardens

Councillor R. Bullock declared a non-pecuniary interest in Allotment Gardens

Councillor K. Woodhead declared a non-pecuniary interest in Allotment Gardens

Councillor Mrs. L. Grand-Scrutton declared a non-pecuniary interest in Beauvale Photography Group, EVB Trustee, EPI Trustee.

ETC49/2025 To Confirm the Council Minutes of the Town Council's Meeting

- a) Council Meeting of Eastwood Town Council 10th June 2024 proposed Cllr R. Bullock, seconded Cllr K. Woodhead.
- b) Arts & Events Committee meeting held 22nd May 2024 proposed Cllr N. Levett, seconded Cllr Woodhead.

Resolved: - that Minutes (a) and (b) above approved and signed by the Mayor as a true record of proceedings.

ETC50/2025 Nottinghamshire Police Apologies for absence noted. No matters raised.

ETC51/2025 Broxtowe Borough Council Matters

- (a) Cllr M. Radulovic informed on the following matters: -
 - (i) Update on forthcoming legal action taken by the Borough Council against development company reference housing site off Lynncroft, Eastwood. Subject to minor clarification required by the Courts, the matter should be dealt with at Nottingham in the near future. Residents will be advised by the Borough Council.
 - (ii) New Home Search Initiative set up by Borough Council with local surgeries taking place. Cllr Radulovic would set up his own surgeries to co-incide with the above.

- (iii) Report of condition of highways in the area with discussion of proposal for diversion of funding from HS2 through transport budget to assist with upgrading roads, through the Mayoral Authority, subject to agreement. Estimate of £6 to £8 million pounds for roads in Eastwood upgrading.
 - (iv) New Government and Mayoral seat with discussions having taken place with reference Eastwood bid for funding for the town.
- (b) Cllr R. Bullock informed on the following matters: -
- (i) Report on the temporary use of Durban House by Raleigh. No fund was secured through Levelling Up bid for Durban House. Raleigh agreed to update the premises with income from rental invested towards restoration of the building.
- (c) Cllr D. Bagshaw informed on the following matters: -
- (i) Query regarding use of Durban House with signage installed on the premises by occupier. The meeting noted the premises were not the responsibility of the Town Council.
 - (ii) Clarification of agreement through Broxtowe Borough Council.
 - (iii) Noted job retentions for the area. New premises for the company would be built in Awsworth.
 - (iv) Cllr Radulovic confirmed the restoration costs (Durban House) would be covered by rental of the premises; on vacation of the premises, it would be made available for local health units. The premises would be the subject of a planning application.
- (d) Cllr K. Woodhead informed on the following matters: -
- (i) Fly tipping issues around Princes Street. Request had been submitted to Broxtowe Borough Council for CCTV cameras to be checked; proposal had been submitted for a letter to be sent to each household in the area to advise of measures in place to prevent fly tipping and potential fines. 75 houses owned by Council and remainder in private ownership.
 - (ii) Insulation work undertaken at Princes Street residential units had been subject to some vandalism with yellow security taping and rendering damaged. This matter would be referred to Borough Council.

ETC 52/2025 Nottinghamshire County Council

No report received from County Councillor K. Oliver.

ETC53/2025 Suspension of Standing Orders

Resolved: - That Standing Orders suspended to allow the following matters: -

ETC54/2025 Public Participation

Residents raised the following issues: -

- Continued fly tipping on Princes Street, Eastwood despite appropriate signage and CCTV. Cllr Radulovic agreed to report the matter directly to the Borough Council.
- Reports of overgrown grass and maintenance issues on Greasley playing fields off Beauvale. Cllr R. Bullock agreed to refer the matter to Greasley Parish Council.
- Complaints received regarding state of the highways and pavements in the Eastwood area including Nottingham Road, Walker Street, Lynncroft, Plumtre Way & Greenhills Road. Request for update on the maintenance programme and responsibility. Cllr Radulovic reported the concerns had been reported directly to the responsible authority Nottinghamshire County Council. Cllr Radulovic agreed to pursue updates from the authority Member responsible for the area. Resident reported no further reports could be submitted to the online system on County Council website as it has been closed down for receipt of comments on Newthorpe Common/Nottingham Road. Some road improvements had been carried out recently in that vicinity. Cllr R. Bullock had submitted a report on the condition of the highways, pavements and drainage for the area and was awaiting a response. Cllr Ryan reported on issues around Raglan Street with potholes, affecting traffic flow to local schools.

Standing Orders re-instated.

Non-confidential business: -

ETC55/2025 To receive Reports

- (a) **Report of the Town Mayor Councillor Matthew Bullock** The Mayor reported on attendance to Stapleford Freedom of Entry Parade organised by Borough Council; noted report on Stapleford’s 80th anniversary of D Day and recognition of the heroes from the First and Second World Wars with dedicated family crests. Recommendation for referral to Arts & Events Committee for similar initiative. Men in Sheds would continue at the Durban House site.
- (b) **Schools Report** Cllr Woodhead would report in September 2024 in new school term.
- (c) **Arts & Events Committee** Chairman to the Committee Cllr Levett reported on meeting held 17th June 2024 with report circulated. Next meeting scheduled to take place 29th July 2024. Update on D. H. Lawrence Blue Line Trail. Condition of footways an issue. Trail also online for visitors to area.
- (d) **Christmas Lighting 2024** Cllr R. Bullock reported on discussions held with TSB to seek access to electrical supply to light tree on Alexandra Street; catenary wiring in place along Nottingham Road to further extend lighting system. Enquiries with shop owners along Nottingham Road towards Council Offices underway for consideration to provide additional lighting at a later stage, subject to agreements and funding.
- (e) **Assets, Finance & Policy Committee** next meeting scheduled to take place Monday 22nd July 2024. Apologies submitted Cllr M. Bullock. Noted referral from Arts & Events Committee consideration of grant towards Street Art project.
- (f) **Remembrance Sunday 2024/VE&VJ Day 2025 Working Party Meeting** date to be organised for meeting.
- (g) **Community Governance Review** Cllr M. Bullock reported consultation postponed by Borough Council due to General Election. Re-opening 15th July 2024 until 6th October 2024. Eastwood Town Council comments submitted. Proposed Cllr R. Bullock seconded Cllr N. Levett **Resolved** the Town Mayor to update Council following closure of the consultation period.
- (h) **Remembrance Day Working Party Meeting Resolved** confirmed as Councillors Mrs. K. Boam, M. Bullock, R. Bullock, N. Levett, M. Radulovic & Cllr K. Woodhead.
- (i) **V.E & V.J. Day 2025 Working Party Meeting Resolved** Cllrs Mrs. Z. Battison, Mrs. E. Benton, M. Bullock, R. Bullock, Mrs. L. Grand-Scrutton, N. Levett, Mrs. A. Ryan, M. Radulovic & Cllr K. Woodhead. The Council supported an event for the town; funding sources to be identified to support music and events for the area.
- (j) **Allotments Representative Report** Cllr R. Bullock updated the meeting. One vacant plot remained at Dovecote Road site. A number of new tenants have taken occupation of the allotment gardens on both sites. Request bonfires on sites re-considered by Council. Proposed Cllr R. Bullock, seconded Cllr N. Levett **Resolved** an inspection of sites by Councillors and methods for disposal of waste considered. Cllrs R. Bullock & K. Woodhead to prepare report for presentation to Council on options available for the sites including holding of controlled fires, subject to approval.
- (k) **Representatives on Outside Bodies** No reports.

ETC56/2025 Eastwood Neighbourhood Planning

It was reported that as no meeting had taken place prior to the closure of Phase One of the process for 2023 – 2024, funding had been returned to Locality. The appointed Consultant was currently not available to complete the Neighbourhood Plan due to other commitments. Proposed Cllr M. Bullock, seconded Cllr Z. Battison.

Resolved: - dates for pursuance of the completion of plan and funding to be confirmed through Consultant subject to availability.

ETC57/2025 Eastwood Retail Premises

Following on from the last Council meeting, it was reported contact had been made with the Co-operative company as owners of the vacant premises on Nottingham Road, Eastwood formerly occupied by retail companies. Cllr Radulovic updated on the covenants in place for trade within the premises. The impact on the town following the loss of retailers including Peacocks noted with referral to Broxtowe Borough Council. Noted a premises alarm at the former Peacocks store was ringing for 27 hours. Eastwood Town Council reported to the company following several complaints lodged by residents. Action had been taken to deal with situation.

ETC58/2025 Financial Report

- (a) To receive income, expenditure and reconciliation for the period 1st to 30th June 2024 circulated.
- (b) Confirmation External Audit 2023 – 2024 submitted to External Auditors.

Proposed Cllr K. Woodhead, seconded Cllr D. Bagshaw

Resolved: - That the reports received and approved.

ETC59/2025 Clerk Report

- a) **Community Coffee & Police Morning** Saturday 27th July 2024 from 10.00 a.m. – 12 noon at the Eastwood Town Council Chamber.
- b) **Beauvale Photographic Exhibition** Friday 9th August to Saturday 10th August 2024 from 9.30 a.m. – 3.30 p.m. at the Eastwood Town Council Chamber.
- c) **Broxtowe Borough Council Green Festival** Saturday 21st September 2024 at Coronation Park, Eastwood organised by Broxtowe Borough Council. Stall to be held by Eastwood Town Council. To commence 12 noon until 3.00 p.m.
- d) **Eastwood Town Christmas Event** confirmed as Tuesday 26th November 2024.
- e) **Community Meeting held for Carers** at Eastwood Town Council Chamber 3rd July 2024 report circulated.
- f) **Eastwood Town Council Garden Service 2024** report on service to date received. Cllr R. Bullock reported on the initiative provided by the Town Council for residents in need of help with their gardens (excluding Broxtowe Borough Council properties) with the service provided to qualifying residents. Cllr Radulovic extended appreciation to the contractor for his continued care and effort to residents benefitting from the service.
- g) **Community Safety Issues** it was reported the Town Council currently provides a defibrillator for community and emergency services use, located outside the Town Council Offices. The equipment is checked each month by the Civic Officer. The Council considered installation of additional equipment in the form of a Trauma Kit to be housed alongside the defibrillator. The kit would provide military grade equipment to deal with incidents including road traffic collisions, stabbings, falls, attacks – provision of wound dressings, tourniquets and other vital components to save lives by first responders or the general public should an incident occur. Report and quotations circulated comprising cost of £600.00 including upgrade of cabinet for both facilities. Noted the lower end of Nottingham Road towards Church Street would benefit from the same facilities. Proposed Cllr M. Radulovic, seconded Cllr D. Bagshaw.

Resolved: -

- (i) That the report received.
- (ii) That approval for cost to provide Trauma Kit outside Eastwood Town Council Offices as per quotation of £600.00.

ETC60/2025 Planning Matters

- a) 24/00388/FUL 48 Mill Road Newthorpe construct two storey front extension and rear roof conversion
- b) Cllr K. Woodhead left the meeting room for the following matter: -
- c) 24/00346/CLUP Retain installation of EV charger together with ancillary EV charging equipment and lamp column with ANPR camera. Land adjacent to Oliver's Pub & Kitchen, 20 Nottingham Road, Eastwood

Proposed Cllr A. Ryan, seconded Cllr L. Grand-Scrutton

Resolved: -

- (i) That the applications noted.
- (ii) That no objection to (a) above unanimous.
- (iii) That an objection submitted to (c) above as a retrospective application, due to the unsuitability of the facility leading to loss of access by local residents. Two abstentions.

Cllr K. Woodhead returned to the meeting room.

ETC61/2025 Exclusion of Press and Public

Resolved: - that in view of the confidential nature of agenda items 14, 15 and 16 the Council approved a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 S.1 in order to discuss the items.

ETC62/2025 To receive Minutes of the Personnel Committee Meeting

Minutes of the Personnel Committee Meeting held 22nd April 2024 received as approved at Personnel Committee Meeting 1st July 2024.

Resolved: - that the Minutes approved.

ETC63/2025 Staff Matters

Following Personnel Committee Meeting held 1st July 2024, a report with recommendations was circulated. Proposed Cllr R. Bullock, seconded Cllr A. Ryan

Resolved: - That the report and recommendations approved.

ETC64/2025 Eastwood Town Council Premises 120 Nottingham Road, Eastwood

The meeting noted the contents of a structural report on the above premises reference the roof area. The matter had been referred to the Assets, Finance & Policy Committee Meeting to take place on 22nd July 2024.

Resolved: - that the report noted.

ETC65/2025 Date of next meetings

Assets, Finance & Policy Committee Monday 22nd July 2024 commencing at 6.00 p.m.
Eastwood Town Council Meeting Monday 9th September 2024 commencing at 7.00 p.m.

The Mayor closed the meeting at 20.50 p.m.

Appendices Financial Report Minute 58/2024 (a) approved: -

Approved by: _____

Date: _____

Name and Role (RFC/Chair of Finance etc)

Bank Reconciliation at 10/07/2024			
	Cash in Hand 01/04/2024		59,105.66
	ADD Receipts 01/04/2024 - 10/07/2024		129,233.32
			188,338.98
	SUBTRACT Payments 01/04/2024 - 10/07/2024		59,268.98
A	Cash in Hand 10/07/2024 (per Cash Book)		129,070.00
	Cash in hand per Bank Statements		
	Petty Cash 11/07/2024	0.91	
	TSB Bank 11/07/2024	84,245.10	
	TSB Reserves 11/07/2024	36,805.16	
	Natwest Reserve Account 11/07/2024	1,978.21	
	Natwest Current Account 11/07/2024	5,883.62	
	Allotment Cash 11/07/2024	0.00	
	TSB 30/04/2024	0.00	
			128,913.00
	Less unrepresented payments		10.00
			128,903.00
	Plus unrepresented receipts		167.00
B	Adjusted Bank Balance		129,070.00
	A = B Checks out OK		

Payments June 2024

Date	Net	VAT	Total	Description	Supplier
01/07/2024 00:00	11.38	0.00	11.38	Service Charge	TSB Bank
01/07/2024 00:00	360.00	0.00	360.00	Garden Service	Chestnut Garden Services
01/07/2024 00:00	149.58	29.92	179.50	Cleaning Contract	Jane Clean
29/06/2024 00:00	1398.00	0.00	1398.00	Newsletter	MJB Promotions Limited
28/06/2024 00:00	25.00	0.00	25.00	Civic Service	St. Mary's Church
27/06/2024 00:00	2.75	0.00	2.75	Refreshments	Heron Foods
27/06/2024 00:00	3.38	0.00	3.38	Refreshments	Heron Foods
27/06/2024 00:00	10.64	2.13	12.77	Cleaning Materials	Home Bargains
27/06/2024 00:00	500.00	0.00	500.00	Grant	Inspire Community Map
25/06/2024 00:00	385.00	0.00	385.00	Garden Service	Chestnut Garden Services
27/06/2024 00:00	597.00	119.40	716.40	Scribe Subscription	Starboard Systems Ltd
27/06/2024 00:00	45.00	9.00	54.00	Maintenance to Pr	Steve Walters
21/06/2024 00:00	60.33	0.00	60.33	Water - Office	Waterplus
21/06/2024 00:00	25.15	5.03	30.18	Water - Office	Waterplus
20/06/2024 00:00	2323.00	464.60	2787.60	D Day bunting	House of Flags
18/06/2024 00:00	910.00	0.00	910.00	Computer support	Cloudantic IT Ltd
18/06/2024 00:00	6.65	1.33	7.98	Office equipment	Boyes
18/06/2024 00:00	2.95	0.00	2.95	Refreshments	Morrisons
18/06/2024 00:00	3000.00	600.00	3600.00	Christmas Event 2f	Broxtowe Borough Council
17/06/2024 00:00	20.00	0.00	20.00	Refund of Overpay	Allotments
17/06/2024 00:00	612.34	122.47	734.81	Electricity costs 12	Positive Energy
13/06/2024 00:00	2.52	0.51	3.03	Office equipment	Savers
13/06/2024 00:00	0.95	0.00	0.95	Refreshments	Heron Foods
12/06/2024 00:00	8.63	1.73	10.36	Summer Floral Disj	Growell Ripley
12/06/2024 00:00	1.55	0.00	1.55	Refreshments	Tesco
12/06/2024 00:00	10.33	2.07	12.40	Office equipment	Boyes
12/06/2024 00:00	125.00	0.00	125.00	Garden Service	Chestnut Garden Services
12/06/2024 00:00	8.40	0.00	8.40	Refreshments	Heron Foods
11/06/2024 00:00	1173.55	0.00	1173.55	Staff Pension	Nottinghamshire County Cou
11/06/2024 00:00	520.00	0.00	520.00	Staff Pension	Nottinghamshire County Cou
11/06/2024 00:00	1180.11	0.00	1180.11	Staff Pension	Nottinghamshire County Cou
11/06/2024 00:00	2100.25	0.00	3586.98	Payroll	Staff
11/06/2024 00:00	135.00	0.00	135.00	Garden Service	Chestnut Garden Services
11/06/2024 00:00	100.00	20.00	120.00	Installation and ren	Steve Walters
11/06/2024 00:00	712.50	0.00	712.50	Civic Buffet	Charlies on the Hill
10/06/2024 00:00	42.22	8.45	50.67	Telephone/Broadb	Virgin Media
06/06/2024 00:00	120.00	0.00	120.00	Bugler D Day Event	Ian Davies
06/06/2024 00:00	50.00	0.00	50.00	Civic event equipm	Chestnut Garden Services
06/06/2024 00:00	77.74	0.00	77.74	Refreshments	Morrisons
06/06/2024 00:00	56.62	11.32	67.94	Website Hosting	Fuse
05/06/2024 00:00	500.00	100.00	600.00	Internal Audit	Pellis
03/06/2024 00:00	150.00	30.00	180.00	Central Heating rep	Steve Walters
03/06/2024 00:00	45.00	9.00	54.00	Window Cleaning	RS Cleaning Services Ltd
03/06/2024 00:00	215.00	0.00	215.00	Garden Service	Chestnut Garden Services
03/06/2024 00:00	15.73	3.15	18.88	Stationery	Amazon EU
03/06/2024 00:00	149.58	29.92	179.50	Cleaning Contract	Jane Clean

09/06/2024 00:00	4410.55	0.00	4410.55	Public Works Boar	Public Works Board Loan
01/06/2024 00:00	13.85	0.00	13.85	Service Charge	TSB Bank
	22373.23	1570.03	25429.99		
Income					
Jun-24					
20/06/2024 00:00	4.85	0	4.85	interest received	Natwest Bank Plc
27/06/2024 00:00	0	0	0	Room hire	Beauvale Photography
21/06/2024 00:00	385.71	0	385.71	Retail Rent	Better Than Hypnosis
13/06/2024 00:00	73.11	0	73.11	Allotment Rent and	Tenant
13/06/2024 00:00	72	0	72	Room hire	Memory Cafe
13/06/2024 00:00	162	0	162	Room hire	Beauvale Photography
13/06/2024 00:00	72	0	72	Room hire	Friends of EMC
05/06/2024 00:00	562.5	0	562.5	Registrar Rent	Nottinghamshire County Cou
	1331.97	0	1331.97		

