



Eastwood Town Council
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**MINUTES OF THE
EASTWOOD TOWN COUNCIL MEETING
Held at the Eastwood Town Council Chamber NG16 3NP
on Monday 9th September 2024 commencing at 7.00 p.m.**

Present: Cllr M. Bullock (Town Mayor)

Cllrs D. Bagshaw, Mrs. Z. Battison, Mrs. E. Benton, R. Bullock, Mrs. L. Grand-Scrutton, M. Radulovic MBE, Mrs. A. Ryan, K. Woodhead & Cllr Mrs. R. Woods.

Also present: Staff Members Sheena Trower Town Clerk, Esther Henshaw Civic Officer, Nottinghamshire Police Sergeant Simon Boyles, five members of the public.

Apologies for absence received from Reverend David Stevenson.

Prior to the commencement of business, the Mayor led a period of silence for Councillor N. Levett's wife, Mrs. Sharon. Levett, who had recently sadly lost her battle against cancer. Condolences were extended to Cllr Levett and his family from the Town Council.

ETC66/2025 Apologies for absence

Apologies received from Councillors Mrs. S. Bagshaw (dispensation), Mrs. K. Boam, Mrs. J. Foxhall, N. Levett & K. Oliver.

ETC67/2025 Variation of Order of Business Not required.

ETC68/2025 Declarations of Members Interests

Councillor D. Bagshaw declared a non-pecuniary interest in Allotment Gardens

Councillor R. Bullock declared a non-pecuniary interest in Allotment Gardens

Councillor K. Woodhead declared a non-pecuniary interest in Allotment Gardens & agenda item 17(i) lease of premises. Cllr Woodhead left the meeting room during discussion and voting on this agenda item.

Councillor Mrs. L. Grand-Scrutton declared a non-pecuniary interest in Beauvale Photography Group, EVB Trustee, EPI Trustee.

ETC69/2025 To Confirm the Council Minutes of the Town Council's Meeting

- a) Council Meeting of Eastwood Town Council 15th July 2024 proposed Cllr M. Bullock, seconded Cllr K. Woodhead.
- b) Arts & Events Committee meeting held 17th June 2024, approved at Committee 29th July 2024. proposed Cllr M. Bullock, seconded Cllr R. Bullock.

Resolved: - that Minutes (a) and (b) above approved and signed by the Mayor as a true record of proceedings.

ETC70/2025 Nottinghamshire Police Nottinghamshire Police representative Sergeant Simon Boyles addressed the meeting to report on the following matters: -

- Update on crime figures with comparison against previous years noted reductions in figures.
- Shop Watch to be undertaken working with the local community.
- Questions answered including reduction in knife crime; noted stop and search powers had proved effective in combating crime.
- Crime against females including cyber bullying report received. Cllr Radulovic, on behalf of the Town Council, extended appreciation for the notable impact of Police working in the community to reduce the crime.
- The meeting was made aware of incidents of phone snatching.
- Focus on Neighbouring Policing supported.
- Concerns with young persons gathering around Hopkins Court. Officers would monitor the area.
- Concerns expressed regarding unlicensed motorcyclists using public highways. Noted areas being monitored including work undertaken around Bennerley Viaduct, Narrow Lane and other areas.
- A report regarding visits made to the Town Council office from visitors requiring Police. Reinstatement of a Police Station in Eastwood had been requested through the Nottinghamshire Police & Crime Commissioner, with an acknowledgement of the request from the Commissioner's Office noted.
- Police telephone outside office reported as out of order.
- Appointment of new Police Inspector for the area noted.
- Speed Watch initiative update received; volunteers for the scheme to be registered in order the scheme could progress further, subject to provision of suitable equipment. A scheme around Nuthall was soon to commence. It was reported the Eastwood Town Council newsletter could publicise the initiative.

The Mayor, on behalf of the Town Council, extended appreciation for the informative address from Sergeant Boyles who then left the meeting.

ETC71/2025 Broxtowe Borough Council Matters

- (a) Cllr M. Radulovic informed on the following matters: - (i) Avant Homes no update on legal proceedings.
- (ii) Update on homelessness in the Broxtowe Borough including figures for Eastwood. The Borough Council purchase of homes to provide adequate housing for residents continued.
- (iii) Homes to accommodate ex-forces personnel continued with properties in Hilltop identified.
- (iv) D. H. Lawrence Festival congratulations extended to the organisers; events in the town had proved very successful with a large increase in footfall around the town and heritage areas.
- (v) Improvements to Colliers Wood noted.
- (vi) Restoration project for Brinsley Headstocks update received with proposals for link to Colliers Wood to create a D. H. Lawrence Country Park to include flood mitigation plans. The project would boost wildlife, link with the heritage sites associated with D. H. Lawrence and protect from future building development. The initiative would be considered later in the year by the Borough Council.
- (vii) Development sites discussed including consideration for improved investment, employment, health and education to Eastwood.
- (b) Cllr R. Bullock informed on the following matters: -
- (i) Approximately one year ago since the flooding issues around Garden Road. Residential development appeal had been successful for the Lynncroft, Eastwood site. Cllr Bullock reported liaison would take place with the developers regarding site traffic route for the site. Cllr Radulovic reported the site was regularly visited by Officers.
- (c) Cllr D. Bagshaw informed on the following matters: -

- (i) Developers had confirmed The Canyons would be made available to the Town Council at no cost, subject to legal process. Cllr Radulovic reported on funding available for environmental projects through Severn Trent Water Authority. Further details would be sought through the Council Office.
 - (ii) It was reported 10 properties on the Lynncroft site would be set aside for Housing Association or Broxtowe Borough Council purchase to provide housing.
 - (iii) Fly tipping reported at the Hall Park site. Cllrs Bullock & Radulovic agreed to visit the site to inspect the concerns.
 - (iv) Paths updated and steps replaced on the Hall Park site.
- (d) Cllr K. Woodhead informed on the following matters: - (i)
Fly tipping concerns around Princes Street, Eastwood

ETC 72/2025 **Nottinghamshire County Council** No report received from County Councillor K. Oliver.

ETC73/2025 **Suspension of Standing Orders** Resolved: - That Standing Orders suspended to allow the following matters: -

ETC74/2025 **Public Participation**

Residents raised the following issues: -

- Reports of continued fly tipping around Princes Street residential property. Cllr Radulovic reported a General Improvement Notice was underway for several properties in the area.
- Concern expressed regarding highway visibility along Nottingham Road area close to car wash due to overgrown hedging.
- Section 106 funding query raised. The meeting noted the funding was set aside to provide improvements to school places for pupils, highways improvements, sports and recreation and environmental improvements.
- Query regarding clarification of affordable housing. Cllr Radulovic provided an explanation for the definition as 80% of the market value of a property. Social rents were operated by the Borough Council. Private landlords had a different scale for rentals.
- Report on public footpath closure from Garden Road to Walker Street due to development works. Confirmed the matter would be reported to the Nottinghamshire County Council footpaths officer by Eastwood Town Council.

Standing Orders re-instated.

Non-confidential business: -

ETC75/2025 **To consider application for dispensation Cllr Mrs. S. Bagshaw**

A written report had been circulated requesting consideration of dispensation for a period of 6 months from the date of this meeting, for Councillor Mrs. S. Bagshaw to allow an additional period of up to six months for her to recover from ill health.

Proposed Cllr M. Bullock, seconded Cllr M. Radulovic: -

Resolved: -

- (a) To approve a dispensation for Councillor Mrs. S. Bagshaw from the statutory requirement to attend a meeting of the Council within a six-month period from the date of Council meeting 9th September 2024
- (b) To approve that the dispensation to end at the Annual Meeting of Eastwood Town Council 12th May 2025 (review due 7th April 2025 meeting).

- (a) **Report of the Town Mayor Councillor Matthew Bullock** the Mayor reported as follows: - (i) Attendance with Deputy Mayor to the D. H. Lawrence Festivals 1st August to 14th September 2024. (ii) Update on the Eastwood Play Day 1st August 2024 with appreciation to be extended to Broxtowe Borough Council. (iii) Attendance to Beauvale Photography launch of the Wonderful Women of Broxtowe. (iv) Attendance to Family Fun Day at New Horizons Church. (v) Town Mayor's Annual Christmas Civic Service confirmed Sunday 8th December 2024 at St. Mary's Church.
- (b) **Schools Report** Cllr Woodhead reported an appointment awaited as the school new term had commenced. He agreed to pursue the matter.
- (c) **Arts & Events Committee** Cllr Ryan presented a report of the last meeting she had chaired for the Committee held 29th July 2024. (i) Update noted £10,000 awarded to Street Arts Project. (ii) Coffee Morning dates awaited from Nottinghamshire Police. (iii) Children's Activities further information awaited regarding suitable venue hire. The October 2024 would not proceed unless confirmation of suitable accommodation made available. (iv) Eastwood in Bloom initiative recommendation for 2025. Weekend festival around flowers, art and photography 5th and 6th July 2025. Further discussion at next Arts & Events Committee 14th October 2024. (v) Update on Blue Line Trail awaited from Broxtowe Borough Council. (vi) Healthy Food Initiative underway with INW. (vii) Broxtowe Borough Council Green Festival organised to take place on Coronation Park Saturday 21st September 2024. Town Councillors to host stall at event. (viii) Summer/Autumn 2024 newsletter successfully received and delivered. Next newsletter to be delivered by end of October 2024. Closing date for articles early October 2024.
- (d) **Assets, Finance & Policy Committee** report of the Chairman Cllr D. Bagshaw of meeting held 22nd July 2024. Recommendations for installation of video conferencing system with demonstration undertaken at Council offices which would allow streaming of Council meetings. Costs awaited. Street Art project recommendation for Derby Road allotment gate working with Hall Park School. Cadets Cross restoration works approved and completed including safety rail.
- (e) **Christmas Lighting 2024** Cllr R. Bullock reported on permissions required from Landlords of premises for installation of additional catenary wiring; some responses outstanding. Inadequate funding for the lower section of Nottingham Road for 2024; however overhead lighting would be installed for Nottingham Road from junction with Church Street to Iceland.
- (f) **Remembrance Sunday 2024 WPM** meeting held 9th September 2024. All matters in hand. Two quotations for sound systems at Plumtre Way and Cadets Cross recommendations received. Proposed Cllr R. Bullock, seconded Cllr A. Ryan. **Resolved** quotation Party Power £834.00 approved contractor to provide copy of public liability & RAMS prior to commemorations.
- (g) **Eastwood Town Council Garden Service 2024.** Information circulated 35 gardens tended with each resident benefitting from 3 visits throughout the season 2024. Cllr R. Bullock reported on the excellent scheme serving the community, with several applications which had to be declined as the residents did not reside in the parish. The Mayor, on behalf of the Town Council, extended appreciation to the contractor for his commitment and work undertaken over the years for the Town Council.
- (h) **V.E & V.J. Day 2025 Working Party Meeting** No update. Working Party Meeting to report back. Discussion of event for Eastwood around May 2025 at Coronation Park.
- (i) **Allotments Representative Report** Cllr R. Bullock presented a written report with decisions required on the following matters:- (i) Allotment fires proposed Cllr R. Bullock, seconded Cllr K. Woodhead that a trial period of 6 months for contained site fires on Derby Road (within metal incinerator purchased at own tenants' costs) to be used, subject to agreement to conditions by return of signed declaration by participating tenants. Neighbours to be notified prior to trial taking place. (ii) Application from tenant to keep hens on Dovecote Road allotment site. The Mayor referred to the law of allotments. Proposed Cllr M. Radulovic, seconded Cllr D. Bagshaw (iii) insurance claim on Derby Road (reference Oak tree) report noted the Council insurance company recommendation for felling of the tree. **Resolved** that fires trial approved subject to termination of tenancy should rules not be followed by tenants. 6 in favour, 1 abstention. Carried. **Resolved** application for hens on allotment declined referred to tenancy agreement.
- (j) **Representatives on Outside Bodies** No reports.

ETC77/2025 Community Governance Review second consultation draft response to Broxtowe Borough Council

The Mayor addressed the meeting with an update on the proposals provided by neighbouring parish Greasley Parish Council, the contents of which were noted.

Draft response prepared by Eastwood Town Council for submission to Broxtowe Borough Council on the proposals received by Members. Proposed Cllr M. Bullock, seconded Cllr Mrs. E. Benton

Resolved: - the document Eastwood Town Council response to Broxtowe Borough Council proposals reference Community Governance Review approved for submission.

ETC78/2025 Funding Opportunities for Eastwood – Broxtowe Borough Council Projects

Cllr M. Radulovic MBE addressed the meeting with information relating to UKSPF for the area in the sum of £180,000. The initiative would include shop front improvement grants, improvements to access for disabled persons, energy efficiency. New initiatives for the town details received including Borough Council shared facility, discussion of banking hub etc. Generation of new business within the town noted. Grants for sports facilities noted, arts project, D. H. Lawrence online trail based at the D. H. Lawrence Museum and linking of areas to form country park dedicated to D. H. Lawrence. Further details would follow on receipt of submissions. Cllr D. Bagshaw left the meeting at 9.00 p.m.

ETC79/2025 Eastwood Neighbourhood Planning

Resolved: - to seek availability in 2025 of appointed consultant to take the plan forward.

It was reported that as no meeting had taken place prior to the closure of Phase One of the process for 2023 – 2024, funding had been returned to Locality. The appointed Consultant was currently not available to complete the Neighbourhood Plan due to other commitments. Proposed Cllr M. Bullock, seconded Cllr Z. Battison.

Resolved: - dates for pursuance of the completion of plan and funding to be confirmed through consultant subject to availability.

ETC80/2025 Financial Report

- (a) To receive income, expenditure and reconciliation for the period 1st to 31st July 2024
- (b) To receive income, expenditure and reconciliation for the period 1st to 31st August 2024

Proposed Cllr K. Woodhead, seconded Cllr R Bullock

Resolved: - That the reports received and approved.

ETCV81/2025 Amendment to Bank Signatories NatWest Accounts

Proposed Cllr M. Bullock, seconded Cllr R. Bullock

Resolved: - that Cllrs M. Bullock, Mrs. Lesley Grand-Scrutton & K. Woodhead appointed as additional signatories for the two NatWest cheque accounts. Existing signatories Cllrs Mrs. S. Bagshaw & R, Bullock.

ETC82/2025 Clerk Report

- a) **Christmas Lighting Scheme 2024** costs circulated and noted.
- b) **Community Council & Police Coffee Morning** dates awaited from Nottinghamshire Police.
- c) **Broxtowe Borough Council Green Festival Saturday 21st September 2024** at Coronation Park noted.
- d) **Eastwood Christmas Event and Lights Switch 2024** to take place on Tuesday 26th November 2024
- e) **Hire of Eastwood Town Council Chamber** bookings gradually increasing by local groups and organisations for meetings and conferences.

Resolved: - That the report received.

ETC83/2025 Planning Matters

Broxtowe Borough Council planning applications and information circulated by email: -

- a) 24/00507/VOC Morrisons Petrol Filling Station Kelham Way variation of condition 7 of planning application from 7.00 a.m. to 10.00 p.m. to 6.00 a.m. to 10.00 p.m.
- b) 24/00518/DOC Former site of Lynncroft Primary School Eastwood discharge of condition 3 22/00894/REM
- c) 24/00489/CLUP 30 Barber Street Eastwood certificate of Lawfulness for proposed 4-bedroom HMO with self-contained studio/roof to loft room.
- d) 24/00491/FUL 44 Dovecote Road Eastwood retain detached outbuilding

Resolved: -

- i. That the information received
- ii. That an objection approved against (c) 30 Barber Street Eastwood. Inadequate arrangements for parking, no existing suitable parking for multiple occupancy of proposal; unsuitable site for development.

ETC84/2025 Exclusion of Press and Public

Resolved: - that in view of the confidential nature of agenda items 15, 16 & 17 the Council approved a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 S.1 in order to discuss the items.

ETC85/2025 To receive Minutes of the Personnel Committee Meeting

- (a) Minutes of the Personnel Committee Meeting held 1st July 2024 received as approved at Personnel Committee Meeting 1st July 2024. Proposed Cllr M. Bullock, seconded Cllr K. Woodhead
- (b) To receive recommendations from Personnel Committee meeting held 27th August 2024 as draft document circulated.

Resolved: -

- (i) That (a) Minutes approved.
- (ii) That recommendations of Committee 27th August 2024 received.

ETC86/2025 Staff Matters

Following Personnel Committee Meeting held 27th August 2024 and interviews undertaken 2nd September 2024 the recommendations of the Interview Panel received.

Resolved: - that applicant (a) approved as per attached confidential document.

Cllr K. Woodhead left the meeting room during item (i) leases to Town Council premises.

ETC87/2025 Premises Report 120 Nottingham Road Eastwood

Resolved- That the report received and approved.

ETC88/2025 Date of next meetings

Assets, Finance & Policy Committee Monday 7th October 2024 commencing at 6.00 p.m.

Arts & Events Committee Meeting Monday 14th October 2024 commencing at 7.00 p.m.

Eastwood Town Council Meeting Monday 21st October 2024 commencing at 7.00 p.m.

The Mayor closed the meeting at 21.22 p.m.

Appendices Financial Report Minute 58/2024 (a) approved: -

Eastwood Town Council Finance Report 9th September 2024				
Report Eastwood Town Council				
Income Report July 2024				
Date	Net	VAT	Total	Description
23/07/2024 00:00	50.00	0.00	50.00	Allotment Bond
12/07/2024 00:00	144.00	0.00	144.00	Room hire
11/07/2024 00:00	36.00	0.00	36.00	Room hire
10/07/2024 00:00	4793.83	587.32	5381.15	Police Chamber Rental
02/07/2024 00:00	50.00	0.00	50.00	Allotment Bond
	5073.83	587.32	5661.15	
Payments July 2024				
56.67	11.33	68.00	Office equipment	Amazon EU
20.82	4.17	24.99	Office equipment	Boyes
32.50	6.50	39.00	Training	St Johns Ambulance

13.32	2.66	15.98	Kitchen equipment	Amazon EU	
46.37	0.00	46.37	Refreshments	Tesco	
17.75	0.00	17.75	Refreshments	Eastwood Town Council	
143.60	0.00	143.60	Cleaning Contract	Jane Clean	
260.00	0.00	260.00	Garden Service	Chestnut Garden Services	
566.69	113.34	680.03	Electricity costs 120 Nottingham Road	Positive Energy	
2178.70	0.00	2178.70	PAYE/NI	HMRC	
3299.00	659.80	3958.80	Christmas Lights	Lites Limited	
260.00	0.00	260.00	Garden Service	Chestnut Garden Services	
57.47	0.00	57.47	Water - Office	Waterplus	Part 2 of 2
23.00	4.60	27.60	Water - Office	Waterplus	Part 1 of 2
700.00	0.00	700.00	Newsletter delivery	MJB Promotions Limited	Delivery of summer newsletter
12.00	0.00	12.00	Christmas Event 2024	Cllr R. Bullock	Tree decorations
180.00	0.00	180.00	Garden Service	Chestnut Garden Services	
3496.00	0.00	3496.00	Locality Grant towards Neighbourhood Plan	Locality Groundwork Neighbourhood Plan	Return of funding
4425.00	885.00	5310.00	Summer Floral Display	Premier1 UK Ltd	

11.38	0.00	11.38	Service Charge	TSB Bank	
360.00	0.00	360.00	Garden Service	Chestnut Garden Services	
149.58	29.92	179.50	Cleaning Contract	Jane Clean	
70.32	14.06	84.38	Alarm Maintenance	Tecserv UK Ltd	
144.00	0.00	144.00	Training	SLCC	Civic Officer Ilca
11.25	2.25	13.50	Keys for Office	Timpsons	
3543.09	0.00	3543.09	Payroll	Staff	
56.62	11.32	67.94	Website Hosting	Fuse	
50.00	10.00	60.00	Telephone/Broadband	Virgin Media	
260.00	0.00	260.00	Garden Service	Chestnut Garden Services	
20445.13	1754.95	22200.08			

Report 9th September 2024					
August income and expenditure financial report Eastwood Town Council					

Payments						
Net	VAT	Total	Description	Supplier	Payment Ref	Minute Ref
305	0	305	Garden Service	Chestnut Garden Services		
215	0	215	Garden Service	Chestnut Garden Services		
104.1	0	104.1	Allotments water	Waterplus	Dovecote Road	
622.96	124.59	747.55	Office electricity costs	Pozytive Energy		
187.19	0	187.19	Allotments water	Waterplus	Derby Road site	
60.33	0	60.33	Water rates Office	Waterplus	Part 2 of 2	
25.15	5.03	30.18	Water rates Office	Waterplus	Part One of Two 0676006162	
5	0	5	Allotment Keys	Tenant	cheque number 622	
25	0	25	D Day Flag Prize Award	Resident		
310	0	310	Garden Service	Chestnut Garden Services		
11.42	2.28	13.7	Cleaning Materials	Homes Bargains		
215.44	0	215.44	Annual insurance premium	Clear Councils		
295	59	354	Legionella Testing	Legionella Control		
180	0	180	Garden Service	Chestnut Garden Services		
50	10	60	Telephone/Broadband	Virgin Media		
56.62	11.32	67.94	Website Hosting	Fuse		
1161.11	0	1161.11	Staff Pension	Nottinghamshire County Council		
1173.55	0	1173.55	Staff Pension	Nottinghamshire County Council		
3676.36	0	3676.36	Payroll	Staff		
750	150	900	Premises survey	NG Chartered Surveyors		
61.33	0	61.33	Newspaper advertising	Indeed		
12.9	0	12.9	Service Charge	TSB Bank		
9503.46	362.22	9865.68				
Income						
Net	VAT	Total	Description	Customer	Minute Ref	

1547.7	309.54	1857.24	Police Service Charge	Police		
50	0	50	Allotment Bond	Tenant		
385.71	0	385.71	Retail Rent	Better Than Hypnosis		
30	0	30	Allotment Rent	Tenant		
2013.41	309.54	2322.95				

	Bank Reconciliation at 31/08/2024		
	Cash in Hand 01/04/2024		59,191.04
	ADD		
	Receipts 01/04/2024 - 31/08/2024		138,081.83
			197,272.87
	SUBTRACT		
	Payments 01/04/2024 - 31/08/2024		88,719.96
A	Cash in Hand 31/08/2024 (per Cash Book)		108,552.91
	Cash in hand per Bank Statements		
	Petty Cash	31/08/2024	0.00
	TSB Bank	31/08/2024	65,072.65
	TSB Reserves	31/08/2024	36,943.18
	Natwest Reserve Account	31/08/2024	1,990.42
	Natwest Current Account	31/08/2024	4,383.62
	Allotment Cash	31/08/2024	0.00
	TSB	30/04/2024	173.04
			108,562.91
	Less unrepresented payments		10.00
			108,552.91
	Plus unrepresented receipts		
B	Adjusted Bank Balance		108,552.91
	A = B Checks out OK		