



**Eastwood Town Council**  
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**MINUTES OF THE  
EASTWOOD TOWN COUNCIL MEETING  
Held at the Eastwood Town Council Chamber NG16 3NP  
on Monday 21<sup>st</sup> October 2024 commencing at 7.00 p.m.**

Present: Cllr M. Bullock (Town Mayor)

Cllrs D. Bagshaw, Mrs. K. Boam, R. Bullock, Mrs. L. Grand-Scrutton, Mrs. J. Foxhall, N. Levett, K. Oliver, M. Radulovic MBE, Mrs. A. Ryan, K. Woodhead & Cllr Mrs. R. Woods.

Also present: Staff Members Sheena Trower Town Clerk, Esther Henshaw Civic Officer and seven members of the public.

Reverend David Stevenson said a prayer prior to the opening of the meeting.

**ETC89/2025 Apologies for absence**

Apologies received from Councillors Mrs. Z. Battison, Mrs. S. Bagshaw (dispensation) & Mrs. E. Benton.

**ETC90/2025 Variation of Order of Business** Not required.

**ETC91/2025 Declarations of Members Interests**

Councillor D. Bagshaw declared a non-pecuniary interest in Allotment Gardens

Councillor R. Bullock declared a non-pecuniary interest in Allotment Gardens

Councillor K. Woodhead declared a non-pecuniary interest in Allotment Gardens

Councillor Mrs. L. Grand-Scrutton declared a non-pecuniary interest in Beauvale Photography Group, EVB Trustee, EPI Trustee.

Staff left the meeting room during discussion of exclusion of public matters agenda item 14 (Assets, Finance & Policy Committee meeting held 7<sup>th</sup> October 2024 confidential recommendations).

Councillor Mrs. K. Boam declared a non-pecuniary interest in all matters relating to the agenda (as an Eastwood business owner).

**ETC92/2025 To Confirm the Council Minutes of Town Council Meetings**

- a) Council Meeting of Eastwood Town Council 9<sup>th</sup> September 2024 proposed Cllr D. Bagshaw, seconded Cllr R. Bullock  
**Resolved:** - That the Minutes 9<sup>th</sup> September 2024 approved. 4 abstentions due to absence.
- b) Arts & Events Committee meeting held 29<sup>th</sup> July 2024, approved at Committee 16<sup>th</sup> September 2024. proposed Cllr A. Ryan, seconded Cllr K. Woodhead.  
**Resolved:** - That the Minutes 29<sup>th</sup> July 2024 approved. Two abstentions due to absence.
- c) Assets, Finance & Policy Committee Meeting held 22<sup>nd</sup> July 2024 approved at Committee 7<sup>th</sup> October 2024. proposed Cllr K. Boam, seconded Cllr R. Bullock.  
**Resolved:** - That the Minutes 22<sup>nd</sup> July 2024 approved; 3 abstentions due to absence.

**ETC93/2025 Nottinghamshire Police**

Apologies for absence received from Nottinghamshire Police. Informative parking notice issued by the Police circulated to the Council.

The Mayor reported on correspondence received from a resident regarding the statistical recordings of speeds on Mansfield Road, Eastwood (obtained through FOI to Nottinghamshire County Council). Recorded accidents including fatality noted. Proposed D. Bagshaw, seconded Cllr R. Bullock.

**Resolved: -**

- a) That a request submitted to Nottinghamshire County Council Highways for the installation of permanent speed cameras to introduce visible control measures, taking into account accidents and fatality, the proximity of the town centre, Hall Park School, recreation ground, sports ground entrance, plus the busy converge of entrance/exit points at Greenhills Road.
- b) That a request submitted to Nottinghamshire County Council Highways for the installation of permanent speed cameras to introduce visible control measures along the Nottingham Road, Hilltop, Eastwood route.

**ETC94/2025 Broxtowe Borough Council Matters**

- (a) Cllr M. Radulovic informed on the following matters: -
  - (i) Avant Homes update on legal proceedings
  - (ii) Update on purchase of accommodation for ex-armed forces personnel
  - (iii) Colliers Wood update on improvement of dipping platform with an expectation for the works to be completed by December 2024.
  - (iv) Proposals for D. H. Lawrence Country Park for consideration by the Planning Inspector.
  - (v) Tree planting and memorial noticeboard to commemorate 76 workers who lost their lives working in the mining industry in the Eastwood and Brinsley Collieries; re-instatement of the Headstocks, community orchard and ponds.
  - (vi) Proposals for Broxtowe Borough Council office, DWP and Job Centre Plus within Eastwood with premises identified.
  - (vii) Banking Hub proposals for Eastwood with premises under consideration.
  - (viii) Report on the removal of winter fuel allowance noted.
- (b) Cllr D. Bagshaw informed on the following matters: -
  - (i) A discussion was held on the report of fly tipping of materials at the Hall Park Sports Ground site. Cllr R. Bullock had inspected the site with Borough Officers. An explanation of the recycling process noted.

**ETC 95/2025 Nottinghamshire County Council County Councillor K. Oliver reported on the following matters: -**

- a) Preservation of the Giltbrook recycling centre confirmed; a petition had been submitted to the County Council.
- b) Consultation on Nottinghamshire libraries underway, 12 sites allocated as hub site – Eastwood Library excluded as this will be named a Community Library. Link for the consultation to be published on the Town Council website. Cllr Oliver had written to Inspire to seek the plans for Eastwood Library.
- c) Update on fuel allowance County Council.
- d) Cllr Oliver submitted request for full review of road gully cleaning in the wake of the recent flooding issues. Request from residents to any report concerns with road drainage system.
- e) Reference Primary Care Centre, request for additional resources to be made available to the Eastwood area.
- f) Update on continued improvements to the public transport services to the area.

**ETC96/2025 Suspension of Standing Orders Resolved: - That Standing Orders suspended to allow the following matters: -**

**ETC97/2025     Public Participation**

Residents raised the following issues: -

- a) Request for further information relating to the pending court case Avant (Lynnecroft development).
- b) The Canyons, Walker Street, Eastwood. Cllr Bagshaw advised of meeting held with owner developers of the site and the proposals for the site to be gifted to Eastwood Town Council.
- c) A resident reported on her recent attendance to a painting exhibition in London and meeting the Lord Mayor and the Master of the Worshipful Company of Brickmakers who recalled his memories of Eastwood.

**Standing Orders re-instated.**

**Non-confidential business: -**

**ETC98/2025     To receive Reports**

- (a) **Report of the Town Mayor Councillor Matthew Bullock** (i) report received on the recent success of the Broxtowe Borough Council Green Festival held at Coronation Park on 21<sup>st</sup> September 2024. A feedback session had taken place at the recent Arts & Events Committee Meeting, noting more children’s activities and food outlets requested for future event. (ii) Support of the Broxtowe Mayor Cllr Mrs. S. Paterson in judging of the Eastwood Pink Best Dressed Window in support of Cancer Research, forthcoming events to include Remembrance Service & Parade 10<sup>th</sup> November 2024, Armistice Day 11<sup>th</sup> November 2024, Christmas lights switch on Tuesday 26<sup>th</sup> November 2024 and the Mayor’s Annual Civic Service Sunday 8<sup>th</sup> December 2024.
- (b) **Schools Report Resolved:** - due to contact difficulties, Cllr J. Foxhall agreed to liaise with teachers at the school to organise a meeting with suggested date for meeting to be conveyed to the school. Input from students at the school advised of contact details.
- (c) **Arts & Events Committee** Cllr Levett reported on the last meeting held 14<sup>th</sup> October 2024 with appreciation extended to the Committee for condolences following his recent loss; appreciation extended to Cllr Ryan as Acting Chair for two meetings. (i) **Remembrance Day 10<sup>th</sup> November 2024** organised meeting at 7.30 a.m. to organise the day; new sound system confirmed, refreshments organised at the Civic Chamber following the parade. (ii) **Christmas lights switch-on Tuesday 26<sup>th</sup> November 2024** event organised by Broxtowe Borough Council; noted spot available for local band to perform. (iii) **Christmas Craft Fayre** to take place at the Civic Chamber Saturday 30<sup>th</sup> November 2024 from 10.00 a.m. – 1.00 p.m. (iv) **Christmas Council & Police Coffee Morning Saturday 14<sup>th</sup> December 2024** from 10.00 a.m. – 12 noon with visit from Santa. Thanks was extended to staff and volunteers for organisation of the last successful coffee morning held 12<sup>th</sup> October 2024. (v) **VE/VJ Day Event 10<sup>th</sup> May 2025** Working Party Meeting organised to take place on Monday 28<sup>th</sup> October 2024 at 6.00 p.m. at the Civic Chamber. (vi) **Eastwood Art & Flower Festival 2025** Cllr L. Grand-Scrutton addressed the meeting with details of plans for Eastwood Art & Flower Festival Weekend 5<sup>th</sup> & 6<sup>th</sup> July 2025 to provide a weekend of fun and entertainment for the whole community taking place from Church Street to Hilltop. Volunteers invited to participate. The project would work alongside the arts project for Eastwood, involving businesses and local organisations. A character had been introduced to lead the publicity. An action plan was discussed with Members of the Town Council and general public invited to join in to drive the project forward. Funding and sponsorship noted. A craft fayre, photography arts trail around the town, refreshments, afternoon teas, competitions, best dressed shop window, raffles, tombola, live music, bands, choirs, dancing events, fairground rides, outside organisations promoting their services, open gardens were some of the ideas brought to the meeting. Creation of a mosaic was proposed which would comprise three panels for permanent fixture in the town (D. H. Lawrence, Eastwood Town and the logo Eastwood with a big heart). In addition, creation of a poppy curtain around the Plumtre Way Memorial. Risk assessments, first aid, toilet facilities etc all to be considered. It was noted contact had been made with St. Mary’s Church with regard to organisation of a flower festival within the Churches of Eastwood. Reverend Stevenson confirmed he would make enquiries. Hall Park School students may be available to assist with the artwork for the mosaic. Due to the requirement for security measures for events, Cllr M. Radulovic agreed to organise specialist training to present at the next working party meeting 28<sup>th</sup> October 2024.

**Resolved:** - the Town Council supported the proposals and extended appreciation and thanks to Cllr Mrs. L. Grand-Scrutton for her enthusiasm and input. (vii) **Wonderful Women of Broxtowe** Members were invited to a coffee morning and exhibition Saturday 2<sup>nd</sup> November 2024 at Nuthall Church.

(d) **Assets, Finance & Policy Committee** held 7<sup>th</sup> October 2024. Acting Chairman Cllr Mrs. K. Boam reported on the meeting.

**Resolved:** -

- (i) Recommendations for revised premises fire risk assessment with quotations received and one outstanding. Refer to next meeting.
- (ii) Recommendations for wedding ceremonies to be held at the Council Chamber from March 2025.
- (iii) Recommendation for separate electricity supplies and individual meters at Council premises subject to quotation.
- (iv) Recommendation for review of budget for current and next financial year to be undertaken by the Chairman of Assets, Finance & Policy Committee Cllr D. Bagshaw & Town Mayor for report to Committee.
- (v) Confirmation for transfer of funds remaining from the HSBC account to TSB current account.

**Eastwood Town Council Garden Service 2024.** Information circulated 35 gardens tended with each resident benefitting from 3 visits throughout the season 2024. Cllr R. Bullock reported on the excellent scheme serving the community, with several applications which had to be declined as the residents did not reside in the parish. The Mayor, on behalf of the Town Council, extended appreciation to the contractor for his commitment and work undertaken over the years for the Town Council.

(e) **V.E & V.J. Day 2025 Working Party Meeting** No update. Working Party Meeting to report back. Discussion of event for Eastwood around May 2025 at Coronation Park.

(f) **Allotments Representative Report** Cllr R. Bullock presented a written report with decisions required on the following matters:- (i) Allotment fires proposed Cllr R. Bullock, seconded Cllr K. Woodhead that a trial period of 6 months for contained site fires on Derby Road (within metal incinerator purchased at own tenants' costs) to be used, subject to agreement to conditions by return of signed declaration by participating tenants. Neighbours to be notified prior to trial taking place. (ii) Application from tenant to keep hens on Dovecote Road allotment site. The Mayor referred to the law of allotments. Proposed Cllr M. Radulovic, seconded Cllr D. Bagshaw (iii) insurance claim on Derby Road (reference Oak tree) report noted the Council insurance company recommendation for felling of the tree.

**Resolved** that fires trial approved subject to termination of tenancy should rules not be followed by tenants. 6 in favour, 1 abstention. Carried.

**Resolved** application for hens on allotment declined referred to tenancy agreement.

(g) **Representatives on Outside Bodies** No reports.

#### **ETC99/2025     Community Governance Review second consultation draft response to Broxtowe Borough Council**

It was confirmed the Eastwood Town Council response as approved 9<sup>th</sup> September 2024 had been formally submitted to Broxtowe Borough Council.

#### **ETC100/2025     Eastwood Neighbourhood Plan**

**Resolved:** - A provisional date of Monday 13<sup>th</sup> January 2025 at 5.30 p.m. (prior to the full Council meeting) for confirmation at the next full Council meeting to be held Monday 2<sup>nd</sup> December 2024. Invitation to be extended to Planning Consultant.

#### **ETC101/2025     Allotments Report**

A written report was received including update on the insurance claim for Derby Road (alleged damage caused by Oak tree roots to residential property) with graph of ground movements caused by the tree roots.

Proposed Cllr R. Bullock, seconded Cllr Mrs. K. Boam

**Resolved: -**

Taking into account an independent report from a Tree Surgeon on the options available to the Council, in addition to the potential ongoing financial implications of further damage which may be caused to the affected property, the tree to be felled with retention of acorns to regenerate growth for future planting scheme.

**ETC102/2025 Eastwood Town Council Garden Service 2024**

A final report received by Council on the provision of the service to the community, with a total of 35 residents benefitting from three free visits during the growing season 2024 for qualifying householders. It was noted the service had been provided for Eastwood since 1991.

**Resolved: -** That a letter of the Council's appreciation to be sent to contractor Chestnut Garden Services for the excellent service provided to the community of Eastwood.

**ETC/103/2025 Twinning Association – Szolnok**

Proposed Cllr M. Bullock, seconded Cllr K. Woodhead

**Resolved: -** that contact to be made with the twinning city of Szolnok in Hungary to re-establish links to Eastwood.

**ETC104/2025 Eastwood Town Council representative at Eastwood Volunteer Bureau**

Councillor K. Oliver as the Town Council representative at the above organisation resigned from his position due to ongoing commitments. Cllr Bagshaw, on behalf of the Town Council, extended appreciation from the Town Council for his work to date and accepting he did not have the time to devote to the cause.

**Resolved: -**

- a) That the organisation to be advised.
- b) That a new representative to be considered at the next full Council meeting 2<sup>nd</sup> December 2024.

**ETC105/2025 Financial Report**

- (a) To receive income, expenditure and reconciliation for the period 1<sup>st</sup> to 30<sup>th</sup> September 2024
- (b) Confirmation of completion of the annual external audit completed by P.K. F. Littlejohn for the period 1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2024 report received.
- (c) Testing of site, installation, decoration and removal of Christmas tree 2024 the Council considered the cost received from Lites Limited for collection of the donated tree from Beauvale Priory, testing of the anchor points on Library site, installation of the tree, decoration of the tree and removal in January 2025. Quotation received in the sum of £3,185.00 excluding VAT circulated to Council 3<sup>rd</sup> October 2024.

Proposed Cllr M. Bullock, seconded Cllr Mrs. K. Boam

**Resolved: -** That the reports (a), (b) and (c) received and approved.

**ETC106/2025 Clerk Report**

- (a) **Town Council & Police Coffee Morning Saturday 14<sup>th</sup> December 2024** from 10.00 a.m. until 12 noon in the Town Council Chamber
- (b) **Training J9** completed by Cllrs Mrs. K. Boam, Mrs. L. Grand-Scrutton, Mrs. A. Ryan, Town Clerk Sheena Trower & Civic Officer Esther Henshaw. Cllr Radulovic reported on an event to be held at Beeston Square on 25<sup>th</sup> November 2024 in support of Violence Against Women. Cllr Bagshaw supported the initiative which also provided protection for violence against men.
- (c) **Staff Training** staff members will be completing Emergency First Aid Training & Health & Safety at Work in October and November 2024 at Derby College to support the Town Council Staff Training & Development Programme. Training completed by Town Clerk & Civic Officer Level II Food Safety, Fire Awareness Training completed by Town Clerk, Civic Officer & Assistant Caretaker.

**Resolved: - That** the report received.

**ETC107/2025 Planning Matters**

Cllr D. Bagshaw left the room during discussion and resolution on the following matter (Borough Council Chairman of Planning), Cllrs R. Bullock & K. Woodhead left the meeting room during discussion and voting on the following matter (Members of Borough Council Planning Committee)

Broxtowe Borough Council planning applications and information circulated by email: -  
24/00628/ADV land between Lynncroft and Atherfield Gardens, Eastwood. Installation of 3 advertisement boards.  
Proposed Cllr. K. Oliver, seconded Cllr Mrs. K. Boam

**Resolved: -**

That an objection approved against the application which was considered obnoxious and would lead to a loss of amenity for the residents.

**ETC108/2025 Exclusion of Press and Public**

**Resolved: -** that in view of the confidential nature of agenda items 15, 16 & 17 the Council approved a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 S.1 in order to discuss the items.

**ETC109/2025 Allotments Report**

A confidential update was received with regard to allotment site insurance matter. Noted.

**ETC110/2025 To receive Confidential Minutes of the Assets, Finance & Policy Committee**

Staff left the meeting room during discussion of the following matter: -

- (a) Minutes of the confidential meeting held 7<sup>th</sup> October 2024 of the Assets, Finance & Policy Committee as circulated.
- (b) That the recommendation of the Committee approved with regard to Nottinghamshire County Council Pension Fund.

The Town Clerk returned to record the following decision: -

Proposed Cllr Mrs. K. Boam, seconded Cllr Mrs. J. Foxhall

**Resolved: -**

- (i) That (a) Minutes approved.
- (ii) That recommendations of Committee 7<sup>th</sup> October 2024 approved.

**ET111/2025 Date of next meetings**

- a) Eastwood Town Council Meeting Monday 2<sup>nd</sup> December 2024 commencing at 7.00 p.m.
- b) Assets, Finance & Policy Committee Monday 9<sup>th</sup> December 2024 commencing at 6.00 p.m.
- c) Arts & Events Committee Meeting Monday 6<sup>th</sup> January 2025 commencing at 7.00 p.m.

The Mayor closed the meeting at 20.57 p.m.

**Eastwood Town Council Financial Report 21st October 2024  
September 2024 payments**

| <b>Net</b> | <b>VAT</b> | <b>Total</b> | <b>Description</b>                | <b>Supplier</b>           |
|------------|------------|--------------|-----------------------------------|---------------------------|
| 105.75     | 21.15      | 126.90       | Shredding                         | Shred-It                  |
| 1181.75    | 0.00       | 1181.75      | Staff Pension                     | NCC                       |
| 1201.02    | 0.00       | 1201.02      | Staff Pension                     | NCC                       |
| 69.75      | 3.49       | 73.24        | Gas                               | Pozitive Energy           |
|            |            |              | Electricity costs 120 Nottingham  |                           |
| 546.33     | 109.27     | 655.60       | Road                              | Pozitive Energy           |
| 49.89      | 0.00       | 49.89        | Allotments water                  | Waterplus                 |
| 84.15      | 0.00       | 84.15        | Allotments water                  | Waterplus                 |
| 243.86     | 0.00       | 243.86       | Water - Office                    | Waterplus                 |
| 295.43     | 59.09      | 354.52       | Water - Office                    | Waterplus                 |
| 40.00      | 0.00       | 40.00        | Cleansing memorials weeding areas | Chestnut Garden Services  |
| 330.00     | 0.00       | 330.00       | Garden Service                    | Chestnut Garden Services  |
| 110.00     | 0.00       | 110.00       | Office equipment                  | NCC                       |
| 15.00      | 3.00       | 18.00        | Office keys                       | Timpsons                  |
| 18.23      | 3.65       | 21.88        | Office equipment                  | Screwfix                  |
| 0.95       | 0.00       | 0.95         | Refreshments                      | Heron Foods               |
| 3585.74    | 0.00       | 3585.74      | Payroll                           | Staff                     |
| 10.44      | 2.09       | 12.53        | Cleaning Materials                | Homes Bargains            |
| 179.17     | 35.83      | 215.00       | D Day Commemoration Security      | Showsec International Ltd |
| 315.00     | 0.00       | 315.00       | Garden Service                    | Chestnut Garden Services  |
| 186.03     | 37.21      | 223.24       | Photocopier                       | Konica Minolta            |
| 56.62      | 11.32      | 67.94        | Website Hosting                   | Fuse                      |
| 50.00      | 10.00      | 60.00        | Telephone/Broadband               | Virgin Media              |
|            |            |              | Silent Soldier Remembrance        |                           |
| 200.00     | 0.00       | 200.00       | cenotaph                          | Royal British Legion      |
| 0.95       | 0.00       | 0.95         | Refreshments                      | Heron Foods               |
| 7.49       | 1.50       | 8.99         | Office equipment                  | C C Inks                  |
| 290.00     | 58.00      | 348.00       | War Memorial Cleaning and Repairs | J. V. Fabrications        |
| 215.40     | 0.00       | 215.40       | Cleaning Contract                 | Jane Clean                |
|            |            |              | Independent Memorial              |                           |
| 1695.00    | 339.00     | 2034.00      | War Memorial Cleaning and Repairs | Inspection                |
| 11.60      | 0.00       | 11.60        | Service Charges                   | TSB Bank                  |

11095.55 694.60 11790.15

**Income September 2024**

| Net            | VAT      | Total          | Description             | Customer             |
|----------------|----------|----------------|-------------------------|----------------------|
| 385.71         | 0        | 385.71         | Monthly rent            | Better Than Hypnosis |
| 54             | 0        | 54             | Room hire               | FOM                  |
| 0              | 0        | 0              | Allotment Rent and Bond | Tenant               |
| 3088.1         | 0        | 3088.1         | VAT Refund              | HMRC                 |
| 562.5          | 0        | 562.5          | Registrar Rent          | NCC                  |
| <b>4090.31</b> | <b>0</b> | <b>4090.31</b> |                         |                      |

|          |   |           |                   |
|----------|---|-----------|-------------------|
|          | <b>Bank Reconciliation at 30/09/2024</b>          |           |                   |
|          | Cash in Hand 01/04/2024                           |           | 59,191.04         |
|          | <b>ADD</b>  |           |                   |
|          | Receipts 01/04/2024 - 30/09/2024                  |           | 142,172.14        |
|          |   |           | 201,363.18        |
|          | <b>SUBTRACT</b>                                   |           |                   |
|          | Payments 01/04/2024 - 30/09/2024                  |           | 100,510.11        |
| <b>A</b> | <b>Cash in Hand 30/09/2024</b><br>(per Cash Book) |           | <b>100,853.07</b> |
|          | Cash in hand per Bank Statements                  |           |                   |
|          | Petty Cash 30/09/2024                             | 0.00      |                   |
|          | TSB Bank 30/09/2024                               | 57,422.81 |                   |
|          | TSB Reserves 31/08/2024                           | 36,943.18 |                   |
|          | Natwest Reserve Account 31/08/2024                | 1,990.42  |                   |
|          | Natwest Current Account 31/08/2024                | 4,383.62  |                   |
|          | Allotment Cash 31/08/2024                         | 0.00      |                   |
|          | TSB 30/04/2024                                    | 73.04     |                   |
|          |   |           | <b>100,813.07</b> |
|          | Less unrepresented payments                       |           | 10.00             |
|          |   |           | 100,803.07        |
|          | Plus unrepresented receipts                       |           | 50.00             |
| <b>B</b> | <b>Adjusted Bank Balance</b>                      |           | <b>100,853.07</b> |
|          | <b>A = B Checks out OK</b>                        |           |                   |