



**Eastwood Town Council**  
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**MINUTES OF MEETING OF  
EASTWOOD TOWN COUNCIL**  
**Held at the Eastwood Town Council Chamber NG16 3NP on**  
**Monday 8<sup>th</sup> September 2025 commencing at 7.00 p.m.**

Present: Cllr Ken Woodhead (Town Mayor)

Cllrs D. Bagshaw, Mrs. Z Battison, Mrs. E. Benton, M. Bullock, R. Bullock, N. Levett, K. Oliver,  
M. Radulovic, MBE, Mrs. A. Ryan & Mrs. R. Woods.

Also present: Staff Members Sheena Trower Town Clerk and 5 members of the public.

**ETC59/2026 Apologies for absence**

Apologies received from Councillors Mrs. S. Bagshaw (dispensation), Mrs. K. Boam, Mrs. J. Foxhall, Mrs. L. Grand-Scrutton.  
Reverend Stevenson extended apologies for absence for the next two Council meetings scheduled for 8<sup>th</sup> September and 20<sup>th</sup> October 2025.

**ETC60/2026 Variation of Order of Business none.**

**ETC61/2026 Declarations of Members Interests**

Councillor D. Bagshaw declared a non-pecuniary interest in agenda item 8(c)

Councillor Mrs. E. Benton declared a non-pecuniary interest in agenda item 9 planning matters and left the room during discussion and voting.

Councillor R. Bullock declared a non-pecuniary interest in agenda item 8(c) Allotment Gardens.

Councillor K. Woodhead declared a non-pecuniary interest in agenda item 8(c) Allotment Gardens.

**ETC62/2026 To Confirm the Council Minutes of the Town Council's Meetings**

**Resolved:** - that the Minutes approved as a true record of proceedings and signed by the Town Mayor:-

Minutes non-confidential Eastwood Town Council Meeting held 28<sup>th</sup> July 2025

**ETC63/2026 Public Forum**

- (a) **Police Matters** no attendance. The meeting expressed disappointment at the lack of Police representative attendance. Concerns regarding the apparent rise in anti-social behaviour in the town, especially during the school term holidays. Request for increase in foot patrols, updates on crime statistics for the area, update on security cameras around the town. The Town Mayor agreed to speak directly with the Officers with referral to Police Commissioner if required. Meeting to be arranged with Police Sergeant.
- (b) **Nottinghamshire County Council Matters – Cllr James Walker-Gurley** no attendance.
- (c) **Broxtowe Borough Council Matters** (i) Cllr M. Radulovic MBE reported on Local Government Unitary Authorities consultation currently underway with closing date 14<sup>th</sup> September 2025. 3000 responses to date. Update on HMO properties in the area. Update on accommodation to provide housing ex-forces veterans totalling 28 in the Eastwood area. Two further sites acquired in Eastwood to provide homes on Church Street and Lawrence Avenue.

**(d) Public Forum** Members of the public raised the following matters relating to Eastwood:-

- (i)** Update required on CCTV situated on Mansfield Road, Eastwood; did this camera record fly tipping incidents around Princes Street, Victoria Street. Cllr D. Bagshaw agreed to report the concern to Borough Council.
- (ii)** Resident expressed concern regarding the renovation works undertaken to Borough Council properties around Victoria Street and Princes Street areas. Cllr Radulovic agreed to seek further information.
- (iii)** Vandalism report around Coronation Park. Bins vandalised, motor bikers using the park at speed presenting a severe hazard for young people and other users of the park. The matter had been reported to Police.
- (iv)** Update on Ukraine Day fundraising event attended by the Town Mayor. Nearly £1,000 raised for the City hub Ukraine Charity. The Town Mayor, on behalf of the Town Council, extended appreciation to the volunteer for her efforts.
- (v)** Request for patrolling wardens around the parks. Cllr M. Radulovic agreed to report to Borough Council. The meeting noted wardens were disbanded when Eastwood Town Council returned Eastwood parks to the management of Borough Council. A discussion had previously taken place for re-instatement of control of parks to Eastwood Town Council which was subject to provision of outstanding budget costs and adequate funding (Cllr K. Oliver).
- (vi)** Weeding and tree management around Princes Street areas. Cllr Radulovic reported the highway areas in the ownership of Nottinghamshire County Council; works reported to be undertaken on removal of the scaffolding at properties under renovation. Cllr Radulovic would have a discussion with Officers regarding the matter. Report to Nottinghamshire County Council representative Cllr J Walker-Gurley.
- (vii)** The meeting noted cameras to the Victoria Street area were monitored by a private company and Police not Borough Council.

**Closure of public forum.**

**ETC64/2026 To determine which items on any part of the agenda should be taken with the public excluded.**

**Resolved:** - That agenda items 11(i) and (ii) Council premises to be received under exclusion. Agreed that the press and public excluded during above agenda items due to the likely disclosure of sensitive information.

**ETC65/2026 Financial Report**

- a) Income, expenditure for the period 1<sup>st</sup> to 31<sup>st</sup> July and 1<sup>st</sup> to 30<sup>th</sup> August 2025 circulated prior to meeting taking place.
- b) Budget update to 30<sup>th</sup> August 2025 circulated prior to meeting taking place.

**Resolved:-**

That (a), (b) above financial matters approved as attached.

That (b) referred to the next Assets, Finance & Policy Committee for more detailed consideration.

**ETC66/2026 To receive Reports**

- (a) Report of the Town Mayor Cllr K. Woodhead** The Town Mayor updated on attendances to local events as follows:- (i) Brinsley Movement for All (ii) Glints Hairdressers celebration (iii) Ukraine Event (iv) D. H. Lawrence weekend event (v) Broxtowe Borough Council Mayor's Civic Event at St. Mary's Church, Eastwood (vi) Eastwood Play Day 7<sup>th</sup> August 2025 (vii) Forthcoming Annual Civic Service of the Town Mayor to take place at St. Mary's Church, Eastwood on Sunday 7<sup>th</sup> December 2025; an invitation was extended to all Town Councillors. **Resolved:** appreciation letters to be sent to Broxtowe Borough Council Officers for organisation of the Play Day and D. H. Lawrence Event (Museum).
- (b) Arts & Events Committee** next meeting to take place Monday 22<sup>nd</sup> September 2025 at 7.00 p.m.
- (c) Assets, Finance & Policy Committee Meeting** next meeting to take place on Monday 29<sup>th</sup> September 2025 at 6.00 p.m.
- (d) Personnel Committee Meeting** date to be arranged.
- (e) Allotments Report** Cllr R. Bullock reported on the circulated draft policy for the keeping of hens and rabbits on statutory allotment gardens. **Resolved** refer to future meeting when further legal information forthcoming (National Association of Allotment Holders and British Hen Welfare Society).
- (f) Annual Remembrance Sunday 9<sup>th</sup> November 2025** **Resolved** working party meeting confirmed Monday 22<sup>nd</sup> September 2025 commencing at 6.00 p.m. at the Town Council Chamber. Invite to be extended to Royal British Legion.
- (g) Eastwood Volunteer Bureau** report from Town Council representative Cllr Mrs. L. Grand-Scrutton. Apologies for absence noted. **Resolved:** a request from the charity for the following information:- (i) update of policies and procedures for the

charitable organisation (ii) Details of Governance roles of key members of the organisation. The meeting noted this information would be available on the charity's website. Noted vacancies for volunteer drivers and fuel allowance. Request for information regarding appointment of new treasurer. The Town Mayor, as a member of the governing body, confirmed the appointed had been filled.

- (h) **Town Clerk Report** (i) Submission of grant application to Broxtowe Borough Council successful in the sum of £10,000 towards financial costs to provide Eastwood Town Christmas Lighting 2025. (ii) Grant application submitted to Broxtowe Borough Council towards the cost of Remembrance Sunday Parade 2025 including professional cleaning of the Plumtre Memorial. Outcome awaited. **Resolved** application to be submitted to Nottinghamshire County Council towards cost of Remembrance Service 2025 in Eastwood.
- (i) **Eastwood Schools Update** the Town Mayor updated the meeting that as the school had just returned for a new year term, contact would be made in the near future to re-instate the Youth Council initiative with an invite to be extended to the school representatives to attend a future Council meeting.

#### **ETC67/2026 Planning Matters**

Cllr Mrs. E. Benton left the meeting during the discussion and voting of the applications.

- a) 25/00604/TPOW 116a Church Street Eastwood T1 beech 30% crown reduction
- b) 25/00594/FUL 45 Woodland Way Eastwood construct single storey rear/side extension to garage to create an annex for relative
- c) 25/00545/FUL 33 Ratcliffe Street Eastwood construct first floor rear extension

#### **ETC68/2026 Exclusion of Press and Public**

**Resolved: -**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

#### **ETC69/2026 Eastwood Town Council Premises Report**

Following circulation of reports undertaken by professional bodies on the condition of the premises, including reports on the structural condition and potential presence of asbestos and condition of the roof to the premises.

**Resolved: -**

Confidential report attached.

#### **ETC70/2026 Completion of Fire Risk Assessment 120 Nottingham Road, Eastwood**

**Resolved:-**

That the three reports (i) Council premises (ii) Police Station (iii) Retail unit received and approved with recommendations to be implemented forthwith. Copy of the report to be released to Nottinghamshire Police Authority.

#### **ETC71/2026 Date of next meetings**

- (a) Broxtowe Borough Council Green Festival Saturday 20<sup>th</sup> September 2025.
- (b) Assets, Finance & Policy Committee Monday 29<sup>th</sup> September 2025 at 6.00 p.m.
- (c) Arts & Events Committee Meeting Monday 22<sup>nd</sup> September 2025 commencing at 7.00 p.m.
- (d) Eastwood Town Council Meeting Monday 20<sup>th</sup> October 2025 commencing at 7.00 p.m.
- (e) Remembrance Sunday 9<sup>th</sup> November 2025 from 9.15 a.m.
- (f) Eastwood Christmas lights switch-on event Saturday 22<sup>nd</sup> November 2025 from 4.30 p.m.
- (g) Eastwood Town Mayor's Annual Civic Service Sunday 7<sup>th</sup> December 2025 from 3.00 p.m. St. Mary's Church, Eastwood
- (h) Eastwood full Council Meeting Monday 8<sup>th</sup> December 2025 at 7.00 p.m.

The Town Mayor closed the meeting at 8.40 p.m.

## Appendix 1 Financial Report 65/2026(a)

Income, expenditure and reconciliation 1<sup>st</sup> to 30<sup>th</sup> August 2025

<b>A</b>	<b>Bank Reconciliation at 30/08/2025</b>		
	Cash in Hand 01/04/2025		15,200.74
	<b>ADD</b> Receipts 01/04/2025 - 30/08/2025		233,969.65
	<b>SUBTRACT</b> Payments 01/04/2025 - 30/08/2025		249,170.39
			115,946.08
	<b>Cash in Hand 30/08/2025</b> (per Cash Book)		<b>133,224.31</b>
<b>B</b>	Cash in hand per Bank Statements		
	Petty Cash 30/08/2025	0.00	
	TSB Bank 30/08/2025	80,558.91	
	TSB Reserves 30/08/2025	50,575.73	
	Natwest Reserve Account 30/08/2025	2,004.05	
	Natwest Current Account 30/08/2025	0.62	
	Allotment Cash 30/08/2025	0.00	
	Cash receipts 30/08/2025	0.00	
			<b>133,139.31</b>
	Less unrepresented payments		
			133,139.31
	Plus unrepresented receipts		85.00
	<b>Adjusted Bank Balance</b>		<b>133,224.31</b>
	<b>A = B Checks out OK</b>		

Income and Expenditure August 2025

Income August 2025							
Net	VAT	Total	Description	Customer	Minute Ref		
2058.00	0.00	2058.00	Retail Rent	The Little London Herbal Store Ltd			
150.00	0.00	150.00	Donation Summer Festival 2025	Alexander & Co Solicitors			
37.00	0.00	37.00	Room hire	Macular Society			
64.00	0.00	64.00	Interest Received	TSB Business Instant Access Statement			
22.50	0.00	22.50	Room hire	Broxtowe Womens Project			
50.00	0.00	50.00	Allotment Bond	Tenant			
<b>2381.50</b>	<b>0.00</b>	<b>2381.50</b>					
<b>For Authorisation</b>							
Income donation to Summer Festival 2025 in the sum of £150.00 to confirm grant							

Eastwood Town Council Financial Report 8th September 2025						
Approved 8th September 2025				Aug-25		
Net	VAT	Total	Description	Supplier	Minute Ref	
988.10	0.00	988.10	Staff Pension	NCC		
52.00	10.40	62.40	Telephone/Broadband	Virgin Media		
104.00	20.80	124.80	Telephone/Broadband	Virgin Media		
188.17	37.64	225.81	Office equipment	Screwfix		
85.00	17.00	102.00	Electric repairs 120 Nottingham F	Steve Walters		
14.99	3.00	17.99	Office equipment	Boyes		
14.41	2.88	17.29	Cleaning Materials	Boyes		
355.00	0.00	355.00	Garden Service	Chestnut Garden Services		
103.79	0.00	103.79	Allotments water	Waterplus		
300.00	0.00	300.00	Grant	ECMVC		
87.41	0.00	87.41	Allotments water	Waterplus		
134.66	0.00	134.66	Water rates Office	Waterplus		
225.00	0.00	225.00	Garden Service	Chestnut Garden Services		
175.81	35.16	210.97	Photocopier	Konica Minolta		
64.17	12.84	77.01	Electricity costs 120 Nottingham	Pozitive Energy		
539.90	107.98	647.88	Electricity costs 120 Nottingham	Pozitive Energy		
785.00	157.00	942.00	Fire risk assessments (3) of Tow	Diligentia Safety Ltd		
143.60	0.00	143.60	Cleaning Contract	Jane Clean		
90.00	18.00	108.00	Taxi	Eastwood Cars		
355.00	0.00	355.00	Garden Service	Chestnut Garden Services		
150.00	0.00	150.00	VE Day Commemorative Event St.	St. Mary's Church		
595.00	119.00	714.00	Asbestos survey of Town Council	Survey Hub Ltd		
62.22	12.44	74.66	Website Hosting	Fuse		
3535.47	0.00	3535.47	Payroll	Staff		
550.00	110.00	660.00	Building survey	GCA Consulting		
190.00	38.00	228.00	Repairs to retail unit 120 Nottingl	Steve Walters		
215.42	43.08	258.50	Alarm Maintenance	Tecserv UK Ltd		
200.00	0.00	200.00	Grant	Eastwood Shed Charity		
14.15	0.00	14.15	Service Charges	TSB Bank		
<b>10318.27</b>	<b>745.22</b>	<b>11063.49</b>				