



Eastwood Town Council
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8th September 2025

To: Members of Eastwood Town Council Arts and Events Committee (quorum three)

Dear Chairman & Councillors of the Committee

Re: **Arts & Events Committee Meeting Monday 22nd September 2025 at 7.00 p.m.**

You are summoned to attend a **Meeting of the Arts and Events Committee** of Eastwood Town Council, to be held in The Chamber at 120 Nottingham Rd, Eastwood, Notts, NG16 3NP on **Monday 22nd September 2025 at 7.00 p.m.**

Please submit apologies for absence to the Clerk before mid-day on the day of the meeting.

Yours sincerely

Sheena Trower

Town Clerk CiLCA
Eastwood Town Council

Agenda Arts & Events Committee Meeting

Monday 22nd September 2025 commencing
at 7.00 p.m.

Members are asked to sign the attendance book for the Meeting and to complete the Declarations of Interest book prior to taking seat please.

- 1) **To Receive Apologies for Absence**
- 2) **Variation of Order of Business**
- 3) **Declarations of Members Interests**
 - a. Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item). (b) Where a Member indicates that they have a Disclosable Pecuniary Interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking (if relevant).
 - b. Members will be asked to confirm that the record is correct for Declarations of Interests for matters other than Disclosable Pecuniary Interests.
- 4) **To determine which additional items on any part of the Agenda should be taken with the public excluded.**
- 5) If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - “In view of the confidential nature of item (tba) to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
- 6) **Public Forum**
 - a. Public comments
 - b. Closure of public forum
- 7) **To receive Minutes of last meeting held 14th July 2025**
- 8) **Eastwood Town Council Newsletter Autumn/Winter 2025 update**
- 9) **(a) Update on Eastwood Christmas Event Switch-on Saturday 22nd November 2025**
- 10) **(b) Christmas Lighting System 2025**

- 11) **Community Council & Police Coffee Morning** confirm date for next event subject to Nottinghamshire Police availability.
- 12) **Reports and summaries of events:-**
 - a) Eastwood Art Project (Cllr Mrs. J. Foxhall)
 - b) Summary Eastwood Play Day Thursday 7th August 2025 organised by Broxtowe Borough Council funded by Eastwood Town Council
 - c) Summary Broxtowe Borough Council Green Environmental Day 20th September 2025
 - d) Summary D. H. Lawrence Festival 2025 organised by Broxtowe Borough Council
 - e) Annual Town Mayor's Christmas Civic Service Sunday 7th December 2025 at St. Mary's Church at 3.00 p.m.
- 13) **Arrangements for Eastwood Annual Remembrance Service & Parade Sunday 9th November 2025**
- 14) **Hazel Braithwaite Award 2025** closing date 31st December 2025
- 15) **Date of next meeting to be agreed**

Public Participation

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
- Any member of the public shall not speak for more than five minutes.
- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Town Mayor may direct that a written response will be provided subsequent to the meeting.

Public Bodies Act (Admission to Meetings Act) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Please switch off or to silence mobile phones during the Council meetings.

The meeting may be recorded only as an aide memoire for staff with deletion of the recording on approval of Town Council Minutes.

CIVILITY AND RESPECT PLEDGE

Approved at Annual Meeting of Eastwood Town Council held 13th May 2024

The Town Council APPROVED endorsement of the Pledge to support and enhance the recently adopted robust Code of Conduct (November 2022).

CIVILITY AND RESPECT PROJECT Throughout the sector, there are growing concerns about the impact bullying, harassment, and intimidation are having on local (parish and town) councils, councillors, clerks and council staff and the resulting effectiveness of local councils. The National Association of Local Councils (NALC), One Voice Wales, the Society of Local Council Clerks (SLCC) and county associations have responded to this by setting up a Civility and Respect Working Group to oversee the Civility and Respect Project.

MISSION STATEMENT Civility and respect should be at the heart of public life, and good governance is fundamental to ensuring an effective and well-functioning democracy at all levels. The intimidation, abuse, bullying and harassment of Councillors, Clerks and Council staff, in person or online, is unacceptable, whether by Councillors, Clerks, Council staff, or public members. This can prevent Councils from functioning effectively, Councillors from representing local people, discourage people from getting involved, including standing for election, and undermine public confidence and trust in local democracy. NALC, county associations and OVW, as the membership organisations representing the first tier of local government in England and Wales, and the SLCC, as the professional body for Clerks, are committed to working together to promote civility and respect in public life, good governance, positive debate and supporting the well-being of Councillors, professional officers and staff. To that end, the Civility and Respect Working Group will be working to deliver tangible resources, actions and interventions in four main areas: providing Councils with the tools to support good governance; lobbying to strengthen the standards regime and encouraging more people to get involved; training; and processes to intervene to provide support to struggling Councils.