



Eastwood Town Council
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MINUTES OF THE MEETING OF EASTWOOD TOWN COUNCIL
Assets, Policy and Finance Committee
Held at Eastwood Town Council Office
Monday 7th July 2025 at 6.00 p.m.

Present: Chairman Councillor D. Bagshaw

Cllrs Mrs. Z. Battison, Mrs. K. Boam (from 6.30 p.m. onwards), M. Bullock, N. Levett & Mrs. A. Ryan. Also present Town Mayor Cllr K. Woodhead (non-voting); Town Clerk Sheena Trower.

AFP01/2026 Appointment of Chairman to the Committee 2025 - 2026

Resolved:- Cllr D. Bagshaw appointed as Chairman to the Assets, Finance & Policy Committee for the year 2025 – 2026.

AFP02/2026 Apologies

Apologies for absence received and accepted from Councillor M. Radulovic.

AFP03/2026 Appointment of Vice-Chairman to the Committee 2025 – 2026

Resolved:- Cllr M. Bullock appointed as Vice-Chairman to the Assets, Finance & Policy Committee for the year 2025 – 2026.

AFP04/2026 Declarations of Members Interests recorded in the Record Book

AFP05/2026 Variation of Order of Business None.

AFP06/2026 To determine which additional items on any part of the agenda should be taken with the public excluded.

The Committee considered to exclude the public and press from the meeting from agenda items as containing exempt information as defined in Paragraph 3 of Schedule 12A of the Local Government Act 1972.

Resolved: - Not required.

AFP07/2026 Minutes of Committee Meeting held 8th April 2025 (non-confidential)

Resolved: - that the Minutes approved and signed by the Chairman.

AFP08/2026 Public Forum no public present.

AFP09/2026 Allotments Report no report.

AFP10/2026 Review of Budget 2025 - 2026 2025 – 2026

A report of income and expenditure to date from 1st April 2025 to 30th June 2025 with reconciliation had been circulated to Council. Noted invoices to cover Eastwood Playday 7th August 2025 in the sum of £3,600.00 including VAT and Christmas Lights Switch-on Event 22nd November 2025 in the sum of £10,800 including VAT had been paid to Broxtowe Borough Council.

The first quarter VAT reclaim had been submitted to HMRC 2nd July 2025.

Resolved:-

- a) Scribe budget heading amendments approved
- b) Income, expenditure and reconciliation report approved for the period 1st April to 30th June 2025.
- c) VAT reclaim noted.
- d) NatWest current account approval for transfer to TSB current account.

AFP11/2026 Review of Financial Regulations 2024 – 2027

A draft copy of amended Financial Regulations 2025 – 2027 presented to Council by Cllr M. Bullock with discussion of amendments to the categories where appropriate.

Resolved:- the document recommended for presentation to the next Town Council meeting for consideration of adoption following amendments. The Chairman, on behalf of the Committee, extended appreciation to Cllr M. Bullock for work undertaken on the document.

AFP12/2026 To consider specialist cleaning quotation for Plumptre Way, Eastwood War Memorial

Quotation for the cleaning of the Grade II Listed War Memorial circulated.

Resolved:-

- a) Quotation approved in the sum of £1750.00 nett
- b) Additional quotation to be sought for jet washing slabbed exterior area surrounding the memorial.
- c) Approved for delegated decision on (b) above to Chairman, Vice-Chairman and Town Clerk in order the work can be undertaken prior to Remembrance Sunday 9th November 2025.

AFP13/2026 Premises Report 120 Nottingham Road, Eastwood

A report carried out by Chartered Surveyors Invisive had been circulated to Council with the details considered. Consideration was given to repairs required to the roof area of the premises and potential additional surveying to identify structural condition and presence of asbestos.

Resolved:-

- (a) Survey of steel structure strength prior to recommendations for new roofing system
- (b) Asbestos survey of the premises with recommendations

AFP14/2026 Fire Risk Assessment 120 Nottingham Road, Eastwood

Two quotations noted to provide fire risk assessment for the premises as required to update Council responsibilities and policies.

Resolved:- to seek extension of the quotations to ensure costs would provide three separate reports for:-

- a) Council Chamber and Offices including Registrar's Office
- b) Police Offices
- c) Retail Unit
- d) That delegation of the decision allocated to Chairman and Vice-Chairman of the Committee and Town Clerk.

AFP15/2025 Date of next meeting

Resolved: - the next meeting to take place on Monday 29th September 2025 at 6.00 p.m.

The Chairman closed the meeting at 19.10 pm.