



**Eastwood Town Council**  
120 Nottingham Rd, Eastwood NG16  
3NP

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**MINUTES OF THE MEETING OF EASTWOOD TOWN COUNCIL**  
**Assets, Policy and Finance Committee**  
**Held at Eastwood Town Council Office Monday**  
**22<sup>nd</sup> July at 6.00 p.m.**

Present: Cllr D. Bagshaw, Mrs. Z. Battison & Mrs. K. Boam. Town Clerk Sheena Trower. No public present. Also in attendance from 18.55 p.m. Cllr Mrs. A. Ryan (non-voting).

**AFP1/2025 Appointment of Chairman to the Committee**

Proposed Cllr Mrs. K. Boam, seconded Cllr Mrs. Z. Battison

**Resolved-** Cllr D. Bagshaw appointed as Chairman to the Committee for the period 2024 – 2025.

**AFP2/2025 Apologies**

Apologies for absence received and accepted from Cllrs M. Bullock (non-voting), Cllr R. Bullock, Cllr K. Oliver, R. Radulovic & Cllr K. Woodhead.

**AFP3/2025 Appointment of Vice-Chairman to the Committee**

Proposed Cllr D. Bagshaw; seconded Cllr Mrs. Z. Battison

**Resolved** – Cllr Mrs. K. Boam appointed as Vice-Chairman to the Committee for the period 2024 – 2025.

**AFP4/2025 Declarations of Members Interests recorded in the Record Book**

Cllr D. Bagshaw declared a non-pecuniary interest in Eastwood Allotments agenda item 7.

**AFP5/2025 Variation of Order of Business** None.

**AFP6/2025 To determine which additional items on any part of the agenda should be taken with the public excluded.**

The Committee considered to exclude the public and press from the meeting on agenda item 13 as it contains exempt information as defined in Paragraph 3 of Schedule 12A of the Local Government Act 1972.

**Resolved:** - Approved.

**AFP7/2025 Minutes of Committee Meeting held 22<sup>nd</sup> April 2024**

proposed Cllr D. Bagshaw, seconded Cllr Mrs. Z. Battison

**Resolved:** - that the Minutes approved and signed by the Chairman. Abstention Cllr Mrs. K. Boam (absence).

**AFP8/2025 Allotments Report (Cllr R. Bullock)**

Allotment matters referred to as follows: -

(a) Application for re-instatement of bonfires on Eastwood Town Council allotment gardens.

The following points were considered: -

- Recommendation the health of other users of the sites and residents to be given priority consideration.
- That Councillors visit the site prior to the next full Council meeting.
- Consideration of the consequences of lighting fires on allotment sites and alternatives available (skips) • Control of fires and burning of materials would be required by Council to ensure no hazardous materials lit.
- Smoke could cause or trigger illness for tenants, residents and users of the area.

**Resolved:** - That unanimous vote to recommend against re-instatement of bonfires on allotment gardens

(b) Skips for Allotment Sites

**Resolved:** - support for provision of skips to allotment gardens through calendar requirements.

(c) Condition of vacated plots Derby Road and Dovecote Road Allotment Gardens

A discussion was held regarding the condition of some plots, when vacated by former tenants. When plots were returned unkempt, the retention of a previously paid bond was effective in providing funds towards works to clear the site. However, some plots required extensive clearance.

**Resolved:** - Allotments representative to report on condition of vacated plots to Council prior to re-let, in order a decision can be made on clearance or rent-free period for new tenants of a plot, dependent upon its condition.

**AFP9/2025 Video Conference Screen with Sound System**

A report was provided to Committee to consider the benefits of a system to provide a video conference interactive system to record Town Council meetings, allow public access through internet facility and to provide access for virtual meetings to take place within the Town Council Chamber.

Quotation received for equipment and installation of the system by specialist company including screen for Town Council Chamber. 75” screen recommended.

**Resolved:** - that a budget of £3,000 recommended for installation of facility to enhance Council and public access through virtual system.

**AFP10/2025 To review Structural Surveyor Report on condition of roof to Council premises 120 Nottingham Road**

It was noted the structural survey carried out on behalf of Eastwood Town Council had been previously circulated at the last Town Council meeting held 15<sup>th</sup> July 2024 for information prior to consideration by Assets, Finance & Policy Committee.

The Committee noted the contents including condition of existing installation, skylights and tank areas.

Proposed Cllr D. Bagshaw, seconded Cllr Mrs. K. Boam

**Resolved:** -

- The recommendation for consideration of funding towards the replacement of existing roof, removal of skylights and timber tank area to improve and waterproof the premises roof.
- The requirement tender specifications a further consideration with information to be sought from appointed Chartered Surveyors.

**AFP11/2025 To consider Grant Application towards Street Art Project through Town Council**

A recommendation for grant towards the above initiative considered by the Arts & Events Committee considered. An initial project of art project to be undertaken at the Eastwood Town Council allotment gate at Derby Road noted. Recommendation for engagement with local artists and Eastwood Hall School with students to design the artwork.

It was agreed the project would enhance the site entrance area.

Proposed Cllr Mrs. K. Boam; seconded Cllr Mrs. Z. Battison

**Resolved: -**

Recommendation that the project supported subject to design to receive approval of Council prior to work being undertaken. Abstain Cllr D. Bagshaw.

Cllr Mrs. A. Ryan joined the meeting.

**AFP12/2025 To consider further restoration works to Cadets Cross Eastwood**

Following inspection of the Eastwood Ambulance Training Corps the Cadets Cross and Sherwood Foresters, Edwards Road, Eastwood (War Memorial reference 38739). Rendering had become weathered and had deteriorated, presenting an uneven and damaged surfacing to the treasured memorial.

A quotation received from specialist company IMI in the sum of £1625.00 nett to carry out repairs received.

Proposed Cllr D. Bagshaw, seconded Cllr Mrs. K. Boam

**Resolved: -**

- a) Recommendation for repairs to be undertaken as soon as possible.
- b) Recommendation for quotations to provide additional metal handrail to steep steps as a matter of health and safety.

**AFP13/2025 Exclusion of Public Order**

The Committee considered to exclude the public and press from the meeting on agenda item 13 as containing exempt information as defined in Paragraph 3 of Schedule 12A of the Local Government Act 1972.

**Resolved: -** Approved.

**AFP14/2025 To review lease and service charges 120 Nottingham Road Eastwood**

The Chairman reported on the confidential report circulated. Proposed Cllr D. Bagshaw, seconded Cllr Mrs. K. Boam **Resolved:**

Recommendation for consideration of confidential report by Town Council at next meeting 9<sup>th</sup> September 2024.

**AFP15/2025 Date of next meeting**

**Resolved: -** the next meeting to take place on Monday 7<sup>th</sup> October 2024 commencing at 6.00 p.m.

The Chairman closed the meeting at 19.40 p.m.

Eastwood Town Council Assets, Finance & Policy Committee 22<sup>nd</sup> July 2024

Approved (date).....

Chairman.....